

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
NINE HUNDREDTH MEETING
Thursday, November 21, 2024
5:15 p.m. Closed Session
6:00 p.m. Open Session
(1050 Wilson Blvd., El Dorado Hills, CA)

ATTENTION

Residents planning to address the Board of Directors at this Board meeting: due to the concerns about the COVID-19 virus, we respectfully ask if you are feeling ill for any reason not to attend in person.

Zoom Webinar Video Conference link:

<https://us02web.zoom.us/j/87503176283?pwd=YmNxOWU0dGpTWk1xTWt5cStwYzZvUT09>

Webinar ID: 875 0317 6283

Passcode: 809315

Conference Dial in:

1-669-900-9128

Please submit your comments in writing to clerkoftheboard@edhfire.com and they will be entered into the public record. If you choose to attend the Zoom meeting and wish to make a comment on an item, please use the “raise a hand” button or press *9 if dialing in by phone. Public comments will be limited to 3 minutes.

Thank you for your understanding during these challenging times.

NOTE

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 916-933-6623; ext. 1038, at least two (2) days prior to the meeting.

- I. Call to Order
- II. Closed Session Items
 - A. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief
- III. Pledge of Allegiance
- IV. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 898th Regular Board Meeting held October 17, 2024
 - B. Approve Minutes of the 899^h Special Board Meeting held November 12, 2024
 - C. Approve Financial Statements and Check Register for October 2024End Consent Calendar
- V. Oral Communications
 - A. EDH Professional Firefighters
 - B. EDH Firefighters Association
 - C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- VI. Correspondence
- VII. Attorney Items

- VIII. Standing Committee Reports
 - A. Administrative Committee (Directors Bennett and Giraudo)
 - B. Finance Committee (Directors Bennett and White)
 - C. Joint Powers Authority (Directors Durante and White)
- IX. Ad-Hoc Committee Reports
 - A. Communications (Directors Durante and Hillhouse)
 - B. CRR Services (Directors Hillhouse and White)
 - C. EDHCSD/EDHFD 2x2 (Directors Bennett and Hillhouse)
 - D. County Fire/EDHFD 2x2 (Directors Durante and Giraudo)
 - E. CPCSD/EDHFD 2x2 (Directors Giraudo and White)
- X. Fire Chief's Report
 - A. OES Report
 - B. Hosted Training Report
 - C. Training Facility Update
 - D. Other Updates
- XI. Operations Report
 - A. Operations Report (Receive and File)
- XII. Community Risk Reduction Report
 - A. CRRD Report (Receive and File)
- XIII. Fiscal Items
 - A. Receive and file Accountability Act Report (2023/24) for the Latrobe Zone Special Tax
- XIV. New Business
 - A. Review and approve Resolution 2024-19 of appreciation for retired Engineer Lantz Burvant
 - B. Review and approve Oracle NetSuite Estimate and Statement of Work
 - C. Review and approve Ordinance 2024-01 related to vegetation management on unimproved parcels, and declaring certain hazardous vegetation and combustible materials a public nuisance, and providing for the removal thereof
- XV. Old Business
- XVI. Oral Communications
 - A. Directors
 - B. Staff
- XVII. Adjournment

Note: Action may be taken on any item posted on this agenda.

*Director John Giraudo will be attending via teleconference from:
Villa La Estancia
Pasero de Los Cocoteros 750 Sur
Condominio Maestro Flamingos
Nuevo Vallarta, Nayarit 63732*

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

EIGHT HUNDRED EIGHTY NINETY EIGHTH MEETING OF THE BOARD OF DIRECTORS

Thursday, October 17, 2024, 5:30 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER

President White called the meeting to order at 5:32 p.m. Directors in attendance: Bennett, Durante, Giraudo, and White. Director Hillhouse was absent. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

II. CLOSED SESSION

- A. Closed Session pursuant to Government Code Section 54957.6; Conference with Labor Negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; Agency Designated Representatives: Finance Committee, Directors Bennett and White, Chief Johnson; Employee Organization: El Dorado Hills Professional Firefighters, Local 3604**
- B. Closed Session pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Contracts with unrepresented employees pertaining to wages and benefits; District negotiator is Chief Johnson**
- C. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief**

The Board adjourned to closed session at 5:32 p.m.

The meeting reconvened at 6:05 p.m. No action was taken in closed session.

Director Bennett made a motion to approve the Letter of Understanding for the Local 3604, seconded by Director Durante, and unanimously carried. (Roll Call: Ayes: 4; Noes: 0; Absent:1)

Director Bennett made a motion to approve the Letter of Understanding for Unrepresented employees, seconded by Director Giraudo, and unanimously carried. (Roll Call: Ayes: 4; Noes: 0; Absent:1)

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATION

- A. Badge pinning of recently promoted employee -** Chief Johnson congratulated Adam Tiffany on his recent promotion to Captain.

The Board took a break for a cake celebration and reconvened at 6:20 p.m.

V. CONSENT CALENDAR

- A. Approve Minutes of the 896th Special Board Meeting held September 19, 2024**

- B. Approve Minutes of the 897th Regular Board Meeting held September 19, 2024**
- C. Approve Financial Statements and Check Register for September 2024**

Director Durante made a motion to approve the consent calendar, seconded by Director Giraudo and unanimously carried.

VI. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters** – Dale Hemstalk, Local 3604 Vice-President, reported that, effective January, he will be taking over as President, Ty Dennis will be Vice-President, Adam Tiffany will be Treasurer, and Ray Phillips will be Secretary.
- B. EDH Firefighters Association** – None
- C. Public Comment** – None

VII. CORRESPONDENCE – None

VIII. ATTORNEY ITEMS – None

IX. STANDING COMMITTEE REPORTS

- A. Administrative Committee (Directors Bennett and Giraudo)** – No report.
- B. Finance Committee (Directors Bennett and White)** – No report.
- C. Joint Powers Authority (Directors Durante and White)** – No report.

X. AD-HOC COMMITTEE REPORTS

- A. Communications (Ad-Hoc) (Directors Durante and Hillhouse)** – No report.
- B. CRR Services (Ad-Hoc) (Directors Hillhouse and White)** – No report.
- C. EDHCSD/EDHFD 2x2 (Directors Bennett and Hillhouse)** – No report.
- D. County Fire/E DHFD 2x2 (Directors Giraudo and Durante)** – No report.
- E. CPCSD/EDHFD 2x2 (Directors Giraudo and White)** – Chief Johnson reported that the committee has been meeting but has not started discussing anything that would affect the MOU.

XI. FIRE CHIEF'S REPORT - Chief Johnson reported the following to the Board:

- Congratulations to the recently promoted Captain Tiffany and Engineer Willock.
- Thanks to El Dorado Hills Fire Department Honor Guard and Chief personnel for their participation in Tim Hall of West Sacramento Fire Department's memorial service.
- Thanks to Sacramento City Fire Department for assisting with the Engineer's exam.
- Harry Watson, a former intern, is now working as a paramedic in Sacramento.

- A. OES Report** – None.
- B. Hosted Training Report** – Received and filed.
- C. Training Facility Update** – None.
- D. Other Updates** – None.

XII. OPERATIONS REPORT

- A. Operations Report** (Receive and File) – Chief Brady presented the Operations Report for the month of September.

XIII. COMMUNITY RISK REDUCTION REPORT

- A. **CRRD Report** – Receive and file.

XIV. FISCAL ITEMS

XV. NEW BUSINESS

- A. **Review and approve Resolution 2024-18 repealing Resolution 2024-04 Adopting Development Fees** – Chief Lilienthal explained that Staff is pursuing a new Nexus study and recommends repealing Resolution 2024-04.

Director Giraudo made a motion to approve Resolution 2024-18 repealing Resolution 2024-04 Adopting Development Fees, seconded by Director Durante and unanimously carried. (Roll Call: Ayes: 4; Noes: 0; Absent:1)

- B. **Review and approve resolution 2024-19 authorizing the write-off of capital assets**
- Removed from agenda.

XVI. OLD BUSINESS – None.

XVII. ORAL COMMUNICATIONS

- A. **Directors** – Director White thanked Director Giraudo for his commitment to the Board for the last 8 years.
B. **Staff** – None.

XVIII. ADJOURNMENT

The meeting was adjourned at 6:48 p.m.

Approved:

Timothy White, President

Jessica Braddock, Board Secretary

This is a summary of the meeting. Board Meetings are recorded, and anyone wanting to listen to the full meeting recording should contact the main office at 916-933-6623 or clerkoftheboard@edhfire.com.

EL DORADO HILLS COUNTY WATER DISTRICT

EIGHT HUNDRED NINETY NINTH MEETING OF THE BOARD OF DIRECTORS

Tuesday, November 12, 2024, 3:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER

President White called the meeting to order at 3:00 p.m. Directors in attendance: Bennett, Durante, Giraudo, Hillhouse, and White. Director Hillhouse attended via teleconference. Staff in attendance: Chief Johnson. Counsel Cook was also in attendance.

II. DISCUSS THE STRATEGIC PLAN

A. Review the current Strategic Plan – Chief Johnson, Chief Hall and the Board of Directors discussed the department's Strategic Plan.

III. ADJOURNMENT

The meeting was adjourned at 4:21 p.m.

Approved:

Tim White, President

Jessica Braddock, Board Secretary

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El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending October 31, 2024



				(Target 33%)	
	Final Budget FY24/25	Actual October 2024	Actual YTD October 31, 2024	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget
					Notes/Comments
Revenue					
3240 · Tax Revenue					
3260 · Secured Tax Revenue	25,323,897	1,170,762	1,219,879	(24,104,018)	
3270 · Unsecured Tax Revenue	497,647	73,400	448,654	(48,993)	
3280 · Homeowners Tax Revenue	153,665	-	-	(153,665)	
3320 · Supplemental Tax Revenue	600,000	24,215	103,429	(496,571)	
3330 · Sacramento County Revenue	73,548	-	-	(73,548)	
3335 · Latrobe Revenue				-	
3335.2 · Latrobe Special Tax	36,000	1,800	1,800	(34,200)	
3335.3 · Latrobe Base Transfer	111,119	-	-	(111,119)	
3340 · Property Tax Administration Fee	(432,277)	-	-	432,277	
Total 3240 · Tax Revenue	26,363,599	1,270,177	1,773,762	(24,589,837)	7% Timing of collection
3500 · Misc. Operating Revenue					
3506 · CRRD Cost Recovery Fees	659,000	136,695	194,314	(464,686)	29%
3507 · Hosted Training Revenue	400,000	60,612	146,451	(253,549)	37%
3508 · Mechanic Cost Recovery Fees	-	-	-	-	0%
3512 · JPA Revenue	2,347,331	-	-	(2,347,331)	0% Timing of invoice
3513 · Rental Income (Cell site)	61,362	5,192	19,824	(41,538)	32%
3514.1 · Operating Grants Revenue	-	-	-	-	0%
3514.2 · Capital Grants Revenue	480,510	29,024	29,024	(451,486)	6% Timing of grants
3515 · OES/Mutual Aid Reimbursement	1,000,000	154,678	656,722	(343,278)	66% Timing of fire season
3520 · Interest Earned	500,000	1,661	169,627	(330,373)	34%
3500 · Misc. Operating Revenue - Other	400,000	6,507	181,672	(218,328)	45% State Compensation Insurance Fund dividends received (\$159k)
Total 3500 · Misc. Operating Revenue	5,848,203	394,369	1,397,634	(4,450,569)	24%
Total Operating Revenue	\$ 32,211,802	\$ 1,664,546	\$ 3,171,396	\$ (29,040,406)	10%
3550 · Development Fee					
3560 · Development Fee Revenue	1,300,000	121,260	563,774	(736,226)	43%
3561 · Development Fee Interest	-	14,711	42,593	42,593	100%
Total 3550 · Development Fee	1,300,000	135,970	606,366	(693,634)	47%
3568 · Proceeds from Insurance	-	-	-	-	0%
3570 · Proceeds from Sale of Assets	-	-	-	-	0%
Total Revenue	\$ 33,511,802	\$ 1,800,517	\$ 3,777,762	\$ (29,734,039)	11%

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending October 31, 2024



				(Target 33%)	
	Final Budget FY24/25	Actual October 2024	Actual YTD October 31, 2024	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget
					Notes/Comments
Expenditures					
6000 · Salaries & Wages					
6001 · Salaries & Wages, Fire	9,271,939	1,025,272	3,087,867	6,184,073	33%
6011 · Education/Longevity Pay	724,948	79,544	242,748	482,200	33%
6015 · Salaries & Wages, CRRD	857,130	94,853	283,648	573,482	33%
6016 · Salaries & Wages, Administration	1,055,444	119,110	352,133	703,311	33%
6019 · Overtime					
6019.1 · Overtime, Operational	2,578,159	432,457	946,148	1,632,011	37%
6019.2 · Overtime, Outside Aid	833,333	7,872	767,085	66,248	92%
Total 6019 · Overtime	3,411,492	440,329	1,713,233	1,698,259	50%
6020 · P.E.R.S. Retirement	4,630,663	275,732	2,958,855	1,671,809	64%
6023 · Deferred Comp Contributions	51,600	6,151	12,751	38,849	25%
6030 · Workers Compensation	1,527,282	232,872	582,180	945,102	38%
6031 · Life Insurance	8,116	631	2,889	5,227	36%
6032 · P.E.R.S. Health Benefits	2,469,452	207,364	969,177	1,500,275	39%
6033 · Disability Insurance	25,046	3,658	7,316	17,729	29%
6034 · Health Cost of Retirees	1,321,822	75,029	376,177	945,645	28%
6040 · Dental/Vision Expense	274,271	23,951	91,684	182,587	33%
6050 · Unemployment Insurance	15,925	61	112	15,813	1%
6070 · Medicare	222,857	25,690	82,888	139,969	37%
Total 6000 · Salaries & Wages	25,867,986	2,610,246	10,763,656	15,104,330	42%
6100 · Clothing & Personal Supplies					
6101 · Uniform Allowance	62,879	6,826	20,674	42,205	33%
6102 · Other Clothing & Personal Supplies	207,488	702	3,530	203,958	2%
Total 6100 · Clothing & Personal Supplies	270,367	7,529	24,204	246,163	9%
6110 · Network/Communications					
6111 · Telecommunications	72,997	4,570	15,914	57,083	22%
6112 · Dispatch Services	80,000	19,862	19,862	60,138	25%
6113 · Network/Connectivity	50,680	4,287	17,317	33,364	34%
Total 6110 · Communications	203,677	28,719	53,093	150,584	26%
6120 · Housekeeping	88,161	7,412	25,274	62,887	29%

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending October 31, 2024



				(Target 33%)	
	Final Budget FY24/25	Actual October 2024	Actual YTD October 31, 2024	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget
					Notes/Comments
6130 · Insurance					
6131 · General Insurance	374,786	-	180,400	194,386	48%
Total 6130 · Insurance	374,786	-	180,400	194,386	48%
6140 · Maintenance of Equipment					
6141 · Tires	40,000	8,503	17,080	22,920	43%
6142 · Parts & Supplies	185,000	2,504	42,163	142,837	23%
6143 · Outside Work	30,000	4,598	10,333	19,667	34%
6144 · Equipment Maintenance	32,439	-	10,295	22,144	32%
6145 · Radio Maintenance	55,200	4,455	16,121	39,079	29%
Total 6140 · Maintenance of Equipment	342,639	20,059	95,991	246,648	28%
6150 · Facilities Maintenance	297,488	21,763	52,981	244,508	18%
6160 · Medical Supplies					
6161 · Medical Supplies	57,680	1,309	6,731	50,950	12%
Total 6160 · Medical Supplies	57,680	1,309	6,731	50,950	12%
6170 · Dues and Subscriptions	26,590	1,695	15,758	10,833	59%
6180 · Miscellaneous					
6017 · Intern/Volunteer Stipends	5,000	390	390	4,610	8%
6018 · Director Pay	16,000	1,000	3,000	13,000	19%
6181 · Miscellaneous	22,000	132	1,028	20,972	5%
6182 · Honor Guard	1,249	-	-	1,249	0%
6183 · Explorer Program	5,500	-	695	4,805	13%
6184 · Pipes and Drums	-	-	-	-	0%
Total 6180 · Miscellaneous	49,749	1,522	5,113	44,636	10%
6190 · Office Supplies	46,190	1,809	10,108	36,082	22%
6200 · Professional Services					
6201 · Audit	16,900	-	7,032	9,868	42%
6202.1 · Legal Fees	275,000	26,374	46,102	228,898	17%
6202.2 · Human Resources	92,408	-	12,208	80,201	13%

