

EL DORADO HILLS COUNTY WATER DISTRICT

EIGHT HUNDRED SEVENTY NINETH MEETING OF THE BOARD OF DIRECTORS

Thursday, November 16, 2023, 5:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER

President Giraudó called the meeting to order at 5:00 p.m. Directors in attendance: Bennett, Durante, Giraudó, and Hillhouse. Director White was absent. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

II. CLOSED SESSION

- A. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief
- B. Closed Session pursuant to Government Code Section 54957.6; Conference with Labor Negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; Agency Designated Representatives: Finance Committee, Directors Giraudó and White, Chief Johnson; Employee Organization: El Dorado Hills Professional Firefighters, Local 3604
- C. Closed Session pursuant to Government Code Section 54956.9 (d) (2); Conference with Legal Counsel regarding potential exposure to litigation; One (1) potential matter

The Board adjourned to closed session at 5:00 p.m.

The meeting was reconvened at 6:09 p.m. No action was taken in Closed Session.

III. PLEDGE OF ALLEGIANCE

IV. CONSENT CALENDAR

- A. Approve Minutes of the 877th Special Board Meeting held October 16, 2023
- B. Approve Minutes of the 878th Board Meeting held October 19, 2023
- C. Approve Financial Statements and Check Register for October 2023

Director Bennett made a motion to approve the Consent Calendar, seconded by Director Durante and unanimously carried.

V. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – None
- B. EDH Firefighters Association – None
- C. Public Comment – None

- VI. CORRESPONDENCE – Chief Johnson presented a letter from the GFOA awarding the District with a Certificate of Achievement for Excellence in Financial Reporting Program.

VII. ATTORNEY ITEMS – None

VIII. COMMITTEE REPORTS

- A. Administrative Committee (Directors Durante and Bennett) – No report.**
- B. Finance Committee (Directors White and Giraud) – No report.**
- C. Joint Powers Authority (Directors Giraud and White) – Chief Johnson reported that the JPA Board of Directors elected a new Chair and Vice Chair.**
- D. Communications (Ad-Hoc) (Directors Durante and Hillhouse) – No report.**
- E. CRR Services (Ad-Hoc) (Directors Hillhouse and White) – No report.**
- F. Ambulance Deployment (Ad-Hoc) (Directors Giraud and White) – No report.**

IX. FIRE CHIEF’S REPORT - Chief Johnson reported the following to the Board:

- Medic 86 went into service on November 15th
- The paramedic recruitment went well and the candidates are in backgrounds

X. OPERATIONS REPORT

- A. Operations Report (Receive and File) – Chief Brady presented the October operations report, highlighting the Halloween event, the Scottish tournament, and the Lifesaving awards presented to Firefighters VanDalen and Edelman.**

XI. COMMUNITY RISK REDUCTION REPORT

- A. CRRD Report – Chief Fields presented a report showing the CRRD data for the month of October.**

XII. FISCAL ITEMS - None

XIII. NEW BUSINESS

- A. Review and approve Amendment II to Advanced Life Support Ambulance Agreement between the El Dorado County Emergency Services Authority and the El Dorado Hills Fire Department – Director of Finance Braddock presented the proposed El Dorado County Emergency Services Authority contract amendment and clarified the contract amount for Medic 86 is prorated for the remainder of the fiscal year.**

Director Durante made a motion to approve Amendment II to Advanced Life Support Ambulance Agreement between the El Dorado County Emergency Services Authority and the El Dorado Hills Fire Department, seconded by Director Hillhouse, and unanimously carried.

- B. Review and approve the job reclassification and new salary range for the proposed position of Accounting Analyst/Board Clerk – Director of HR Hall presented Staff’s recommendation to reclassify the position of Accounting Specialist/Board Clerk to Accounting Analyst/Board Clerk. She described the process that she conducted to evaluate the job duties and how she came to the recommendation.**

Director Bennett made a motion to approve the reclassification and new salary range for the proposed position of Accounting Analyst/Board Clerk, seconded by Director Durante, and unanimously carried.

- C. Review and approve Public Salary Schedule effective 11/16/2023** – Director of Finance Braddock presented the updated salary schedule, noting the only change is the addition of the Accounting Analyst/Board Clerk position and pay scale and removal of the Accounting Specialist/Board Clerk position.

Director Bennett made a motion to approve Public Salary Schedule effective 11/16/2023, seconded by Director Giraud, and unanimously carried.

- D. Review and approve updated Positions Authorization Document as of 11/16/2023** – Director of Finance Braddock presented the updated Position Authorization Document highlighting the title change for the Accounting Analyst/Board Clerk and the addition of the El Dorado County OES Deputy Chief position.

Director Bennett made a motion to approve the updated Positions Authorization Document as of 11/16/2023, seconded by Director Hillhouse, and unanimously carried.

- E. Review and approve Resolution 2023-12 authorizing Amendment #1 to the Unrepresented Administrative Support resolution** – Director of HR Hall presented the amendment to the Unrepresented Administrative Support resolution reflecting the Accounting Analyst/Board Clerk title change.

Director Durante made a motion to approve Resolution 2023-12 authorizing Amendment #1 to the Unrepresented Administrative Support resolution, seconded by Director Bennett, and unanimously carried.

- F. Discuss and provide direction on Employee Development Center (EDC) options** – Chief Johnson requested direction to pursue looking at options to expand the capacity of the Employee Development Center. The Board gave direction for him to move forward.

- G. Review and approve addition of the Board Fee Waiver Policy to the Board Policy Manual** – Director of Finance Braddock presented a draft Board Fee Waiver Policy to be added to the Board Policy Manual. Director Bennett requested a couple of minor wording changes.

Director Bennett made a motion to approve the addition of the Board Fee Waiver Policy to the Board Policy Manual with the proposed language corrections, seconded by Director Durante, and unanimously carried.

- H. **Review and approve purchase of two (2) vehicles for the Community Risk Reduction Division** – Chief Hall requested authorization to purchase two (2) of the three (3) budgeted CRRD vehicles.

Director Bennett made a motion to approve the purchase of two (2) vehicles for the Community Risk Reduction Division not to exceed \$130,000, seconded by Director Durante, and unanimously carried.

XIV. **OLD BUSINESS**

- A. **Training Facility Update** – Chief Hall reported that the false floor is still not complete, and a few safety features are being added, but they are targeting completion at the end of January 2024.
- B. **EDHCSD/EDHFD 2x2 update (Directors Bennett and Durante)** – No report.
- C. **Cameron Park 2x2 Update (Directors Giraudo and White)** – Chief Johnson reported that the 2x2 committee met and no specifics were discussed. He stated there would not likely be any more discussion until after the assessment is complete.

XV. **ORAL COMMUNICATIONS**

- A. **Directors** – Director Giraudo proposed that the December Board meeting be moved up one week to December 14th, and the Board concurred. Director Bennett thanked Staff for the work they are doing to prepare for the Santa Run. Director Durante informed the Board that he plans to attend the leadership symposium in December.
- B. **Staff** – Chief Johnson thanked Staff for all their hard work preparing for the Santa Run in this busy season.

XVI. **ADJOURNMENT**

The meeting adjourned at 7:12 p.m.

Approved:


John Giraudo, President


Jessica Braddock, Board Secretary

This is a summary of the meeting. Board Meetings are recorded, and anyone wanting to listen to the full meeting recording should contact the main office at 916-933-6623 or inquiries@edhfire.com.