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending October 31, 2024



					(Target 33%)	
	Final Budget FY24/25	Actual October 2024	Actual YTD October 31, 2024	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
6203 · Notices	2,000	-	182	1,818	9%	
6204 · Other Professional Services	315,599	7,341	80,180	235,420	25%	
6205 · Elections/Tax Administration	50,000	-	-	50,000	0%	Timing of election
6206 · Public Relations	22,030	1,440	2,670	19,360	12%	
Total 6200 · Professional Services	773,938	35,155	148,374	625,564	19%	
6210 · Information Technology						
6211 · Software Licenses/Subscriptions	261,072	4,595	136,777	124,294	52%	Prepaid several annual software subscriptions
6212 · IT Support/Implementation	227,400	29,936	69,861	157,539	31%	
6213 · IT Equipment	48,900	190	4,385	44,515	9%	
Total 6210 · Information Technology	537,372	34,721	211,023	326,348	39%	
6220 · Rents and Leases						
6221 · Facilities/Equipment Lease	64,935	5,740	26,856	38,079	41%	Prepaid Nov-24 EDC lease in Oct-24
6222 · Solar Lease	-	-	-	-	0%	
Total 6220 · Rents and Leases	64,935	5,740	26,856	38,079	41%	
6230 · Small Tools and Supplies	48,635	4,709	18,409	30,226	38%	
6240 · Special Expenses						
6241 · Non-Hosted Training	167,918	2,290	10,829	157,089	6%	
6241.1 · EDC Hosted Training	329,206	10,355	57,361	271,845	17%	
6242 · Fire Prevention	81,763	879	7,872	73,891	10%	
6244 · Director Training & Travel	10,000	-	-	10,000	0%	
Total 6240 · Special Expenses	588,887	13,524	76,063	512,824	13%	Timing of training/invoices
6250 · Transportation and Travel						
6251 · Fuel and Oil	160,000	12,319	48,483	111,517	30%	
6252 · Travel	50,000	2,459	13,113	36,887	26%	
6253 · Meals & Refreshments	35,000	166	6,654	28,346	19%	
Total 6250 · Transportation and Travel	245,000	14,945	68,250	176,750	28%	
6260 · Utilities						
6261 · Electricity	60,000	3,664	15,571	44,429	26%	
6262 · Natural Gas/Propane	35,000	384	1,159	33,841	3%	
6263 · Water/Sewer	35,000	57	7,896	27,104	23%	
Total 6260 · Utilities	130,000	4,105	24,625	105,375	19%	
Total Operating Expenditures	\$ 30,014,082	\$ 2,814,961	\$ 11,806,909	\$ 18,207,173	39%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending October 31, 2024



	Final Budget FY24/25	Actual October 2024	Actual YTD October 31, 2024	Variance YTD Actual to Full Year Budget	(Target 33%) YTD Actual % of Full Year Budget	Notes/Comments
Operating Revenue - Operating Expenditures	\$ 2,197,720	\$ (1,150,414)	\$ (8,635,513)	\$ 10,833,233		
6570 · OPEB UAL Lump Sum Payment	-	-	-	-	0%	
6720 · Capital Outlay	3,697,532	159,509	240,913	3,456,619	7%	Timing of purchases
Total Expenditures	\$ 33,711,613	\$ 2,974,469	\$ 12,047,822	\$ 21,663,792	36%	
Total Revenue - Total Expenditures	\$ (199,811)	\$ (1,173,953)	\$ (8,270,059)	\$ (8,070,248)		
<u>FUND TRANSFERS</u>						
Transfers to Development Fee Fund	\$ (1,300,000)					
Transfers from Development Fee Fund	1,109,185					
Transfers to Pension Reserve Fund	-					
Transfer to/from Unassigned Fund	(317,210)					
Transfers from Capital Replacement Fund	2,588,347					
Transfers to Capital Replacement Fund	(1,880,510)					
Net Change in Unassigned/Non-Spendable Fund Balance	\$ 0					

El Dorado Hills Fire Department

11/5/2024 1:23 PM

Register: 1000 · Bank of America

From 10/01/2024 through 10/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/01/2024		Transfer from LAIF	1074 · Local Agency I...	Confirm #1720...		X	200,000.00	1,111,353.58
10/01/2024			3513 · Rental Income (...)	Deposit		X	2,415.00	1,113,768.58
10/01/2024	EFT	VSP Vision Care	-split-	Oct-24	1,218.79	X		1,112,549.79
10/01/2024	EFT	Sterling Administrati...	-split-		85.00	X		1,112,464.79
10/01/2024	EFT	Sterling Administrati...	-split-		1,577.60	X		1,110,887.19
10/01/2024	EFT	Sterling Administrati...	-split-		10.94	X		1,110,876.25
10/01/2024	EFT	De Lage Landen Fina...	-split-	Account # 159...	175.03	X		1,110,701.22
10/01/2024	EFT	El Dorado Disposal ...	-split-		1,246.03	X		1,109,455.19
10/02/2024		Deposit	1114 · Due from other ...	Deposit		X	33,852.20	1,143,307.39
10/02/2024	EFT	Sterling Administrati...	-split-		15.00	X		1,143,292.39
10/03/2024		Deposit	2029 · Other Payable	Deposit		X	1.00	1,143,293.39
10/03/2024	EFT	Sterling Administrati...	-split-		222.90	X		1,143,070.49
10/03/2024	PR24-10-1		-split-	Total Payroll T...	129,460.20	X		1,013,610.29
10/03/2024	PR24-10-1		1000 · Bank of Americ...	Direct Deposit	406,276.71	X		607,333.58
10/03/2024	PR24-10-1		1000 · Bank of Americ...	Payroll Checks		X		607,333.58
10/04/2024	EFT	Sterling Administrati...	-split-		15.00	X		607,318.58
10/04/2024	EFT	P. G. & E.	-split-		12.78	X		607,305.80
10/05/2024	EFT	Sterling Administrati...	-split-		308.00	X		606,997.80
10/06/2024	EFT	Sterling Administrati...	-split-		15.00	X		606,982.80
10/07/2024		Transfer from Paypal	1010 · Paypal	Deposit		X	186,610.85	793,593.65
10/07/2024	EFT	Nationwide Retireme...	-split-	PR24-10-1	28,228.53	X		765,365.12
10/07/2024	EFT	P.E.R.S. ING	-split-	PR24-10-1	3,091.63	X		762,273.49
10/07/2024	27919	ACC Business	-split-		1,632.58	X		760,640.91
10/07/2024	27920	Aflac	2100 · Payroll Liabilities		906.76	X		759,734.15
10/07/2024	27921	CA Assoc. of Profess...	-split-	October 2024	1,829.00	X		757,905.15
10/07/2024	27922	AT&T	-split-	September-24	79.92	X		757,825.23
10/07/2024	27923	Environment Control	-split-		1,303.75	X		756,521.48
10/07/2024	27924	FedEx	6190 · Office Supplies	Acct 5320-132...	68.26	X		756,453.22
10/07/2024	27925	Folsom Lock and Sec...	-split-		2,984.61	X		753,468.61
10/07/2024	27926	Lawson SSP Group, ...	6150 · Facilities Maint...		876.00	X		752,592.61
10/07/2024	27927	Peraton Inc.	6212 · IT Support/Impl...		12,601.00	X		739,991.61
10/07/2024	27928	Public Safety Innovat...	6143 · Outside Work	Invoice # 1497	4,597.50	X		735,394.11
10/07/2024	27929	David Roberts	-split-		515.00	X		734,879.11
10/07/2024	27930	Kronos	6212 · IT Support/Impl...		2,925.00	X		731,954.11
10/07/2024	27931	Bobbi Bennett	-split-	Sept-24	200.00	X		731,754.11
10/07/2024	27932	John Giraudo	-split-	Sept-24	400.00	X		731,354.11
10/07/2024	27933	Michael Hillhouse	6018 · Director Pay	Sept-24	100.00	X		731,254.11
10/07/2024	27934	Timothy J. White	-split-	Sept-24	300.00			730,954.11
10/07/2024	27935	Chase Bank	2029 · Other Payable	Sept-24	100.00			730,854.11
10/07/2024	27936	Wells Fargo Bank	2026 · EDH Associate...	Sept-24	6,322.55	X		724,531.56

El Dorado Hills Fire Department

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Register: 1000 · Bank of America

From 10/01/2024 through 10/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/07/2024	27937	Dustin Hall	2029 · Other Payable		19,796.32	X		704,735.24
10/08/2024	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Reference # 16...	31,791.93	X		672,943.31
10/08/2024	EFT	Sterling Administrati...	-split-		180.00	X		672,763.31
10/08/2024	EFT	Sterling Administrati...	-split-		1,035.20	X		671,728.11
10/08/2024	EFT	P. G. & E.	-split-		402.82	X		671,325.29
10/08/2024	EFT	De Lage Landen Fina...	-split-	Account # 152...	111.33	X		671,213.96
10/08/2024	27938	AT&T	6111 · Telecommunica...	September-24	43.44	X		671,170.52
10/08/2024	27939	Big O Tires	6141 · Tires		1,507.74	X		669,662.78
10/08/2024	27940	C.W. Nielsen Mfg. C...	6102 · Other Clothing ...		702.40	X		668,960.38
10/08/2024	27941	California Fire Chief...	6170 · Dues and Subsc...	Invoice # 3000...	1,260.00	X		667,700.38
10/08/2024	27942	Caltronics Business ...	-split-		178.92	X		667,521.46
10/08/2024	27943	Datacate, Inc.	-split-	Invoice # 2049...	11,708.07	X		655,813.39
10/08/2024	27944	East Bay Tire Co.	-split-		5,947.46	X		649,865.93
10/08/2024	27945	El Dorado Hills Cha...	6170 · Dues and Subsc...	Invoice # 39580	225.00	X		649,640.93
10/08/2024	27946	Emigh Ace of El Dor...	6233 · Station Tools/S...		99.55	X		649,541.38
10/08/2024	27947	EMS Technology Sol...	-split-		3,600.00	X		645,941.38
10/08/2024	27948	El Dorado Disposal ...	-split-		512.38	X		645,429.00
10/08/2024	27949	Fit for Duty Tactical ...	6204 · Other Professio...		963.62	X		644,465.38
10/08/2024	27950	Granicus	6212 · IT Support/Impl...		3,060.00	X		641,405.38
10/08/2024	27951	Golden State Emerge...	6142 · Parts & Supplies		153.43	X		641,251.95
10/08/2024	27952	HD Supply, Inc.	6120 · Housekeeping		1,010.67	X		640,241.28
10/08/2024	27953	InterState Oil Compa...	-split-		4,696.06	X		635,545.22
10/08/2024	27954	Kronos	6212 · IT Support/Impl...		1,650.00	X		633,895.22
10/08/2024	27955	L.N. Curtis & Sons	-split-		1,845.17	X		632,050.05
10/08/2024	27956	Law Offices of Willi...	6202.1 · Legal Fees		10,400.00	X		621,650.05
10/08/2024	27957	Lehr Auto Electric, Inc	6142 · Parts & Supplies		1,483.86	X		620,166.19
10/08/2024	27958	Life Assist	-split-		1,309.31	X		618,856.88
10/08/2024	27959	Motorola Solutions Inc	-split-	Customer Acct....	4,454.62	X		614,402.26
10/08/2024	27960	Don Ashton,Municip...	-split-		1,209.39	X		613,192.87
10/08/2024	27961	Nathan Owens	6017 · Intern/Voluntee...		260.00	X		612,932.87
10/08/2024	27962	Pest Control Center, ...	-split-		90.00	X		612,842.87
10/08/2024	27963	Quench USA, Inc.	-split-		514.80	X		612,328.07
10/08/2024	27964	R&S Overhead Door...	6150 · Facilities Maint...		285.00	X		612,043.07
10/08/2024	27965	Ramos Environmenta...	6251 · Fuel and Oil		102.00	X		611,941.07
10/08/2024	27966	Rotary	-split-	October 2024 ...	210.00			611,731.07
10/08/2024	27967	Sierra Nevada Tire &...	-split-		1,047.60	X		610,683.47
10/08/2024	27968	The Green Bee Resto...	6150 · Facilities Maint...		4,395.00	X		606,288.47
10/08/2024	27969	The Permanente Med...	6204 · Other Professio...	Invoice # EDH...	2,240.00	X		604,048.47
10/08/2024	27970	Vestis	-split-		87.52	X		603,960.95
10/08/2024	27971	Wilkinson Portables, ...	6221 · Facilities/Equip...	Invoice # 164854	375.00	X		603,585.95

El Dorado Hills Fire Department

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From 10/01/2024 through 10/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/09/2024	EFT	P.E.R.S. Retirement	-split-	PR24-10-1	148,497.75	X		455,088.20
10/09/2024	EFT	Sterling Administrati...	-split-		486.00	X		454,602.20
10/09/2024	EFT	Employment Develo...	-split-	Account ID# 7...	6,736.93	X		447,865.27
10/10/2024	EFT	Sterling Administrati...	-split-		155.80	X		447,709.47
10/10/2024	EFT	Sterling Administrati...	6204 · Other Professio...	September-24	460.00	X		447,249.47
10/10/2024	27972	AC Septic Service	6720 · Capital Outlay		26,790.00	X		420,459.47
10/11/2024	EFT	ADP	6204 · Other Professio...	Payroll Process...	986.96	X		419,472.51
10/11/2024	EFT	Sterling Administrati...	-split-		336.10	X		419,136.41
10/11/2024	EFT	ADP HCM	6204 · Other Professio...	Workforce No...	377.65	X		418,758.76
10/14/2024	EFT	P. G. & E.	-split-		619.34	X		418,139.42
10/14/2024	EFT	P. G. & E.	-split-		204.82	X		417,934.60
10/14/2024	EFT	P. G. & E.	-split-		266.99	X		417,667.61
10/15/2024		Transfer from LAIF	1074 · Local Agency I...	Confirm #1723...		X	900,000.00	1,317,667.61
10/15/2024			6204 · Other Professio...	Service Charge	493.26	X		1,317,174.35
10/15/2024	EFT	Sterling Administrati...	-split-		672.50	X		1,316,501.85
10/15/2024	EFT	Sterling Administrati...	-split-		641.00	X		1,315,860.85
10/15/2024	EFT	De Lage Landen Fina...	-split-	Account # 152...	301.30	X		1,315,559.55
10/15/2024	EFT	Verizon Wireless	-split-	Sept-24	4,018.64	X		1,311,540.91
10/16/2024	EFT	Sterling Administrati...	-split-		206.00	X		1,311,334.91
10/17/2024	EFT	P.E.R.S. Retirement	-split-	PR24-10-2	152,977.43	X		1,158,357.48
10/17/2024	EFT	P.E.R.S. Health	-split-	November 2024	277,486.91	X		880,870.57
10/17/2024	EFT	P.E.R.S. ING	-split-	PR24-10-2	3,091.63	X		877,778.94
10/17/2024	EFT	Sterling Administrati...	-split-		3,293.00	X		874,485.94
10/17/2024	EFT	Sterling Administrati...	-split-		269.23	X		874,216.71
10/17/2024	EFT	P. G. & E.	-split-		455.80	X		873,760.91
10/17/2024	PR24-10-2		-split-	Total Payroll T...	116,043.18	X		757,717.73
10/17/2024	PR24-10-2		1000 · Bank of Americ...	Direct Deposit	363,956.17	X		393,761.56
10/17/2024	PR24-10-2		1000 · Bank of Americ...	Payroll Checks		X		393,761.56
10/18/2024	EFT	Nationwide Retireme...	-split-	PR24-10-2	28,963.91	X		364,797.65
10/18/2024	EFT	Sterling Administrati...	-split-		918.85	X		363,878.80
10/19/2024	EFT	Sterling Administrati...	-split-		445.50	X		363,433.30
10/20/2024	EFT	Sterling Administrati...	-split-		1.11	X		363,432.19
10/21/2024	EFT	P. G. & E.	-split-		792.95	X		362,639.24
10/22/2024	EFT	Sterling Administrati...	-split-		1,960.00	X		360,679.24
10/22/2024	EFT	Sterling Administrati...	-split-		826.00	X		359,853.24
10/22/2024	EFT	Sterling Administrati...	-split-		20.84	X		359,832.40
10/22/2024	27973	ACC Business	-split-		751.32	X		359,081.08
10/22/2024	27974	Allstar Fire Equipme...	6720 · Capital Outlay		21,986.25	X		337,094.83
10/22/2024	27975	Best Best & Krieger ...	6202.1 · Legal Fees	Inv # 1008779	1,351.60	X		335,743.23
10/22/2024	27976	Burkett's	6190 · Office Supplies	Invoice # 1530...	114.26	X		335,628.97

El Dorado Hills Fire Department

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From 10/01/2024 through 10/31/2024

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/22/2024	27977	AT&T	6111 · Telecommunica...	September-24	88.15	X		335,540.82
10/22/2024	27978	Caltronics Business ...	-split-		734.24	X		334,806.58
10/22/2024	27979	Datacate, Inc.	-split-	Invoice # 2049...	31.08	X		334,775.50
10/22/2024	27980	El Dorado County E...	6112 · Dispatch Services	Invoice # EDC...	19,862.20			314,913.30
10/22/2024	27981	Environment Control	-split-		1,967.00	X		312,946.30
10/22/2024	27982	Firepenny Fire Equip...	-split-		9,831.88	X		303,114.42
10/22/2024	27983	Larry R. Fry	-split-		515.00	X		302,599.42
10/22/2024	27984	Golden State Emerge...	-split-		29.73	X		302,569.69
10/22/2024	27985	Sheryl K Haar	-split-		900.00	X		301,669.69
10/22/2024	27986	Hefner, Stark & Mar...	-split-		5,924.00	X		295,745.69
10/22/2024	27987	InterState Oil Compa...	-split-		5,282.62	X		290,463.07
10/22/2024	27988	Interwest Consulting ...	6242 · Fire Prevention		312.50	X		290,150.57
10/22/2024	27989	JPT Graphics	6204 · Other Professio...		50.00	X		290,100.57
10/22/2024	27990	L.N. Curtis & Sons	6231 · Hose		3,775.20	X		286,325.37
10/22/2024	27991	Lawson SSP Group, ...	-split-		12,646.75	X		273,678.62
10/22/2024	27992	Liberty Bell Smart H...	-split-	Invoice # 695395	74.99	X		273,603.63
10/22/2024	27993	Motorola Solutions Inc	6720 · Capital Outlay	Customer Acct....	98,400.44	X		175,203.19
10/22/2024	27994	Napa Auto Parts	-split-		59.14	X		175,144.05
10/22/2024	27995	NBS Government Fi...	6204 · Other Professio...		560.00	X		174,584.05
10/22/2024	27996	Quadient Finance US...	-split-	Account # 790...	20.00	X		174,564.05
10/22/2024	27997	Mark Romer	6241.1 · EDC Hosted ...		6,000.00	X		168,564.05
10/22/2024	27998	Superior Self-Storage...	6221 · Facilities/Equip...		230.00			168,334.05
10/22/2024	27999	Valley Power System...	6142 · Parts & Supplies		250.51	X		168,083.54
10/22/2024	28000	Brian K Veerkamp	6034 · Health Cost of ...		382.70			167,700.84
10/22/2024	28001	Vestis	-split-		87.52	X		167,613.32
10/22/2024	28002	Wilkinson Portables, ...	6221 · Facilities/Equip...	Invoice # 165374	114.13	X		167,499.19
10/22/2024	28003	Nick Sharples Produ...	6206 · Public Relations	Invoice # 1985	1,440.00			166,059.19
10/22/2024	28004	SignChef Inc.	6242 · Fire Prevention		566.28	X		165,492.91
10/22/2024	28005	Arnolds for Awards	-split-		156.59	X		165,336.32
10/22/2024	28006	Wright, L'estrage & ...	6202.1 · Legal Fees		6,871.30	X		158,465.02
10/22/2024	28007	4640 Golden Foothill...	-split-	Invoice # 21457	6,826.42	X		151,638.60
10/22/2024	28008	John-Paul Turanski	6241.1 · EDC Hosted ...		450.00	X		151,188.60
10/22/2024	28009	Metropolitan Life Ins...	6031 · Life Insurance	Customer Num...	630.80	X		150,557.80
10/24/2024			-split-	Deposit		X	68,363.32	218,921.12
10/24/2024	EFT	Sterling Administrati...	-split-		119.00	X		218,802.12
10/24/2024	EFT	Sterling Administrati...	-split-		726.00	X		218,076.12
10/24/2024	EFT	Verizon Wireless	-split-	Sept-24	421.67	X		217,654.45
10/25/2024	EFT	Sterling Administrati...	-split-		15.00	X		217,639.45
10/25/2024	EFT	State Compensation ...	6030 · Workers Compe...	Policy # 93510...	116,435.92	X		101,203.53
10/25/2024	EFT	Allied Administrator...	-split-	Nov 2024	8,485.20	X		92,718.33

El Dorado Hills Fire Department

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From 10/01/2024 through 10/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/26/2024	EFT	Sterling Administrati...	-split-		90.08	X		92,628.25
10/27/2024	EFT	Sterling Administrati...	-split-		30.00	X		92,598.25
10/29/2024		Transfer from LAIF	1074 · Local Agency I...	Confirm #1723...		X	850,000.00	942,598.25
10/29/2024	EFT	Sterling Administrati...	-split-		15.00	X		942,583.25
10/29/2024	EFT	State Compensation ...	6030 · Workers Compe...	Policy # 93510...	116,435.92			826,147.33
10/29/2024	EFT	Sterling Administrati...	-split-		2,437.84	X		823,709.49
10/29/2024	EFT	Sterling Administrati...	-split-		1,435.50	X		822,273.99
10/30/2024	EFT	Sterling Administrati...	-split-		1,223.79	X		821,050.20
10/31/2024	EFT	P.E.R.S. ING	-split-	PR24-10-3	3,091.63			817,958.57
10/31/2024	EFT	Nationwide Retireme...	-split-	PR24-10-3	28,963.91	X		788,994.66
10/31/2024	EFT	P.E.R.S. Retirement	-split-	PR24-10-3	147,350.06			641,644.60
10/31/2024	EFT	Sterling Administrati...	-split-		200.00			641,444.60
10/31/2024	EFT	Sterling Administrati...	-split-		269.23			641,175.37
10/31/2024	28010	ACC Business	-split-		1,632.58			639,542.79
10/31/2024	28011	Aflac	2100 · Payroll Liabilities		847.84			638,694.95
10/31/2024	28012	AT&T	-split-	October-24	80.52			638,614.43
10/31/2024	28013	AT&T Mobility	-split-	Invoice # 2872...	212.20			638,402.23
10/31/2024	28014	Best Best & Krieger ...	-split-		1,827.16			636,575.07
10/31/2024	28015	CA Assoc. of Profess...	-split-	November 2024	1,829.00			634,746.07
10/31/2024	28016	Caltronics Business ...	-split-		110.79			634,635.28
10/31/2024	28017	Custom Transitions	6720 · Capital Outlay		2,500.00			632,135.28
10/31/2024	28018	Environment Control	-split-		605.00			631,530.28
10/31/2024	28019	InterState Oil Compa...	-split-		2,238.58			629,291.70
10/31/2024	28020	Hailey Maniglia	6017 · Intern/Voluntee...		130.00			629,161.70
10/31/2024	28021	Chris Mitchell	6241.1 · EDC Hosted ...	Invoice # 04	3,000.00			626,161.70
10/31/2024	28022	Pest Control Center, ...	-split-		90.00			626,071.70
10/31/2024	28023	Valley Power System...	-split-		527.28			625,544.42
10/31/2024	PR24-10-3		-split-	Total Payroll T...	106,837.16	X		518,707.26
10/31/2024	PR24-10-3		1000 · Bank of Americ...	Direct Deposit	373,153.22	X		145,554.04
10/31/2024	PR24-10-3		1000 · Bank of Americ...	Payroll Checks		X		145,554.04

**EL DORADO HILLS FIRE
DEPARTMENT**
“YOUR SAFETY ... OUR COMMITMENT”



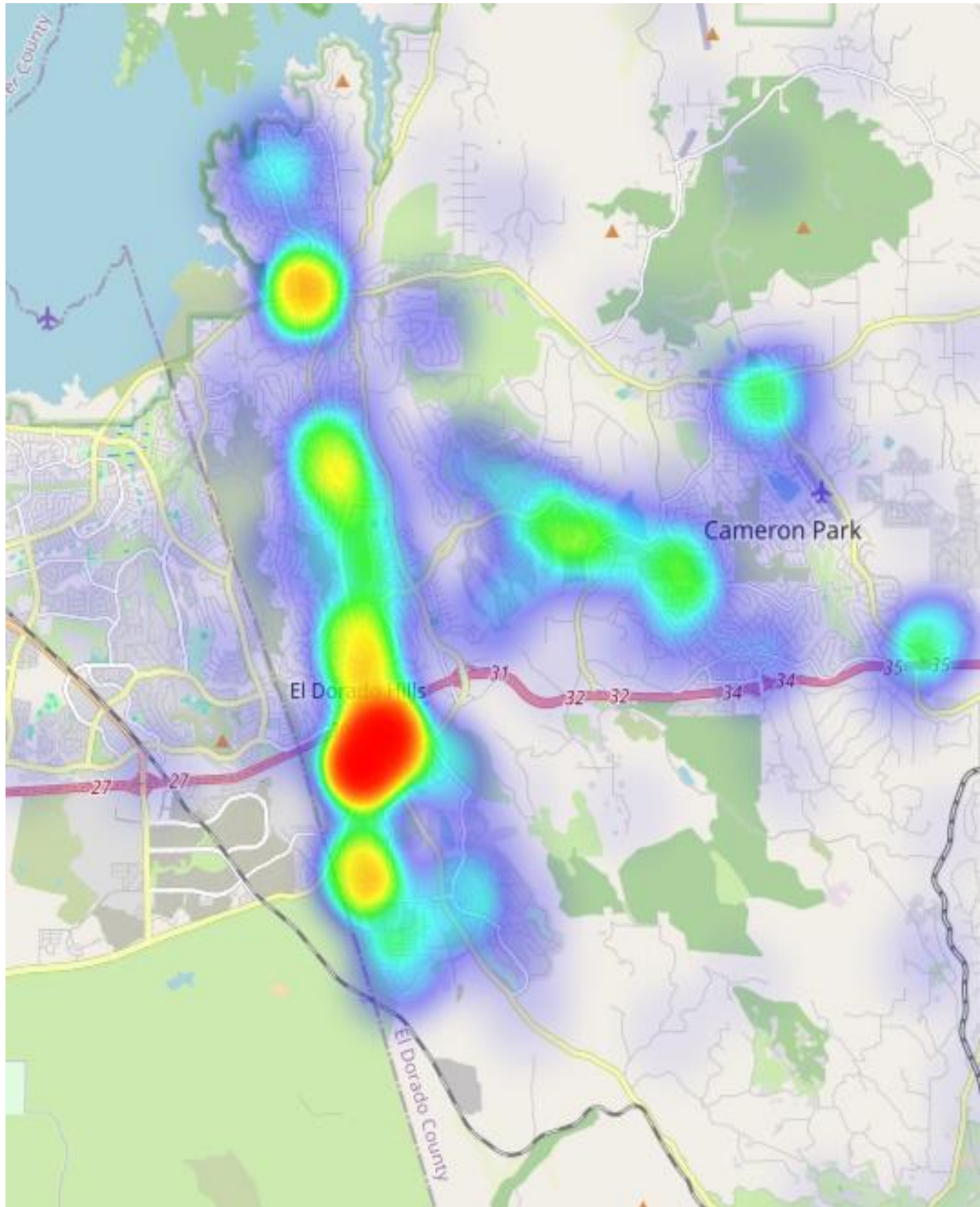
MONTHLY OPERATIONS REPORT
OCTOBER 2024

*All times are collected using a combination of Image Trend and Crystal Reports. The times are provided with the best accuracy possible.

Incidents – Heat Map

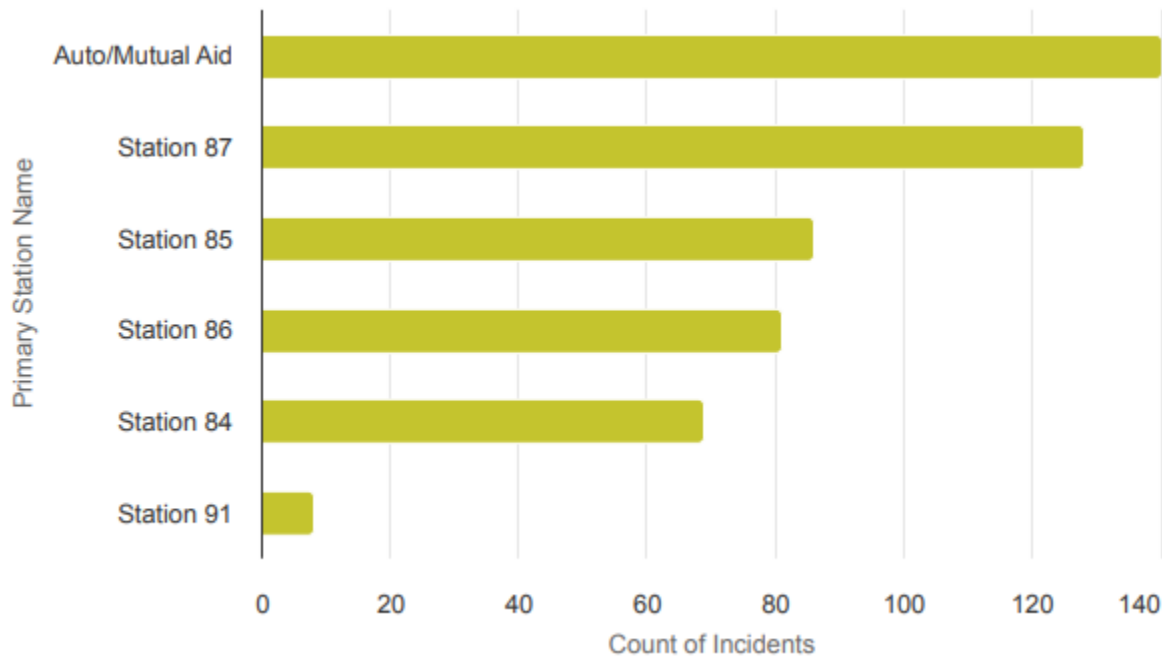
October 1, 2024 – October 31, 2024

Number of Total Incidents = 522



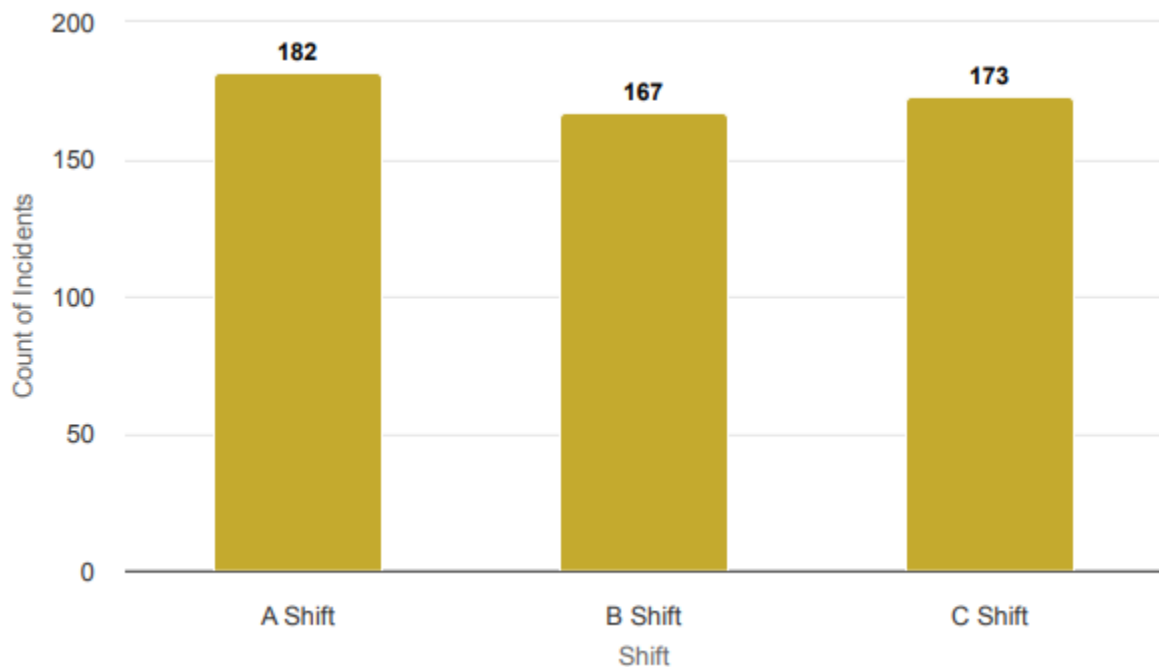
Incidents by Primary Station

October 1, 2024 - October 31, 2024



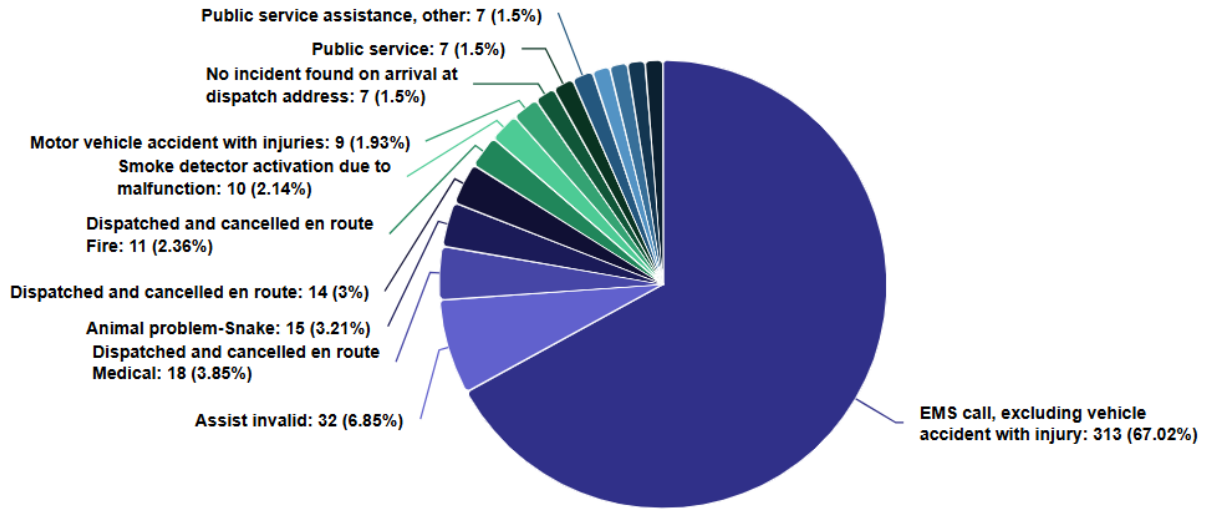
Incident Response by Shift

October 1, 2024 - October 31, 2024



Incident Types

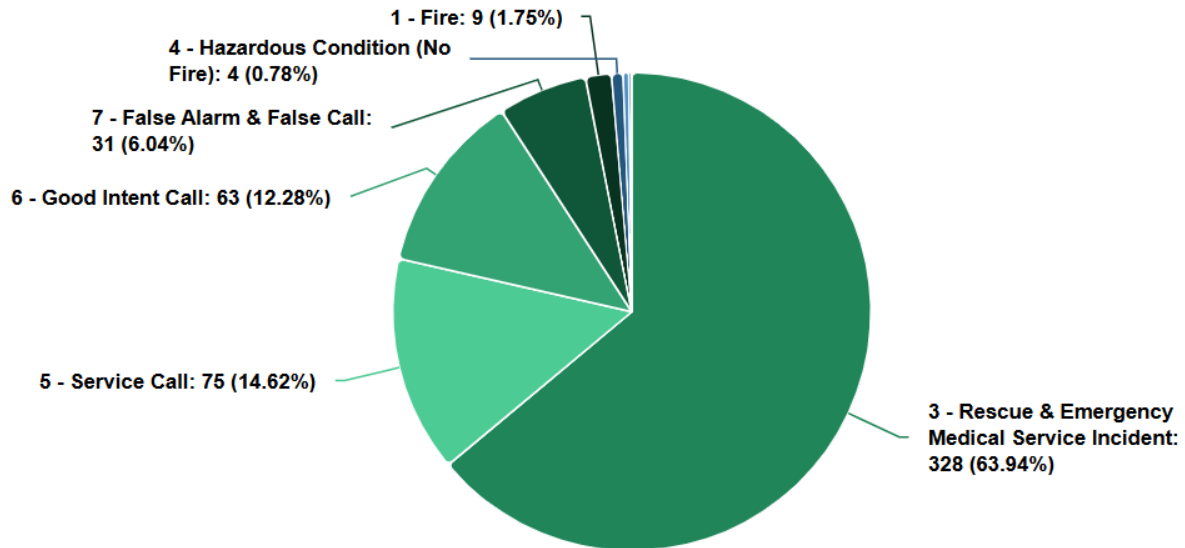
October 1, 2024 - October 31, 2024



Not all Incident Types are represented

Incident Categories

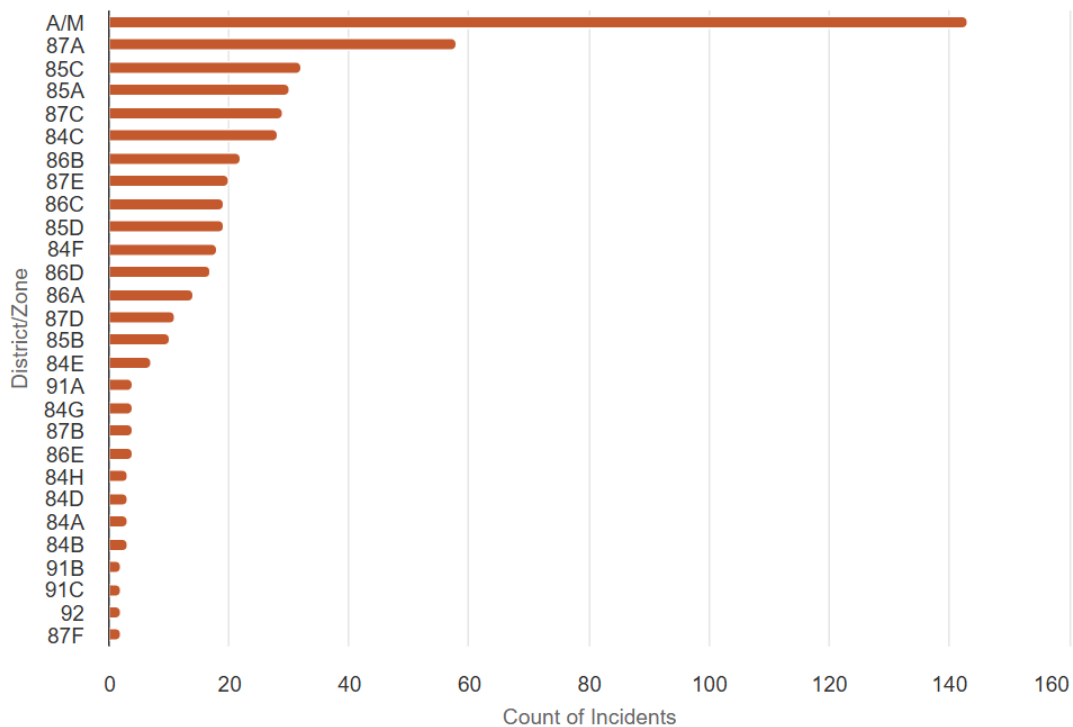
October 1, 2024 - October 31, 2024



Not all Response Categories are represented

Incident Response by District/Zone

October 1, 2024 - October 31, 2024



Incidents by Apparatus ID

October 1, 2024 - October 31, 2024

M85	201
M86	159
E87	140
E85/T85	125
E86	91
E84	85
B85	51
E91	34
C8501	4
E387	4
W85	3
E386	1

Emergency Response Summary – Medic Units Response Time – El Dorado – October 2024

URBAN RESPONSE,

11-minutes, 90% of time

Response Time Between 00:00:00 - 00:00:59	2.67%
Response Time Between 00:01:00 - 00:01:59	5.33%
Response Time Between 00:02:00 - 00:02:59	9.33%
Response Time Between 00:03:00 - 00:03:59	16.44%
Response Time Between 00:04:00 - 00:04:59	31.56%
Response Time Between 00:05:00 - 00:05:59	49.33%
Response Time Between 00:06:00 - 00:06:59	60.44%
Response Time Between 00:07:00 - 00:07:59	70.22%
Response Time Between 00:08:00 - 00:08:59	78.22%
Response Time Between 00:09:00 - 00:09:59	85.33%
Response Time Between 00:10:00 - 00:10:59	89.78%

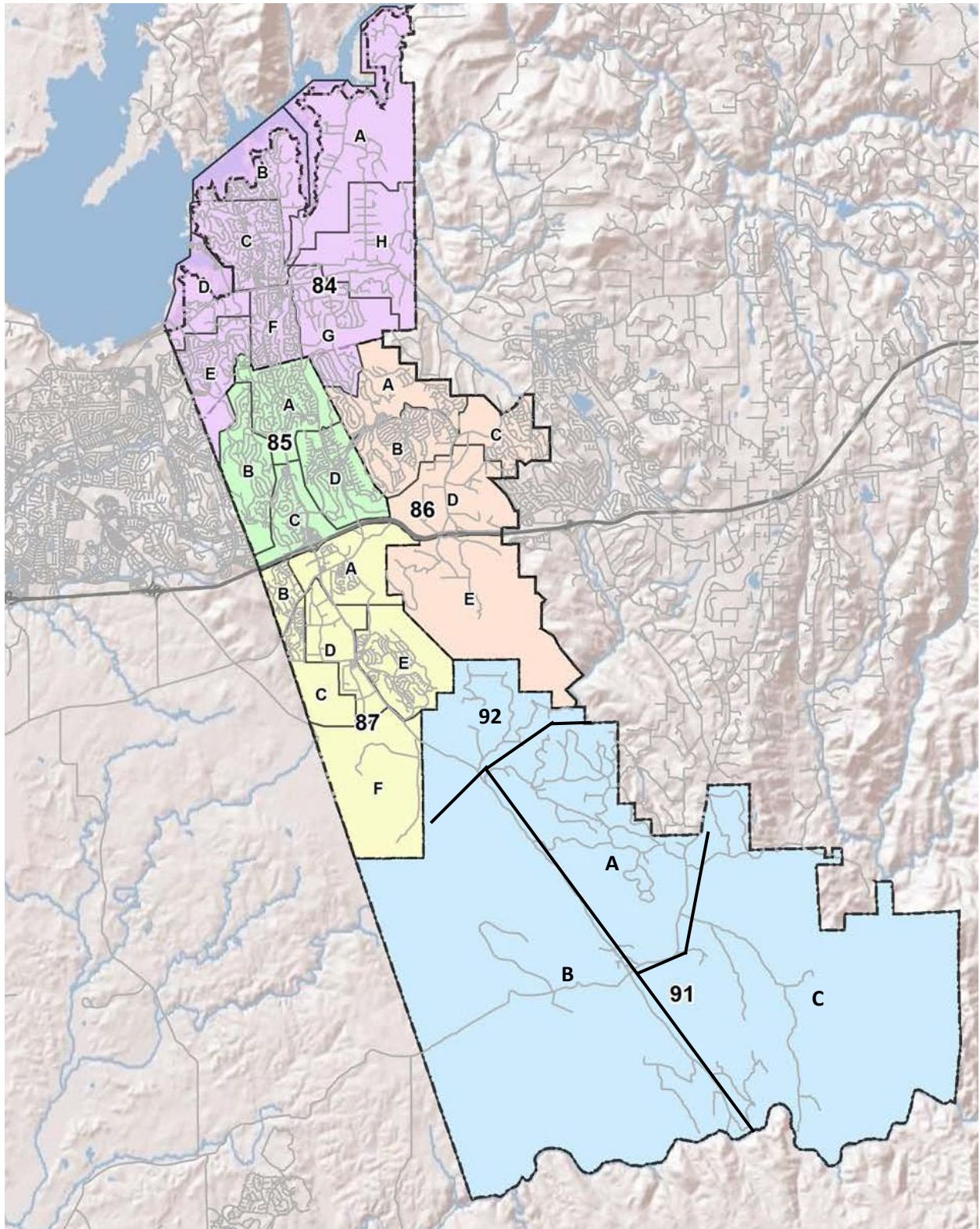
Medic Unit Response Comparison by Month/Year

MONTH	2024	2023
January	90.24%	82.43%
February	86.71%	89.68%
March	92.89%	89.33%
April	92.89%	88.49%
May	91.35%	89.44%
June	88.15%	87.10%
July	95.22%	84.25%
August	92.92%	88.53%
September	91.46%	90.88%
October	89.78%	89.77%
November		88.57%
December		90.65%

The percentages represented does not reflect reconciled percentages from exception reporting

Response times standards are designed to ensure a quick response to the public's request for assistance is achieved. The times listed above are raw, in that, they do not reflect "accepted reasoning" for the delay. At the end of each month, exception reports are filed with the County of El Dorado (Local EMS Agency) by the Department for incidents that are outside the established response time parameters. The reports provide the reasoning why the ambulance did not respond in a timely manner. These reports are then reviewed by the Local EMS Agency and either accepted or denied.

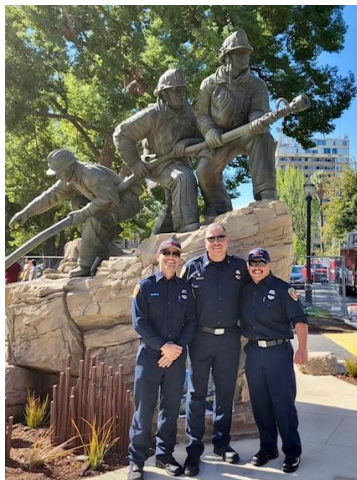
Examples of acceptable reasoning are, but not limited to, weather delays, incorrect address, patient left scene, road construction, incident downgraded in severity requiring no lights/siren (Code 3), etc. Once a decision has been made whether a reason is valid or not, the percentage may be adjusted.



Operations

In October 2024, we conducted our biennial Engineers Testing process, with sixteen out of twenty-three Firefighter/Paramedics participating. The test included a written exam and four different practical exercises using our equipment. We are proud of all sixteen Firefighters who took part and extend our gratitude to those who contributed to the success of this three-day event.

Captain Mark Ali, Engineer Kris Jower, and Firefighter Brandon McMurtry from Engine 91 attended the reopening of the California State Firefighters Memorial. The “Fallen Brother” statue was relocated to its new site at the capital, and the crew was present to honor the US flag being raised for the first time at the new location.



Battalion Chief Updates

A-Shift – Chief Antonio Moreno

Incidents:

Landscaping Fire – Groth Court

Crews responded to a reported vegetation fire and found a fire burning in a landscaped area in the side yard. Damage was limited to the bark and some plants. The cause was determined to be the electrical lighting.

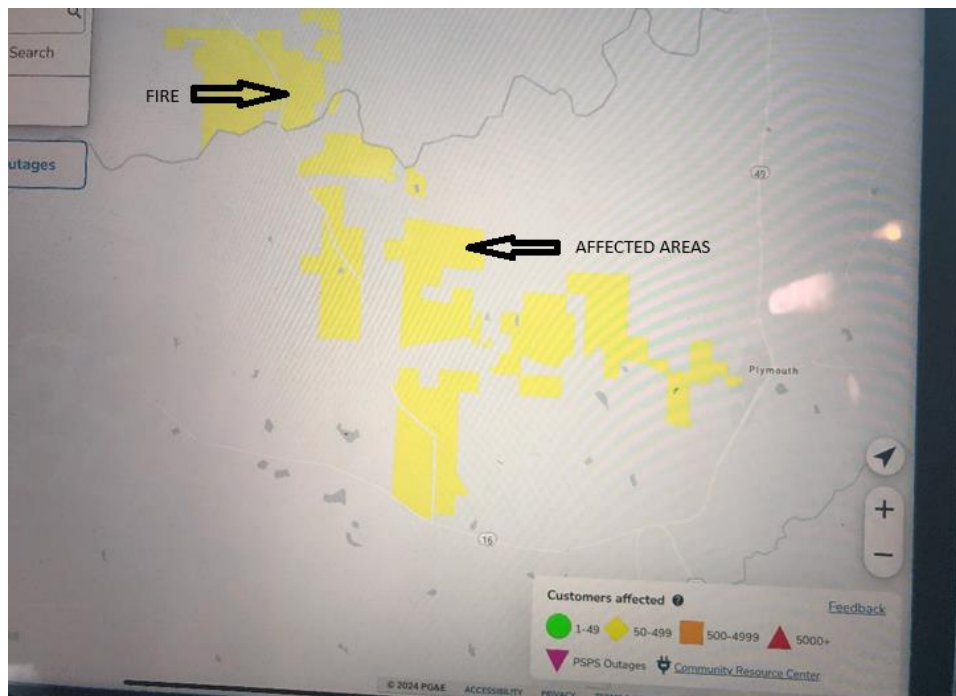


**Vegetation Fire –
Dragon Point Rd**

Engine 91 was able to quickly extinguish a quarter acre vegetation fire near the Cosumnes River.



The cause of the fire was a vulture coming in contact with the power lines. The resulting spark ignited the fire and caused a power outage for parts of El Dorado and Amador Counties.



Feline Rescue – Bronzewing Place

Engine 86 was called in to assist with rescuing a cat from a storm drain. The cat was in a connecting pipe between the curb drain and the main drainage pipe. The crew was able to feed a fire hose down the pipe convincing the cat to exit safely.



Cover Assignment – Station 25

Several significant calls throughout the County required providing station coverage to outside agencies. Here, Engine 91 is covering Station 25 in Placerville.



Vehicle Fire – Bass Lake Rd at US 50

Combustible materials in the bed of this pickup ignited as the vehicle was traveling. Cause undetermined.



Vehicle Fire – Frascati Way

A small engine fire in a vehicle caused quite the excitement for trick or treaters on Halloween.



Significant Training:

Multi-Agency Heavy Lift Drill

Engine 85, Engine 87, and Rescue 87 participated in a drill in Cameron Park conducting rescue scenarios of pinned victims. EDH Fire, Cameron Park, El Dorado County Fire, and Cal Fire all participated.



Pump Operations

Personnel conducted multiple exercises throughout the month of October in preparation for the Engineers Exam.



Explorer Drill

A-Shift personnel assisted with the Explorer Drill held at the Fire Training Center.



Extrication tool orientation

Equipment orientation



Master Stream and water supply

Night Drill – Multi Company

EDH and Folsom crews performed a simulated rural structure fire, requiring development of a drafting operation for water supply.



Target Hazard Tour – Broadridge Billing Facility

Personnel were given a tour providing information on the vast layout and operations of the facility. Building construction, access points, hose line distances, fire protection systems, and electrical systems were all questions that were focused on.



OES Deployments - October

DATE	NAME	LOCATION	ACRES	RESOURCE	PERSONNEL	END	DAYS	S/DAYS
OES Red Flag Prepositioning		El Dorado County						
10/17/24		Lilienthal		TFLD	1	10/19/24	3	3

Deputy Chief Lilienthal staffed as overhead for Red Flag Event.

Events:

Roebbelen Company Picnic

Engine 87, Engine 91, and Battalion 85 participated in a static display of our equipment.



Halloween

El Dorado Hills was overrun with goblins, ghouls, pirates, and princesses. Treats were provided through several neighborhoods to satisfy their search for a prize.



High School Football Standby

Engine crews and UTV 85 staffed by a paramedic continue providing medical standby football coverage at Oakridge High School. The Varsity team is 5-1 in League and 5-4 Overall.

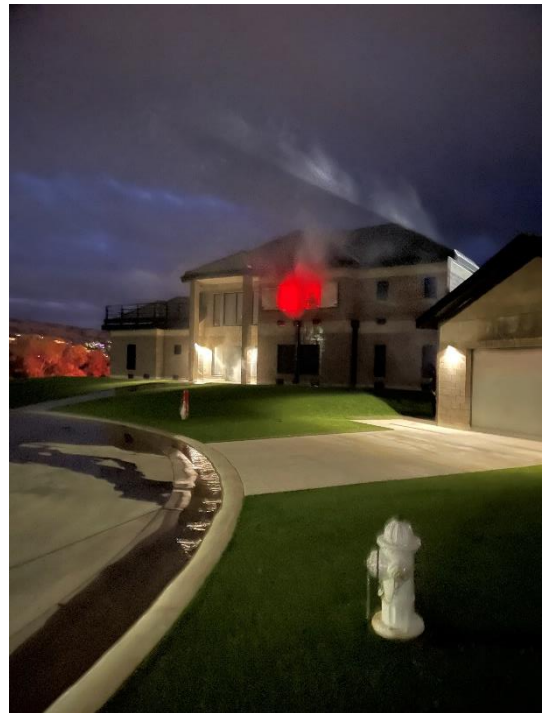


B-Shift – Chief Ryan Hathaway

Significant Training:

Night Drill – Multi Company

EDH and Folsom crews performed a simulated rural structure fire at the Fire Training Center.



Engineer Training – Master Stream Operations

Engine 84 conducted Master Stream Operations in preparation for the Engineers Exam.



Explorer Drill

Engine 85 personnel assisted with the Explorer Drill held at the Fire Training Center.



Engine 87 –
Engineer training at
the Fire Training
Center.



Engine 87 – Technical
Rescue Training at the
Fire Training Center.



C-Shift – Chief Chris Landry

Significant Training:

Multi Company - Heavy Lift Drill

C-Shift drill organized by Engineer Sickenberger included a refresher on heavy lifting tools and techniques.



Night Drill – Multi Company

EDH and Folsom crews performed night operations, drafting, hose deployments, search, and command and control organized by Captain Smith.



Events:

Fire Training Center – Engineer Test



Station 85 – Apparatus Repair

Fire Mechanic
Dixon removes a
major transmission
component in need
of significant repair.



Training Update

This month single company and multi-company fire training focused on commercial ventilation, ground ladders, and commercial aerial use. The October multi-company night drill consisted of hose management for ascending and descending floors, water flow applications, ground ladder placement, SCBA air management, fireground strategies and tactics, drafting operations, water relay operations, forcible entry, and rescue victim removal. This training included participation from Folsom Fire Department. Crews conducted EMS multi company training on shift. In addition to the night drill, crews were assigned commercial ventilation techniques, Truck 85 aerial operations, and ground ladder training.

Company Training:

This month crews were assigned commercial ventilation, Truck 85 aerial operations, and ground ladders. EMS multi-company drills were assigned to be completed on shift with their crews and additional engine companies. The October multi-company night drill consisted of hose management for ascending and descending floors, water flow applications, ground ladder placement, SCBA air management, fireground strategies and tactics, drafting operations, water relay operations, forcible entry, and rescue victim removal. Folsom Fire Department participated in the multi-company night drills.

EMS Training:

MCD: Shock, Burns, Childbirth, Neonatal, BRUE, Dystonic Reaction

PATS-Pt. Assessment, Rescue Drill

Mandate Training:

Harassment for Supervisors

Building Walk-through:

Crews completed target hazard assessments in their own first-in areas discussing tactics and strategy.

Accountability Act
Annual Report – 2023/24
El Dorado Hills Joint County Water/Fire District-Latrobe Zone

The special tax measure passed under Government Code Section 50075 by the voters in the Latrobe Fire Protection District, now the El Dorado Hills County Water District, was specifically intended to develop and maintain fire and rescue services in the Latrobe Community. The measurement adopted to evaluate the success of the additional funds in the fire district was to accomplish and maintain an ISO rating for the District. Prior to this time, the District was unrated and the homeowners were subject to high homeowner insurance rates. All funds have been assigned each year to the annual operating budget for purchase and maintenance of rescue and firefighting equipment and apparatus. The district accomplished an ISO rating in the first year following the voter approval tax measure. El Dorado Hills Joint County Water/Fire District continues to maintain this ISO rating with the assistance of the special tax funding.

During fiscal year 2023/24, the funds collected by the special tax were \$35,746. The funds expended for Services and Supplies totaled \$2,668,052 of which the excess over and above the special tax was funded by annual property taxes.

There are no projects required or authorized to be funded under Section 50075.1 from this special tax.

Approved by the El Dorado Hills County Water District Board of Directors on November 21, 2024.

Timothy J. White, Board President

ATTEST:

Jessica Braddock, Board Secretary

El Dorado Hills Fire Department
Station 91/92 Expenditure Summary**
For the Year Ending June 30, 2024



Category	2023/24 Total Expenditures
Salaries and Wages	\$ 2,422,488
Health Insurance (estimate)	158,400
Dental/Vision (estimate)	16,200
Life/OHS/Disability (6 employees) (estimate)	3,658
Uniform Allowance	4,800
Telecommunications/Network/Connectivity	4,031
Facilities Maintenance Sta 91	22,245
Equipment/Apparatus Maintenance	18,695
Supplies Sta 91	4,121
Utilities Sta 91/92	9,915
Capital Assets (Sta 91 Septic Tank)	3,500
Total Station 91 Expenditures	\$ 2,668,052

** *Most* operating expenditures are not allocated or tracked by station. As such, only labor for personnel working at Station 91 during the fiscal year and separately allocated expenditures are included in this analysis and it is presumed that the total station expenditures are understated.



**EL DORADO HILLS
FIRE DEPARTMENT**

**Resolution No. 2024-19
El Dorado Hills County Water District**

**Resolution of Appreciation To
Engineer/Paramedic Lantz Burvant**

WHEREAS, ENGINEER/PARAMEDIC LANTZ BURVANT has provided loyal, dedicated, and outstanding service to the community of El Dorado Hills and the El Dorado Hills Fire Department during his twenty-four (24) years of paid service from June 6, 2000 through October 31, 2024; and

WHEREAS, Engineer/Paramedic Burvant brought his vast knowledge and experience in both Firefighting and Emergency Medical Service Operations; became known for his strong work ethic, integrity, and dedication to the El Dorado Hills Fire Department; and

WHEREAS, Engineer/Paramedic Burvant has given unselfishly of his time and interest during the years that he served the District, particularly with regard to providing excellence in mentoring other Department personnel in emergency vehicle operations/driver training, community involvement/Santa Run, and offering his knowledge and experience with social media; and

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EL DORADO HILLS COUNTY WATER DISTRICT, that this Board does, on behalf of the District and all its inhabitants, express warm thanks and gratitude to ENGINEER/PARAMEDIC LANTZ BURVANT for his dedication and commitment as an Engineer/Paramedic and does further extend to him best wishes in his retirement from the El Dorado Hills Fire Department and for continued success in all future endeavors.

PASSED AND ADOPTED THIS 21st DAY OF NOVEMBER 2024.

Attest:

Tim White
President

Jessica Braddock
Board Secretary



EL DORADO HILLS FIRE DEPARTMENT

"Serving the Communities of El Dorado Hills, Rescue and Latrobe"

DATE: November 21, 2024

TO: Board of Directors

AGENDA ITEM: XIV-B

SUBJECT: Oracle NetSuite

SUMMARY

Staff seeks Board approval to enter into an agreement with Oracle America, Inc. for the purchase and implementation of NetSuite.

BACKGROUND

The District has used QuickBooks as its financial/general ledger software since 1998. QuickBooks is an accounting software product designed for smaller businesses and has served its purpose for the District for the last 26 years. However, as the District continues to grow, the limitations of QuickBooks are becoming more challenging. Specifically, QuickBooks lacks specialized features specific to government agencies, is limited on its scalability, and lacks proper internal controls. Because this software was designed to cater to smaller businesses, it does not have the functionality required to manage more complex processes. Its limitations result in a need for workarounds and/or manual adjustments, an inadequate audit trail, and the need to seek external solutions for process improvements such as automated invoice routing, purchase order processing and fixed asset management.

Initially, Finance was seeking a separate solution to professionalize its procurement process. After several demonstrations of procurement management software products that didn't "communicate" with the District's existing accounting software, Staff was presented a demonstration of an all-inclusive, robust business management software called Oracle NetSuite. Rather than piecemealing various software products to meet the growing needs of the Finance Division, Oracle NetSuite offers a wide variety of modules that all work together. This includes but is not limited to modules such as financial (general ledger), fixed asset tracking, grants management and purchasing. NetSuite is customizable to suit the needs of the District, offering the ability to automate and streamline current manual processes. This includes automating invoice approval routing, purchasing, fixed asset management and other financial operations.

DISCUSSION

As mentioned above, NetSuite is an all-in-one software product that would streamline processes that are currently manual, inefficient, or lack proper internal controls. Examples of such processes include the following:

- Invoice Processing: Currently, invoices are manually routed for approval. Not only is this process time-consuming for multiple staff members, it also limits the ability to track invoices through the approval process and increases the risk of lost invoices. NetSuite would allow for invoices to be scanned into the system and automatically "read" and matched with an approved purchase order. Invoices successfully matched with purchase order and receipt records are able to be processed

without a separate approval, speeding up the processing time significantly. Invoices without a 3-way match will be able to be electronically routed for approval, allowing for efficient processing as well as robust tracking and recordkeeping.

- Procurement: District purchases are currently made without requisitions or purchase orders. The utilization of purchase orders enhances the District's ability to control and track expenditures, enhances the accuracy of financial and budget management, offers legal protection for both the buyer and seller through approved terms and conditions, ensures clear communication with vendors, and ensures an adequate audit trail for all purchase transactions. After reviewing several procurement software products, Staff felt Oracle was very user friendly, efficient and would allow the Department to professionalize its procurement process.
- Fixed Asset Management: The District currently tracks its fixed assets and calculates annual depreciation expense in an Excel spreadsheet. With hundreds of rows of data and a dependence on formulas to calculate depreciation expense, accumulated depreciation, and net book value of each asset, there is a high risk of error in these calculations. Further, using Excel limits the amount of data that can be stored and tracked for each asset, and does not offer automating mining or reporting of this data. NetSuite offers a module that tracks the details of each capitalized asset and automates the calculation of depreciation expense, accumulated depreciation, and net book value, thereby reducing the risk of error, improving the detail of asset records, and enhancing reporting capabilities.
- General Ledger Management: QuickBooks lacks sufficient internal controls over the general ledger. For example, those with access to QuickBooks can change a journal entry or record from the current or a prior year without any required approval or audit trail. QuickBooks also has limited fields available for each transaction, restricting the District's ability to efficiently provide reports that may be useful for transparent financial analysis. Report customization in QuickBooks is also not very robust or user friendly, so reports often have to be manually manipulated for use or publication. These are just a few ways that QuickBooks is increasingly insufficient for District general ledger management. Alternatively, NetSuite offers more robust internal controls, including an audit trail of every user and transaction. It also offers fully customizable fields for each transaction so data can be filtered in many ways for analysis. Finally, NetSuite offers user-friendly customizable reports that will allow the District to not only save time but enhance its reporting and transparency to stakeholders.

FISCAL IMPACT

The purchase and implementation of Oracle NetSuite is included in the 2024/25 budget. Specifically, \$28,000 was budgeted for the software license fees and \$25,000 was budgeted for the one-time implementation costs. The actual estimate came in at \$27,704.16 for the software license fees (1 year) and \$20,300 for the one-time implementation costs, an overall budget savings.

TIMELINE

Once approved, staff intends to begin implementation of NetSuite in January 2025 with a target completion date of June 30, 2025.

RECOMMENDATION

Staff recommends the Board approve the enclosed Statement of Work and Estimate for Oracle NetSuite.

Oracle America, Inc.
2300 Oracle Way
Austin, TX 78741
800 762 5524
www.netsuite.com

Date
Estimate #

11/7/2024
1514541

Customer Name & Bill To Address

El Dorado Hills County Water District (El Dorado Hills Fire
Department)
1050 Wilson Blvd
El Dorado Hills CA 95762
United States

Item	Qty	Description	Term Mos.	Amount
Header - License and Support		LICENSE AND SUPPORT		
NetSuite SuiteSuccess Social Impact Standard Cloud Service	1	<p>NetSuite SuiteSuccess Social Impact Std Cloud Service includes:</p> <p>** ERP with G/L, Accounts Payable, Purchasing, Inventory, Order Entry, A/R, Expense Reporting, Advanced Shipping with integrated shipping depending on your location, use of Fulfillment Requests and Automatic Location Assignment for up to 5000 orders annually.</p> <p>** NetSuite CRM Sales Force Automation with quote and order management, Marketing Automation with campaigns; Customer Service/Support</p> <p>**NetSuite Subsidiary Management within customer's home country for a single currency. Additional countries/currencies require separate purchase of OneWorld</p> <p>** NetSuite Financial Management Cloud Service</p> <p>** Advanced Electronic Bank Payments</p> <p>** NetSuite Project Management Cloud Service</p> <p>** Customer, Vendor and Partner Center logins</p> <p>** Productivity tools including contacts/calendar/events</p> <p>** Real-time Dashboards with key business metrics, report snapshots</p> <p>** NetSuite Basic Customer Support. Current URL Terms for support are located at www.netsuite.com/supportterms.</p> <p>** 5 Employee Self-Service Users</p> <p>** 30,000 integrated bulk mail merges per month</p> <p>** 120,000 campaign emails per year with no single blast exceeding 10,000 recipients</p> <p>** Maximum of 30 General Access Users</p> <p>** Includes one (1) Training On Demand Pass pursuant to the Learning Cloud & Learning Provider Service Descriptions found at https://www.oracle.com/corporate/contracts/cloud-services/netsuite/descriptions.html</p> <p>NetSuite Standard Service Tier:</p> <p>** Maximum of 100GB of File Cabinet Storage, which is included with Standard Service Tier.</p> <p>** Maximum 100 Full Licensed Users Provisioned (excluding Employee Center, Partner Center, Advanced Partner Center, Vendor Center and Customer Center)</p> <p>** Maximum 200,000 monthly transaction lines</p> <p>** Maximum of 1 SuiteCloud+ license</p>	12	\$29,988.00
NetSuite Social Impact Donation for SuiteSuccess : 3-User Bundle	1	Social Impact Donation of 3 user licenses.	12	\$0.00

Oracle America, Inc.
2300 Oracle Way
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Item	Qty	Description	Term Mos.	Amount
NetSuite No Charge Subsidiary	5	NetSuite No Charge Subsidiary Includes: ** Additional no charge subsidiary for countries and currency combinations already purchased	12	\$0.00
NetSuite Employee Self-Serv Cloud Service 5-Pk Users	3	Employee Self-Service + Intranet 5 User Pack for NetSuite	12	\$3,564.00
NetSuite Bill Capture Standard Cloud Service	1	The NetSuite Bill Capture Standard Cloud Service includes: Bill Capture for Vendor Bills Transaction Email Capture SuiteApp bundle for emailing bills to Bill Capture No additional file cabinet storage is provided with this SKU - the Maximum file cabinet storage depends on your Service Tier. Check your Service Tier for more information. Usage Limits Maximum number of scanned files per month is 599 Additional considerations for this service can be found in the Bill Capture Considerations page at https://docs.oracle.com/en/cloud/saas/netsuite/ns-online-help/ If Customer exceeds the Usage Limits above, Customer must upgrade NetSuite Bill Capture Standard Cloud Services to the Cloud Service that corresponds with Customer's actual usage (e.g., NetSuite Bill Capture Premium Cloud Service). Note that Customer cannot downgrade the Cloud Service during the Term set forth on the Estimate/Order Form. Prerequisites Customer must have purchased one instance of NetSuite ERP instance to use this Cloud Service	12	\$8,388.00
NetSuite Fixed Asset Management Mid-Market Cloud Service	1	Fixed Asset Management: ** Acquire, Depreciate, Dispose and Revalue assets ** Depreciation Management ** Asset Process Accounting Automation ** Real Time Asset Reporting	12	\$7,188.00
Subtotal				\$49,128.00
Discount		Discount		(\$24,564.00)
Subtotal				\$24,564.00
Customer Learning Cloud Support Company Pass - Standard	1	The Customer Learning Cloud Support Company Pass - Standard provides Go-Live training and ongoing adoption as described in the Training Service Descriptions https://www.oracle.com/corporate/contracts/cloud-services/netsuite/descriptions.html#training	12	\$4,800.00
NetSuite Premium Support	1	Users of NetSuite Premium Support are authorized to access the services: Users of NetSuite Premium Support are authorized to access the services: 24x7 access for critical support; Extended hours for non-critical issues (S3's); improved Response Time Goals; functional questions logged via SuiteAnswers, and additional Authorized Contacts are provided (4). Current URL Terms for support are located at https://www.oracle.com/corporate/contracts/cloud-services/netsuite/	12	\$4,912.80

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 2300 Oracle Way
 Austin, TX 78741
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Item	Qty	Description	Term Mos.	Amount
NetSuite Sandbox Environment Cloud Service	1	Sandbox Environment for NetSuite Customers ** Replicates production environment including data and customizations ** Isolated environment – changes shielded from live production account ** One production environment replication for each month of term is included ** Administrators may provide sandbox access to all production users as needed NetSuite uptime guarantee does not apply to Sandbox Environments.	12	\$5,988.00
Subtotal				\$15,700.80
Discount		Discount		(\$12,560.64)
Subtotal				\$3,140.16
Header - Professional Services		PROFESSIONAL SERVICES		
Implementation Service - Fixed Bid	1	The price for the Implementation Service will be fixed as per the agreed upon Statement of Work.	12	\$33,600.00
Subtotal				\$33,600.00
Discount		Discount		(\$9,568.00)
Subtotal				\$24,032.00
Discount		Discount		(\$3,732.00)
Subtotal				\$20,300.00

Subtotal \$48,004.16

Total \$48,004.16

Oracle America, Inc.
2300 Oracle Way
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Date
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A. Terms of this Order

1. Agreement

The products and/or services set forth in this Estimate/Order Form, between Customer and the Oracle entity referenced above, are governed by the Subscription Services Agreement v060124 found at <https://www.oracle.com/corporate/contracts/cloud-services/netsuite/contracts.html#ssa> (including any referenced URL Terms). This Estimate/Order Form is non-cancelable and all fees non-refundable unless otherwise explicitly stated in this Estimate/Order Form or in the Agreement. For clarity, the Services Start Date shall be the date this document is signed by Customer, unless a different date is specified as the Service Start Date. Notwithstanding the foregoing, if this Estimate/Order Form is an "add-on order," to the original Cloud Services Estimate/Order Form, the terms of Customer's original Estimate/Order Form and the version of the Subscription Services agreement in effect on the date of the original order, will apply to the add-on order, even if the add-on order is placed after an updated version of the Subscription Services Agreement is published. An "add-on order" is an order that updates the quantity or type of previously ordered Cloud Services, such as by adding capacity, new users, or additional applications or modules. The "Oracle NetSuite Hosting and Support Delivery Policies" which can be found at <https://www.oracle.com/corporate/contracts/cloud-services/netsuite/cloud-delivery-policies.html> govern the Services ordered under this Estimate/Order Form.

The Oracle Data Processing Agreement for Oracle Services found at <https://www.oracle.com/corporate/contracts/cloud-services/> ("Data Processing Agreement"), is incorporated herein. The Data Processing Agreement describes how Oracle will process Personal Data (as defined therein) that Customer provides to Oracle as part of Oracle's provision of the Cloud Services. This Data Processing Agreement does not apply to the following: (i) Mobile Push Notifications, (ii) NetSuite POS Cloud Services, (iii) NetSuite Payroll services, (iv) demonstration accounts, trials, beta releases, or other similar versions of the services, (v) any features, services or products which are provided pursuant to a separate agreement or by a party other than Oracle (as defined in the Data Processing Agreement) (including but not limited to Celigo and Pacejet), (vi) the processing of Personal Data for the R&D Purpose (as defined in Controller Subscription Services Agreement, which, if applicable, will be referenced in the "Agreement" section above), or (vii) any other services identified by Oracle as being excluded from the applicability of this Data Processing Agreement. For purposes of this order, (1) the definition of "Services Agreement" in the Data Processing Agreement is deleted and replaced in its entirety with the following: "Services Agreement" means (i) the applicable order for the Cloud Services you have purchased from Oracle; (ii) the applicable master agreement referenced in the applicable order; (iii) the Privacy Policy found at <https://www.oracle.com/legal/privacy/> (or other location as may be updated by Oracle), and (iv) the Oracle NetSuite Hosting and Support Delivery Policies found at <https://www.oracle.com/corporate/contracts/cloud-services/netsuite/cloud-delivery-policies.html>; (2) references to the "Cloud Hosting and Delivery Policies" in the Privacy Code for Processing Personal Information of Customer Individuals, shall be replaced by the applicable Oracle NetSuite Hosting and Support Delivery Policies found at <https://www.oracle.com/corporate/contracts/cloud-services/netsuite/cloud-delivery-policies.html>; and (3) references to "Your Content" shall have the same meaning as "Customer Data".

Customer may have access to enable and use additional features within the NetSuite Cloud Service subject to acceptance of in-application terms and conditions ("In-application Terms"). Customer's use of any such additional features within the NetSuite Cloud Service is governed by the "NetSuite Cloud Services In-Application Supplemental Terms and Disclaimers" document (the "Supplemental Terms"), found at <https://www.oracle.com/corporate/contracts/cloud-services/netsuite/other-terms.html> which contains In-application Terms that may be presented to Customer to accept when enabling or using certain features within the Cloud Services. In event of conflict or inconsistency between the Supplemental Terms and the In-Application Terms presented within the NetSuite application, the Supplemental Terms document shall take precedence. The Supplemental Terms are applicable to Customer if Customer is using the applicable features and are in addition to the terms contained in the Agreement. The Supplemental Terms may be updated at any time by Oracle to include additional terms required to use features, or updates to existing features within the Cloud Service, and Customer's use of those features is considered acceptance of the Supplemental Terms.

2. Start Date

12/1/2024

3. Subscription Services Payment Terms

Net 30 - Quarterly Billing

4. Subscription Services Payment Frequency

Quarterly in Advance

5. Professional Services Payment Terms

2 Quarterly Payments due Net 30

Oracle America, Inc.
2300 Oracle Way
Austin, TX 78741
800 762 5524
www.netsuite.com

Date
Estimate #

11/7/2024
1514541

A. Terms of this Order

6. Professional Services Payment Frequency

2 Quarterly Payments

7. Currency

USD

8. Offer Valid Through

11/27/2024

9. Customer Reference

Oracle may refer to You as an Oracle customer of the ordered Services in sales presentations, marketing materials and activities.

B. Additional Order Terms

1. Price Lock

During the first year of this Agreement, Customer may add additional: (a) Users and/or (b) Cloud Services (excluding third party modules), at a 50% percentage discount, with the percentage discount applied to NetSuite's then current pricing (the "Price Lock").

2. Renewal Cap

For up to five (5) twelve (12) month Renewal Term(s) (each such annual renewal term being a "Renewal Order") immediately following the initial term set forth on this Estimate/Order Form and subject to Customer's compliance with the terms set forth in this Estimate/Order Form and the Agreement, Customer's renewal pricing for the Services that are set forth on this initial Estimate/Order Form for the initial term shall not be increased by more than 3% per annum (the "Renewal Cap"). Such Renewal Cap shall be applied to the discounted fees set forth on such Renewal Order for the applicable Service. The aforementioned Renewal Cap and Price Lock pricing shall not apply if: (a) Customer is seeking to cancel or reduce the ordered quantity of the Service set forth on this Estimate/Order Form and any expansion orders hereunder or the annual net fees for the Service are not equal to or greater than those totals set forth in this Estimate/Order Form and any expansion orders hereunder; (b) Oracle is no longer making such Services generally available to commercial customers; (c) Customer is acquired, or (d) the Renewal Order is not executed prior to the end of the initial term of this Estimate/Order Form or of the Term of the previous Renewal Order. In addition, if the number of Customer's employees or Users increases during the initial term or any renewal term and such increase would require access to a different edition of the Cloud Service (as set forth on Oracle's then current price list), then Customer's current discount for the existing edition of the Cloud Service (taking into account any applicable Renewal Cap increases) will be applied to the standard list price for such new edition of the Cloud Service.

C. Provisioning Net New Instances of the Cloud Service.

Note: The following information is applicable only when the Estimate/Order Form calls for a new instance of the Cloud Service, as the values referenced below ("Language" and "Country Edition") are used to provision Customer's Cloud Service instance and cannot be changed post provisioning. Please review these values and work with your Oracle NetSuite contact to make any necessary changes before signing this Estimate/Order Form. This section is not applicable if Customer already has an existing Cloud Service instance.

1. Primary Administrator's email address: jbraddock@edhfire.com

Please note: Self-service options are available for changing the administrator upon Customer's successful access to the instance. To preserve the security of Customer's instance, Oracle may only change the Customer's primary administrator post-provisioning via Administrator Reassignment. This may delay access to Customer's instance if the reassignment process is required.

Oracle America, Inc.
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Estimate #

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C. Provisioning Net New Instances of the Cloud Service.**2. Language: English (US)**

The language selected will be the language that Customer's Cloud Service instance is provisioned in.

3. Ship-to Address: El Dorado Hills County Water District (El Dorado Hills Fire Department)
1050 Wilson Blvd
El Dorado Hills CA 95762
United States

4. Country Edition. Customer's Cloud Service(s) are provisioned based on the ship-to address shown above. Before signing this Estimate/Order Form, please ensure the ship-to address is correct; any change after provisioning will require re-provisioning of the Cloud Service(s).

I AGREE TO THE FEES AND TERMS OF THIS ESTIMATE:

Print Name

Signature

Date

Upon execution, this document is a binding order for the products and services set forth herein.

Oracle relies on the accuracy of the billing information listed above, and is unable to issue a Credit Memo or resubmit an invoice due to incorrect billing information listed. Please ensure company name, addresses and contacts included on this document are correct.

Oracle does not accept credit card payments for invoices of more than \$99,999.

Fixed Price Statement of Work

Customer Name: El Dorado Hills County Water District (El Dorado Hills Fire Department) ("Customer" or "You")

1. Agreement

This Statement of Work ("SOW") describes the professional services (the "Professional Services") to be performed by Oracle America, Inc ("Oracle") for Customer (collectively "Parties"). This SOW is governed by the Professional Services Agreement located at <https://www.oracle.com/corporate/contracts/cloud-services/netsuite/contracts.html> unless the Agreement referenced in Your Estimate/Order Form: (a) was executed after June 2020 or (b) was executed prior to June 2020 and incorporates in a Professional Services Addendum and in both such cases the Agreement referenced in Your Estimate/Order Form will govern this SOW (the "PS Terms").

Once executed by the Parties, this SOW shall be incorporated by reference into the PS Terms. In the event of any inconsistency or conflict between the terms and conditions of this SOW and the PS Terms, the terms and conditions of this SOW shall govern with respect to the subject matter of this SOW only. Capitalized terms used in this SOW shall have the meaning defined under the PS Terms. This SOW may not be modified or amended except in a writing signed by a duly authorized representative of each party. As used in this SOW, "You" or "Your" shall refer to the Customer as defined in the Agreement.

2. Description Of Services

Oracle will perform the following Professional Services to assist You with the implementation of SuiteSuccess - Social Impact Standard Cloud Service in Your Oracle|NetSuite production instance (the "NetSuite instance"):

1. Coordinate installation of purchased product bundles.
2. Provide You with Oracle|NetSuite standard practice documentation.
3. Provide You with a Configuration Summary which outlines the process areas to be configured within each attribute.
4. Configure the following attributes, in alignment to Oracle|NetSuite standard practices, in Your production environment:
 - a. Financial Management (Record to Report)
 - b. Item Management (Design to Build)
 - c. Procure to Pay/Return to Debit
 - d. Order to Cash/Return to Credit
 - e. Grant Opportunity to Cash
5. Perform data migration:
 - a. List data and open transactions - up to eight thousand six hundred (8,600), limited to two import iterations.
 - b. Opening account balances - up to one (1) consolidated opening balance
 - c. Historical trial balance - up to one (1) year consolidated by month.
6. Setup preconfigured dashboards and standard reports without modification.

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7. Conduct up to two (2) meetings ("Walkthroughs") per attribute to review and validate production configuration.
8. Setup preconfigured roles based on Oracle|NetSuite standard practices.
9. Provide up to four (4) sessions per week to consult with Your designated project consultant to address Your questions that arise during Your testing ("User Acceptance") and review Your findings after completion of Your testing.
10. Provide up to three (3) sessions per week to assist You with issues raised by You and provide end User assistance during Your post go-live period.
11. Host a project transition call to review outstanding issues and facilitate transition from Professional Services to NetSuite Support Service.

3. Your Obligations and Project Assumptions

You acknowledge that Your timely provision of and access to office accommodations, facilities, equipment (if applicable), and assistance, cooperation, complete and accurate information and data from Your officers, agents, and employees (collectively, "cooperation") are essential to the performance of any Professional Services as set forth in this SOW. Oracle will not be responsible for any deficiency in performing Professional Services if such deficiency results from Your failure to provide full cooperation. You acknowledge that if Oracle's cost of providing Professional Services is increased because of Your failure to meet the obligations listed in this SOW, failure to provide cooperation, or because of any other circumstance outside of Oracle's control, then You agree to pay Oracle for such increased costs. Such increased costs may include time during which Oracle resources are under-utilized because of delays.

You acknowledge that Oracle's ability to perform the Professional Services depends upon Your fulfillment of the following obligations and the following project assumptions:

3.1. Your Obligations

1. Obtain a subscription to the Cloud Service under separate contract prior to the commencement of Professional Services under this SOW and maintain such subscription for the duration of the Professional Services provided under this SOW.
2. Provide Oracle with full access to the relevant documentation and the relevant functional, technical and business resources with adequate skills and knowledge to support the performance of Professional Services.
3. Provide, for all Oracle resources performing Professional Services at Your site, a safe and healthful workspace (e.g., a workspace that is free from recognized hazards that are causing, or likely to cause, death or serious physical harm, a workspace that has proper ventilation, legally acceptable oxygen concentration levels, sound levels acceptable for resources performing Professional Services in the workspace, and ergonomically correct work stations).
4. Provide any notices, and obtain any consents, required for Oracle to perform Professional Services.
5. Limit Oracle's access to any production environments or shared development environments to the extent necessary for Oracle to perform Professional Services.
6. When services will be performed on-site at customer location in the US, as required by US Department of Labor regulations (20 CFR 655.734), You will allow Oracle to post a Notice regarding Oracle H-1B employee(s) at the work site prior to the employee's arrival on-site.
7. Do not film or record Oracle's delivery of Professional Services, Oracle resources, or any Oracle materials.
8. Provide written notice of Your need to temporarily pause the performance of the Professional Services under this SOW, in order to complete Your assigned tasks and/or obligations, at least five (5) business days prior to any such pause. Any such pause will be limited to a maximum of ten (10) consecutive business days.
9. If You have purchased a sandbox, You are responsible for performing all refreshes of that sandbox from Your production NetSuite instance.
10. If while performing Professional Services Oracle requires access to other vendor's products (for the purposes of this SOW, the "Third Party Services") that are part of Your system, You are responsible for (a) acquiring all such products and securing the appropriate use and license rights necessary for Oracle to access such products on Your behalf, and (b) facilitating the performance of such Third Party Services, as required for Oracle to perform the Professional Services. Oracle shall not be responsible for any disclosure, modification or deletion of Customer Data resulting from any access of the Cloud Services by Third Party Services or third party providers.
11. Be responsible for ensuring that common, consistent functional processes exist across Your organization; including any applicable parent and subsidiary companies (e.g. there will be one common Order to Cash process across the entire organization).
12. Be responsible for providing Your organization structure prior to personalization.
13. Review Oracle|NetSuite standard practice documentation, raise questions and be responsible for providing inputs required to ensure production configuration supports Your business requirements.

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14. Be responsible for having Your designated attendee, as agreed between You and Oracle, attend pre-requisite fundamentals training and project team administrator training prior to configuration.
15. Lead the second Walkthrough for each attribute, to validate production configuration.
16. Prepare your data, by performing the following activities, prior to handover for data migration performed by Oracle
 - a. Ensure Your data is in compliance with localized taxation and reporting requirements.
 - b. Export and manipulate data from Your legacy instance in preparation for data import into Your production environment.
 - c. Provide data in CSV file formats documented in the templates located in the NetSuite instance.
 - d. Perform data encryption, extraction, consolidation, cleansing and mapping to the appropriate service fields for all data import activity.
 - e. Validate the historical consolidated exchange data that You enter into the consolidated exchange rate table.
17. Complete user acceptance testing, and provide written confirmation to Oracle of completion of User Acceptance, within a consecutive two (2) week period by performing the following activities prior to go-live:
 - a. Ensure Your Users have completed the applicable Learning Cloud Support (“LCS”) classes relevant to Your configuration prior to the start of testing.
 - b. Ensure Your Users understand how to navigate within the NetSuite production and/or sandbox environment prior to the start of testing.
 - c. Create test scenarios and complete testing in line with defined test scenarios
 - d. Identify, document and raise issues that arise during testing.
 - e. Resolve test issues assigned to You.
 - f. Remove all test data in production prior to go-live.
18. Be responsible for manually moving the inbound electronic bank transaction files from Your Bank to NetSuite.
19. Be responsible for manually moving the outbound electronic bank transaction files from NetSuite to Your bank.
20. Perform cutover tasks assigned to You as identified in the cutover checklist

3.2. Project Assumptions

1. All Professional Services will be performed remotely.
2. You do not require Oracle resources to work outside their standard local country workday hours.
3. All project documentation, presentations and project communications are in English, or such other available languages the parties may agree upon in writing.
4. Oracle resources are not dedicated to any single project and are engaged across many projects for various customers.
5. Any Professional Services not expressly included in the above Description of Services are considered out of scope.
6. Project timeline estimates are based on availability of Your resources and key decision makers. Lack of access or change to project stakeholders will impact project timelines and costs if decisions cannot be made in a timely fashion.
7. It is Customer's responsibility to ensure that all Deliverables provided under this SOW, if any, comply with the laws and regulations applicable to Customer, its business, its services, and its customers.
8. Configuration, customization or personalization will be in one (1) NetSuite production instance.
9. All subsidiaries will be configured with the user interface in English.
10. The parent and child subsidiaries configuration is provided for the number of countries designated in the Configuration Summary.
11. All subsidiaries have a single defined base currency.
12. Each subsidiary has its own master records, which are not shared across subsidiaries.
13. No customization(s) of any printed forms within the NetSuite instance.
14. Data imports will be performed for up to three (3) subsidiaries.
15. All subsidiaries have the same fiscal year end.
16. Standard reports encompass localized reports, without customization, when countries requiring localization are in scope.
17. Printed forms will be configured using the native PDF layout functionality, without HTML, residing in the NetSuite instance.
18. Go-live assumptions:
 - a. You and Oracle understand and acknowledge that go-live occurs upon initiation of any of Your business operations in Your production environment
 - b. The post go-live period is defined as thirty (30) consecutive business days from go-live, not to exceed the Professional Services Term.
 - c. A phased go-live is out of scope.

4. Pricing & Payment Terms

Fixed Fees: The pricing set forth in this SOW represents the fixed fees for the Professional Services set forth in this SOW. Additional discounts (if any) for these Professional Services will be reflected in Your Estimate/Order Form that references this SOW and/or these Professional Services. In the event of a conflict between the pricing set forth in this SOW and the pricing set forth in Your Estimate/Order Form governing this SOW and/or these Professional Services, then the pricing set forth in Your Estimate/Order Form shall govern and control. Any expenses (as described below) are not included in the fixed fees and are an additional cost to You. The payment obligation is non-cancellable, and sum paid non-refundable except as otherwise expressly provided in Your Estimate/Order Form.

You agree to pay Oracle the fees as specified in the Estimate/Order Form for the Professional Services described in this SOW.

You acknowledge that the fixed price is based solely on the information provided to Oracle and the assumptions documented in this SOW. The total fees for this SOW are as follows:

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Professional Services Fees	
Professional Services	33,600.00 USD
Total Professional Services Fees(excluding expenses described below)	
	33,600.00 USD

- a) **Payment Terms.** Unless otherwise noted in Your Estimate/Order Form, fees are due Net 30 days from invoice date.
- b) **Expenses:** Reasonable travel and living expenses required in connection with delivering the Professional Services will be incurred in accordance with Oracle's internal travel and expense policy and billed monthly as actual charges.
- c) **Currency:** US Dollar

5. Project Point of Contact

You and Oracle each agree to designate a project point of contact who shall be responsible for coordinating its activities under this SOW. You and Oracle each shall direct all inquiries concerning the Professional Services to the other party's project point of contact. Your project point of contact shall have the authority to approve Professional Services on Your behalf. Oracle's project point of contact shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

6. Additional Terms

6.1 Unused Services.

The effective date of this SOW shall be the date it is last signed. The Professional Services herein must be used within the Term listed on Your Estimate/Order Form. Any portion of the Professional Services not used within the Term will be automatically forfeited by You, with no further action required of either party, and You will not be entitled to a refund, or any credit toward additional or other Professional Services, for any unused portion of the fees paid for any unused portion of the Professional Services. You may not use the fees for any services other than the Professional Services stated herein.

6.2 Change Control Process

Any requirement(s) not included herein or items not contemplated will be handled through the Change Control Process, and may result in additional cost to You. Any and all requests for any change in Professional Services must be in writing. Oracle shall not be obligated to perform, and You shall not be obligated to pay for any such changes unless agreed upon in an Estimate/Order Form and an amendment (i.e., a change order) to this SOW, signed by both parties.

6.3 Deliverables and Tools

In the event Oracle provides You with any Deliverables under this SOW, Customer shall have the non-exclusive, worldwide, limited right to use any Deliverables solely for Your internal business operations and in connection with Your authorized use of the applicable Cloud Services. Deliverables may require the use of SuiteCloud features which are governed by the Agreement and the SuiteCloud Terms of Service found at <https://www.oracle.com/corporate/contracts/cloud-services/netsuite/other-terms.html> (or other URL as determined by Oracle). For purposes of this SOW, "**Deliverables**" means anything developed by Oracle and delivered to Customer as part of the Professional Services.

To the extent Tools are delivered with or as part of the Deliverables, and are needed to utilize the Deliverables, Oracle grants You a non-exclusive, worldwide, limited right to use the Tools solely for Your internal business operations and in connection with Your authorized use of the Deliverables. For purposes of this SOW, "**Tools**" means Oracle's proprietary tools, libraries, know-how, techniques, and expertise used by Oracle to develop the Deliverables. Tools are considered Oracle Confidential Information.

7. Signatures

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The Parties expressly disclaim any reliance on any and all prior agreements, understandings, RFPs, verbal and/or written communications related to the Professional Services to be provided by Oracle.

This SOW is valid through November 30, 2024 and shall become binding upon execution by You and acceptance by Oracle.

CUSTOMER

Oracle America, Inc

Authorized Signature: _____

Authorized Signature: _____

Print Full Name: _____

Print Full Name: _____

Job Title: _____

Job Title: _____

Signature Date: _____

Signature Date: _____

This SOW may be signed electronically, in which case signatures may appear above or on the last page.

Configuration Summary - Social Impact

Customer Name: El Dorado Hills County Water District (El Dorado Hills Fire Department)

This document governs the parameters of the system configuration under the Statement of Work (SOW) for Professional Services between you and Oracle America, Inc To the extent that there is a conflict between this configuration summary and your SOW, the terms of the SOW will control.

Financial Management (Record to Report)

1. Configure OneWorld for up to one (1) country
2. Configure up to one (1) parent and up to three (3) subsidiaries.
3. Setup up to one (1) country sales tax nexus(es)
4. Departments segments
5. Classes segments
6. Locations segments
7. Chart of Accounts (single COAs)
8. Accounting periods – based on twelve (12)-month calendar
9. Journal entries (standard, recurring, reversing, import, automated)
10. Budget – up to one (1) segmented by department and subsidiary
11. Bank account reconciliation, transfers and deposits
12. Print and issue checks
13. Fiscal close
14. Financial reports
15. Statement of Activity
16. Statement of Financial Position
17. Statement of Cash Flow
18. Statement of Functional Expenses
19. Custom Segments to include:
 - a. Predefined restriction segments
 - b. Fund program segments
 - c. Revenue type segments
 - d. Revenue subtype segments
 - e. Functional expense segments
 - f. Grant segments
 - g. Time restriction segments
 - h. Region segments
20. Fixed Allocations – up to three (3) templates
21. Advanced Budgets, Statistical Accounts and Dynamic Allocations

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22. Provide setup for one (1) inbound daily bank transaction file, using one of the following standard formats without customization, Open Financial Exchange ("OFX"), Extended Open File Exchange ("QFX"), Bank Administration Instate Two (2) ("BAI2"), Cash Management ("CAMT") or Single Euro Payments Area ("SEPA"), for one (1) financial institution record.

Item Management (Design to Build)

1. Item Master (Non-Inventory, Services, and Other Charge)
2. Billing Schedules
3. Tax Settings
4. Item Pricing (Pricing Levels, Pricing Groups, Quantity-Based)
5. Item Transactions (Item Receipts & Fulfillments)
6. Amortization Settings
7. Configure up to one (1) User Interface ("UI") form for each NetSuite instance record type
8. Setup of one (1) printed form for each printed NetSuite instance record type

Procure to Pay/Return to Debit

1. Vendor Master
2. Employee Master
3. Purchase Requests (employee hierarchy approval)
4. Purchase Orders
5. Purchase Order Item Receipts
6. Vendor Bills
7. Vendor Bill Payments (Manual)
8. Vendor Credits and Refunds
9. Up to two (2) Amortization Schedules
10. Expense Reports
11. Employee Center
12. Configure up to one (1) User Interface ("UI") form for each NetSuite instance record type
13. Setup of one (1) printed form for each printed NetSuite instance record type
14. Fixed Asset Management - Up to five thousand (5000) assets using one (1) standard federal depreciation method, one (1) country, standard reports
15. General Configuration and Setup:
 - a. Install and configure bill pay/scan and capture with transaction email.
16. Vendor electronic payments for single currency for one (1) banking institution using a standard file format.

Order to Cash/Return to Credit

1. Constituent / Donor Master:
 - a. Households
 - b. Constituent Relationships
2. Contact Master
3. Pledges / Cash Donation Sales Orders
4. Billing Schedules (Standard, Interval)
5. Constituent / Donor Invoices

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6. Invoice / Donation Delivery (Email, Fax, Print)
7. Constituent Payments (Manual)
8. Constituent Credit Memos
9. Write - off Pledges
10. Cash Donations (Cash Sales)
11. Configure up to one (1) User Interface ("UI") form for each NetSuite instance record type
12. Setup of one (1) printed form for each printed NetSuite instance record type

Grant Opportunity to Cash

1. Grant Master
2. Revenue Sources / Opportunities
3. Configure up to one (1) User Interface ("UI") form for each NetSuite instance record type
4. Setup of one (1) printed form for each printed NetSuite instance record type

EL DORADO HILLS COUNTY WATER DISTRICT
EL DORADO HILLS FIRE DEPARTMENT
ORDINANCE NO. 2024-01

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE EL DORADO HILLS
COUNTY WATER DISTRICT AS FOLLOWS:

**AN ORDINANCE OF THE EL DORADO HILLS COUNTY WATER DISTRICT RELATED TO
HAZARDOUS VEGETATION MANAGEMENT ON UNIMPROVED PARCELS, AND
DECLARING CERTAIN HAZARDOUS VEGETATION AND COMBUSTIBLE MATERIALS A
PUBLIC NUISANCE, AND PROVIDING FOR THE REMOVAL THEREOF.**

Be it ORDAINED by the Board of Directors of the El Dorado Hills County Water District (EDHCWD),
also known as the El Dorado Hills Fire Department:

- Section 1: **FINDINGS OF FACTS**
- Section 2: **APPLICATION OF ORDINANCE**
- Section 3: **DEFINITIONS**
- Section 4: **CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)**
- Section 5: **CLEARANCE OF HAZARDOUS VEGETATION ON UNIMPROVED PARCELS**
- Section 6: **ACCEPTABLE METHODS OF CLEARANCE**
- Section 7: **DUTY TO ABATE HAZARDOUS VEGETATION AND COMBUSTIBLE MATERIAL**
- Section 8: **CORRECTIVE ACTIONS**
- Section 9: **INSPECTIONS BY THE EL DORADO HILLS FIRE DEPARTMENT**
- Section 10: **REOCCURRING FIRE HAZARD**
- Section 11: **PENALTIES**
- Section 12: **ABATEMENT OF NUISANCE BY FIRE CODE OFFICIAL**
- Section 13: **ABATEMENT PROCEDURES**
- Section 14: **REAL ESTATE TRANSACTIONS**
- Section 15: **CONFLICT**
- Section 16: **SEVERABILITY**
- Section 17: **EFFECTIVE DATE AND PUBLICATION**

SECTION 1: **FINDINGS OF FACTS**

- 1.1 The El Dorado Hills County Water District (EDHCWD), also known as the El Dorado Hills Fire Department, is an independent water district established under Division 12, Part 2, Article 7, Section 31120¹ of the State Water Code; and
- 1.2 It is the intent of the Governing Board of EDHCWD that this Ordinance shall apply to an annual program for the Abatement of the growth and/or accumulation of weeds, grasses, shrubs, dormant brush, slash, tree limbs, hazardous vegetation and combustible materials on all designated Unimproved Parcels within the EDHCWD and maintenance of those parcels to prevent vegetation from growing back; and
- 1.3 All parcels within the EDHCWD have been identified and designated as being within either a State Responsibility Area (SRA) or Local Responsibility Area (LRA) Moderate, High or Very High Fire Hazard Severity Zone by the California Department of Forestry and Fire Protection (CAL FIRE) in accordance with the Fire and Resource Assessment Program (FRAP) Map; and
- 1.4 During the fire season, the EDHCWD generally has a dry, arid climate conducive to wildfires. EDHCWD has a very diverse and complex landscape, which includes dry, brush-covered, and grass-covered wildlands, mountainous areas, and other terrains which are home to many sensitive plant and animal species. Many of the EDHCWD's native and non-native plant species can be highly combustible during normal dry periods and have contributed to significant wildfires within the EDHCWD. Difficult topography, terrain, and weather conditions exacerbate the fire danger and the difficulty of fighting wildfires, and have resulted in catastrophic fire losses to life, property, and the environment; and
- 1.5 Catastrophic wildfire events pose a serious threat to the preservation of public peace, health and safety within any wildland urban interface and intermix communities. The proper implementation and enforcement of hazardous fuel regulations and landscaping requirements have been proven to reduce the impact from destructive wildfires through the mitigation of hazardous fuel conditions around homes and roadways; and
- 1.6 Wildfires with extreme fire behavior are occurring more often and growing larger in size. Eighteen (18) of the twenty (20) most destructive wildland fires in the State of California have occurred between 2002-2022. The County of El Dorado has a history of destructive wildfires which have burned within its boundaries. These include the 2007 Angora Fire, 2014 King Fire,

¹ A district may exercise any of the powers, functions, and duties which are vested in, or imposed upon, a fire protection district pursuant to the Fire Protection District Law of 1987, Part 3 (commencing with Section 13800) of Division 12 of the Health and Safety Code.

2021 Caldor Fire and the 2022 Mosquito Fire. Climate change stressors, such as increased average air temperature, precipitation variability, reduced snowpack, drought and tree mortality, will lead to an increased frequency of large wildfires that will create adverse impacts on local communities in the County of El Dorado, including both El Dorado Hills and Latrobe; and

- 1.7 Of paramount importance to the Governing Board of EDHCWD and the citizens of El Dorado Hills and Latrobe are the protection of lives and structures from the threat of wildfire, and the safety of public safety personnel during wildfires. The proper maintenance of defensible space on Unimproved Parcels benefits property owners, public safety personnel, and all citizens of both El Dorado Hills and Latrobe by dramatically increasing the likelihood that structures will survive a wildfire, provides for firefighter safety during a wildfire, and generally aids in the protection of lives, property, and the environment; and
- 1.8 The Governing Board of EDHCWD finds and declares that the uncontrolled growth and/or accumulation of weeds, grasses, hazardous vegetation and combustible materials or obstructions on sidewalks, streets, and on lands or lots within the EDHCWD is dangerous or injurious to neighboring property and the health, safety, and welfare of residents of the EDHCWD. Such growth and accumulation constitute a public nuisance in that it creates fire hazards, reduces the value of private property, promotes blight and deterioration, invites plundering, constitutes an unattractive nuisance, and creates a hazard to the health, safety, and general welfare of the public; and
- 1.9 The purpose of this Ordinance is to provide for the removal of hazardous vegetation and combustible material from around the exterior of improvements situated in the jurisdiction of the EDHCWD to reduce the potential for fire and to promote the public health, safety, and welfare of the community. It is the further purpose of this Ordinance to establish a hazardous vegetation reduction program that provides a process to identify and abate hazardous vegetation on parcels and protect the lives and property of the citizens of the EDHCWD, while at the same time protecting sensitive plant and animal species and protecting against significant erosion and sedimentation. The removal of hazardous vegetation in the areas subject to this Ordinance is recognized as an essential action homeowners and property owners can take to increase the chances that homes, structures and other property will survive a wildfire, while protecting the natural environment. Regular fuels management and modifications consistent with the requirements of this Ordinance is necessary to ensure adequate defensible space is achieved; and
- 1.10 The defensible space required by this Ordinance is necessary to significantly reduce the risk of transmission of flame or heat sufficient to ignite the structures, and there is no other feasible

mitigation measure possible to reduce the risk of ignition or spread of wildfire to structures on adjacent improved parcels.

SECTION 2: **APPLICATION OF ORDINANCE**

- 2.1 This Ordinance is enacted pursuant to the powers granted to EDHCWD concerning the abatement of hazardous vegetation and combustible material as contained within California Health & Safety Code (HSC) Sections 13861(h), 13879 and 14875 et seq., and 14930 as well as authority granted under El Dorado County Codes & Ordinances (EDCC) Chapter 8.09, California Code of Regulations Title 14, Division 1.5, Chapter 7, Subchapter 3, Section 1299.01 to .05, California Code of Regulations Title 19 §3.07 and California Code of Regulations Title 24, Part 9 (California Fire Code) Chapter 49, as amended. Additional authority for the abatement of nuisances, establishment of procedures, and establishment of real property lines through EDHCWD is provided in *applicable governing codes and regulations of the State of California*.
- 2.2 This Ordinance applies to Unimproved Properties regardless of size. The abatement of Hazardous Vegetation posing a Fire Hazard in the community shall occur in accordance with the regulations described in this Ordinance by no later than May 1st each year unless otherwise directed by the Fire Code Official. It shall be the duty of every owner, occupant, and person in control of an Unimproved Parcel of land or having an interest therein, to abate therefrom, and from all Unimproved Parcels of land, all Hazardous Vegetation, that constitutes a Fire Hazard and public nuisance which may endanger or damage neighboring property or forestland.

SECTION 3: **DEFINITIONS**

As used in this Ordinance, the following definitions shall apply:

- 3.1 **Abate or Abatement** means an act used to remove, destroy, eliminate, seize, impound, or any action taken to mitigate a public nuisance.
- 3.2 **Abatement Costs** means all costs incurred by the EDHCWD to enforce this ordinance and to abate the hazardous vegetation or combustible material on any property pursuant to this Article, including physical abatement costs, administration fees and any additional actual costs incurred for the abatement proceeding(s), including attorney's fees, if applicable.
- 3.3 **Biomass** means all green waste material generated during a fuel treatment project. Biomass includes, without limitation, all grass, weeds, vegetation, and tree trimmings.
- 3.4 **Board** means the Governing Board for the El Dorado Hills County Water District.

- 3.5 **California Fire Code (CFC)** means code provisions found within California Code of Regulations Title 24, Part 9, as amended locally by EDHCWD.
- 3.6 **Citation or Administrative Citation** means a civil citation issued pursuant to the Ordinance stating there has been a violation of one or more provisions and setting the amount of the civil penalty to be paid by the responsible party.
- 3.7 **Combustible Material** means all rubbish, litter, or material of any kind other than hazardous vegetation that is combustible and endangers the public safety by creating a fire hazard.
- 3.8 **Days** means calendar days.
- 3.9 **Defensible Space** means that area described in California Code of Regulations Title 14, Division 1.5, Chapter 7, Subchapter 3, Section 1299.02, Government Code 51182, Public Resources Code Section 4291, El Dorado County Codes & Ordinances Chapter 8.09 and as otherwise described in this Code, which is adjacent to each side of a building or Structure and must be cleared of Hazardous Vegetation, or Combustible Material, as set forth in this Ordinance.
- 3.10 **EDHCWD** means the El Dorado Hills County Water District of El Dorado County, a political subdivision of the State of California.
- 3.11 **Fire Code Official** means the fire chief or other designated authority charged with the administration and enforcement of the code, or a duly authorized representative.
- 3.12 **Fire Hazard** means any condition, arrangement, act, or omission which:
- 3.12.1 Increases, or may cause an increase of hazard or menace of fire to a greater degree than that customarily recognized as normal by persons in the public service regularly engaged in preventing, suppressing, or extinguishing fire; or
- 3.12.2 May obstruct, delay, hinder, or interfere with the operations of a fire department or the egress of occupants in the event of fire.
- 3.13 **Fire Safe Plan** means a document prepared for a specific project or development proposed for a Wildland-Urban Interface (WUI) Fire Area. It describes ways to minimize and mitigate potential for loss from wildfire exposure.
- 3.14 **Hazardous Vegetation** means any vegetation that is combustible and endangers the public safety by creating a fire hazard. Hazardous Vegetation includes material that in its natural state will readily ignite, burn, and transmit fire from native or landscape plants to any structure or other vegetation. Hazardous Vegetation includes, but is not limited to, dry grass and leaves, brush, weeds, green waste, dead or dying trees, low-hanging branches, litter, or other flammable vegetation that can create a Fire Hazard. Hazardous Vegetation shall not include a commercial agricultural crop that is being actively grown and managed by the property owner or his or her legal tenant.

- 3.15 **Heritage Tree** means any mature tree or mature stand of trees designated by the County of El Dorado as having historic or cultural significance.
- 3.16 **Improved Parcel.** Means a portion of real property of any size, the area of which is determined by the assessor's maps and records, and which may be identified by an Assessor's Parcel Number, upon which a structure is located.
- 3.17 **Ladder Fuels** means fuels that can carry a fire vertically between or within Combustible Material or Hazardous Vegetation.
- 3.18 **Parcel** means a portion of real property of any size, the area of which is determined by the Assessor's maps and records, and which may be identified by an Assessor's Parcel Number.
- 3.19 **Real Estate Transaction** means the transfer of real property between individuals or entities.
- 3.20 **Responsible Person(s)** means an owner, tenant, occupant, lessor, manager, licensee, political subdivision, local government agency, municipality, or other person having control over a Structure or parcel of land or, to the fullest extent allowed by law, the parent or legal guardian of any person under 18 years who have done any act for which a penalty may be imposed under this Ordinance, or any other person required to comply with the provisions of the Ordinance and, any other lien holder, secured party, or other person who has properly recorded a security interest or other appropriate document evidencing an interest in the property, which has been recorded in the official records of the County.
- 3.21 **Roadway.** means a road or roadway that is any County street or road, other public road or alley, or private thoroughfare at least ten (10) feet wide that is ordinarily used for vehicular travel, open to public travel, and connects with a County road, state highway, other public road, private road or an alley which affords primary access to an abutting lot. This is a general term inclusive of all other terms such as fire lane, public street, private street, parking lot lane, and access roadway.
- 3.22 **Rubbish** includes, but is not limited to, non-putrescible Wastes, such as paper, cardboard, grass clippings, tree, or shrub trimmings, leaves and needles, wood chips used in landscaping or within five feet of a Structure, bedding, crockery, rubber tires, construction Waste and similar Waste materials.
- 3.23 **Slash** means the woody debris remaining on the ground after fuels management work: Slash includes, but is not limited to, treetops, branches, bark, chunks, cull logs, uprooted stumps, and uprooted trees.
- 3.24 **Softwood** means the wood from a conifer (such as pine, cedar, fir, or spruce) as distinguished from that of broadleaved trees.

- 3.25 **Structure** means any dwelling, house, building, or other type of combustible construction, whether or not occupied, including but not limited to a wood fence located within the Defensible Space of any other Structure.
- 3.26 **Unimproved Parcel** means a portion of land of any size, the area of which is determined by the Assessor's maps and records and may be identified by an Assessor's Parcel Number (APN) upon which no Structure is located.
- 3.27 **Vegetation** means plants considered collectively, especially those found in a particular area or habitat. For the purposes of this Ordinance any tree less than six inches in diameter is considered Vegetation.
- 3.28 **Waste** means all putrescible and non-putrescible solid, semi-solid, and liquid wastes, including residential, commercial, and municipal garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, construction, and demolition debris, discarded home and industrial appliances, manure, vegetable or animal solid and semi-solid wastes, and other discarded solid wastes and semisolid wastes.
- 3.29 **Weeds** means Vegetation growing upon streets, sidewalks, or private property, including any of the following types:
- 3.29.1 Weeds which bear seeds of a downy or wingy nature.
 - 3.29.2 Sagebrush, chaparral, and any other brush or weed which attains such large growth as to become, when dry, a fire menace to adjacent improved property.
 - 3.29.3 Weeds which are otherwise noxious or dangerous.
 - 3.29.4 Poison oak or poison ivy when the conditions constitute a menace to public health.
 - 3.29.5 Dry grass, stubble, brush, litter, or other flammable materials which endanger public safety by creating a fire hazard.
 - 3.29.6 Vegetation that is not pruned or is otherwise neglected so as to attain such large growth as to become, when dry, a fire menace to adjacent property.
- 3.30 **Wildfire Risk Area** means land that is covered with grass, grain, brush or forest, whether privately or publicly owned, which is so situated or is of such inaccessible location that a fire originating upon it would present an abnormally difficult job of suppression or would result in great or unusual damage through fire or such areas designated by the Fire Code Official.

SECTION 4: **CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)**

- 4.1 The subject project is Categorically Exempt (Class 4) from provisions of CEQA, pursuant to 14 CCR section 15304.

- 4.2 The subject project is also exempt under the “common sense” exemption in 14 CCR section 15061(b)(3) because it does not involve activity that will have a significant effect on the environment.

SECTION 5: CLEARANCE OF HAZARDOUS VEGETATION ON UNIMPROVED PARCELS

- 5.1 All Hazardous Vegetation shall be removed on Unimproved Parcels that are one (1.0) acre in size or smaller.
- 5.1.1 All dry grass and other Weeds located on the Unimproved Parcel shall be removed or cut to a maximum height of two (2) inches.
- 5.1.2 Tree limbs within six (6) feet of the ground that permit fire to spread into the tree canopy and promote ember distribution shall be removed.
- 5.1.3 All downed trees, branches or woody debris smaller than eight (8) inches in diameter located on the ground shall be removed.
- 5.1.4 Slash, Rubbish and Combustible Material debris piles that can easily support fire ignition and spread shall be removed.
- 5.2 All Hazardous Vegetation shall be removed on Unimproved Parcels, or multiple contiguous parcels under the same ownership, over one-acre (1.01) in size to provide defensible space within one hundred (100) feet from Structure(s) and twenty (20) feet along roadways.
- 5.2.1 All dry grass and other Weeds located within the designated defensible space zone shall be removed or cut to a maximum height of two (2) inches.
- 5.2.2 Tree limbs within six (6) feet of the ground that permit fire to spread into the canopy and promote ember distribution shall be removed.
- 5.2.3 All downed trees, branches, or woody debris smaller than eight (8) inches in diameter located on the ground shall be removed.
- 5.2.4 Slash, Rubbish and Combustible Material debris piles that can easily support fire ignition and spread shall be removed.
- 5.2.5 Hazardous Vegetation located within twenty (20) feet of Roadways shall be removed or cut to a maximum height of two (2) inches to reduce fire spread from roadside ignition sources and to maintain emergency evacuation routes for the local community.
- Exception:* Single specimens of trees if they do not form a means of readily transmitting fire as deemed by the El Dorado Hills Fire Department.
- 5.3 All Unimproved Parcels, regardless of size, shall comply with the following requirements:

- 5.3.1 An Unimproved Parcel located within a development subject to a Fire Department approved Fire Safe Plan shall comply with the terms of that plan as required by CFC § 4903 regardless of size.
- 5.3.2 Unimproved Parcels located in areas designated by the Fire Code Official as a Wildfire Risk Area shall also be evaluated against the provisions of this Ordinance and EDCC Chapter 8.09.
- 5.3.3 Unimproved Parcels known to contain, or that the property owner believes, may contain habitat for rare, threatened or endangered plant or animal species shall contact the California Department of Fish and Wildlife at least ten (10) days in advance of vegetation management work. If the property owner is aware of any federal or state listed species then the appropriate wildlife agency shall be consulted prior to beginning work. It is possible that a permit may be required from the appropriate agencies (e.g., U.S. Fish and Wildlife Services and/or the California Department of Fish and Wildlife) prior to work beginning on the property.
- 5.3.4 Agricultural crops and active agricultural operation (e.g., farming, grazing, nursery and winegrape) lands as defined in the EDCC are exempt from meeting the regulations described in this Ordinance.
- 5.3.5 Heritage Trees are exempt from meeting the regulations described in this Ordinance.
- 5.3.6 All Slash, Rubbish, or Combustible Material debris shall be chipped or removed from the property.
- 5.3.7 The Fire Code Official may require greater clearance distances than that specified in Section 5, at their discretion, where public health safety or welfare so dictate, or where geographic, topographic or vegetation circumstances dictate.

SECTION 6: ACCEPTABLE METHODS OF CLEARANCE

- 6.1 **Disking.** The discs shall be set at an angle sufficient to cut the sod loose and adequately bury the growth of weeds, grass, or noxious vegetation existing at the time. Disking shall include rototilling or cultivating. Disking shall be done each time the growth exceeds six (6) inches in height.
- 6.2 **Scraping.** Area shall be scraped clear, and all debris shall be removed from the required clear area.
- 6.3 **Mowing.** Height of vegetation shall not exceed two (2) inches at completion. Mowing shall be done each time growth exceeds six (6) inches in height. Mowing shall include hand-operated weed eaters, flail, and rotary mowers.

- 6.4 **Spraying.** If sprays or pre-emergent are utilized prior to growth of vegetation, preventing growth of vegetation, then this will be an acceptable method of abatement. Any time growth of vegetation exceeds six (6) inches height, it shall be removed by another acceptable method of abatement.
- 6.5 **Grading.** Grading shall not take place without all appropriate permits required by the County of El Dorado.
- 6.6 **Prescribed Grazing.** Livestock, such as sheep and goats, may be used to remove and control hazardous vegetation. Any time growth of vegetation exceeds six (6) inches height, it shall be removed by additional prescribed grazing or another acceptable method of abatement as listed above.

SECTION 7: **DUTY TO ABATE HAZARDOUS VEGETATION AND COMBUSTIBLE MATERIALS**

- 7.1 Upon receipt of a notice of violation and order to abate, as discussed in Section 13, it shall be the duty of every owner, occupant and person in control of any improved or unimproved parcel of land or interest therein, which is located in the jurisdiction of EDHCWD to abate there from, and from all parcels, roadways and parkways, except for those roads maintained by the county, all Combustible Material and Hazardous Vegetation, that in the judgment of the Fire Code Official, constitutes a Fire Hazard which may endanger or damage neighboring property pursuant to the requirements of the notice of violation and order to abate received.
- 7.2 The property owner, occupant and person in control of the land is responsible for the abatement and vegetation management (collectively referred to as the “Responsible Person”).
- 7.3 The Responsible Person shall also comply with all other federal, state and local laws, including environmental protection laws, and obtain permits when necessary.

SECTION 8: **CORRECTIVE ACTIONS**

- 8.1 After declaring a Fire Hazard pursuant to this Ordinance, the Fire Code Official may require that the Responsible Person(s) take corrective action(s) to abate the Fire Hazard. Such actions may include, but are not limited to the following:
- 8.1.1 Removing Hazardous Vegetation, Combustible Material, Weeds, Rubbish, or other obstructions or materials that are a fire hazard.
- 8.1.2 Taking specific action(s) to come into compliance with the regulations and rules that prescribe the maintenance of defensible space around structures and real property.

SECTION 9: INSPECTIONS BY THE EL DORADO HILLS FIRE DEPARTMENT

- 9.1 For the purpose of enforcing or administering this Ordinance, the Fire Code Official, may enter upon any Unimproved Parcel for the purpose of inspecting the property or for summary abatement proceedings whenever the Fire Code Official is informed, or has reasonable cause to believe, that Hazardous Vegetation or Combustible Material exists that constitute a condition dangerous or injurious to the health or welfare of persons or to the public, including the environment, and is a public nuisance, or is otherwise in violation of this Ordinance.
- 9.2 No person shall interfere with the Fire Code Official while acting in the official course and scope of their duty.

SECTION 10: REOCCURRING FIRE HAZARD

- 10.1 In the case of a parcel containing a Fire Hazard where it has been necessary for the El Dorado Hills Fire Department to Abate as a public nuisance in two consecutive years, and the Fire Hazard is seasonal or recurring, the Governing Board of EDHCWD may declare such a parcel to be a seasonal public nuisance.
- 10.2 As to such parcels constituting a seasonal Fire Hazard, the Fire Code Official may mail a notice to the Responsible Person(s) of the property at the address that appears upon the current assessment roll. The notice shall contain the information prescribed in Health and Safety Code Section 14900.6.
- 10.3 If the nuisance is not Abated by the Responsible Person(s) within the time specified, the El Dorado Hills Fire Department may proceed to Abate the property and recover costs for doing so, pursuant to Health and Safety Code sections 149001 and 14902, and as provided for in this Ordinance.

SECTION 11: PENALTIES

- 11.1 Failure to comply with the provisions described in this Ordinance may result in the issuance of an Administrative Citation by the El Dorado Hills Fire Department, or a declaration by the Board that the condition on the parcel constitute a public nuisance to be abated at the Responsible Person(s) expense.
- 11.2 Every violation of this Ordinance is punishable by:
- 11.2.1 A fine not exceeding \$100.00 for the first violation; and
 - 11.2.2 A fine not exceeding \$200.00 for the second violation within three years; and
 - 11.2.3 A fine not exceeding \$500.00 for each additional violation within three years.

- 11.3 Payment of the fine shall not excuse the failure to correct the violation nor shall it bar further enforcement action by EDHCWD.
- 11.4 All fines shall be payable to EDHCWD unless otherwise directed in the Notice of Violation and Order to Correct.
- 11.5 For all delinquent unpaid administrative fines, there shall be a penalty imposed in accordance with the provisions of this Ordinance. The delinquency date for an administrative fine shall be 30 days following the imposition of the fine or the administrative determination of the Board, whichever is later.
- 11.6 The right to and procedures for requesting an administrative hearing are detailed in Section 13.

SECTION 12: ABATEMENT OF NUISANCE BY FIRE CODE OFFICIAL

- 12.1 Any condition caused, maintained, or permitted to exist in violation of any provisions of this Ordinance may be Abated by the Fire Code Official, pursuant to the procedures set forth in Section 13.

SECTION 13: ABATEMENT PROCEDURES

- 13.1 An Initial Notice to Abate Fire Hazard and Destroy Weeds shall be sent by U.S. Mail or other approved means to all unimproved property owners of parcels by April 15th of each year.
- 13.2 If the property is still deemed a Fire Hazard on or after May 1st of each year a Final Notice to Abate Fire Hazard and Destroy Weeds will be mailed to the property owner by certified U.S. Mail. In addition to the mailed notice, the property will have one or more signs conforming with the provisions of California Health and Safety Code (HSC) §§ 14891-14894 placed on them to notify the property owner of the notice to abate this concern.
- 13.3 The property owner will have no less than ten (10) days to abate the Fire Hazard or appeal this decision to the EDHCWD board at a meeting noticed and held in the month of May. If the Fire Hazard has not been abated by the end of the 10-day notice, or the end of the appeal period, whichever is greater, the EDHCWD will dispatch a weed abatement contractor to abate the Fire Hazard in accordance with the provisions of this Ordinance.
- 13.4 A notice of the hearing prescribed in HSC § 14892 shall be published once in a newspaper of general circulation printed and published in the county, not less than 10 days prior to the date of the hearing.
- 13.5 The amount of the cost for abating the Fire Hazard and the amount incurred by the Fire Department in enforcing abatement shall constitute a special assessment against the property from which removal occurs and are a lien on the property for the respective assessments as described in the current EDHCWD resolution.

SECTION 14: REAL ESTATE TRANSACTIONS

- 14.1 Prior to close of any Real Estate Transaction subject to Civil Code section 1102.19 within EDHCWD, the seller of any real property must obtain documentation from the Fire Code Official that the property is in compliance with this Ordinance, California Public Resources Code (PRC) 4291, and El Dorado County Ordinance 5186 and provide that documentation to the buyer at or before the close of escrow. If documentation of compliance is not available at the time of escrow, the buyer shall obtain documentation from the Fire Code Official stating the property is in compliance with this Ordinance within 180 days after the close of escrow, unless otherwise approved by the Fire Code Official.

SECTION 15: CONFLICT

- 15.1 The operation of this Ordinance shall in no way change or diminish the application of other ordinances of EDHCWD dealing with like or similar matters. In any case where a provision of this Ordinance is found in conflict with a provision of any zoning, building, fire safety, or health ordinance or any other section of the EDCC, including fines, the provision which establishes the higher standard for the promotion and protection of the health and safety of the people shall prevail.
- 15.2 It is not intended by this Ordinance to repeal, abrogate, annul, or in any way impair or interfere with existing provisions of other laws or ordinances or with private restrictions placed upon property by covenant, deed, or other private agreement except those specifically repealed by this Ordinance. In cases where two or more provisions of this or any other Ordinance conflict, the most stringent or restrictive shall prevail.

SECTION 16: SEVERABILITY

- 16.1 If any Ordinance, article, subsection or subdivision thereof, provision, sentence, clause or phrase of this code, or any application thereof, is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect the remaining provisions of this code, which can be given effect without the invalid portions and, therefore, such invalid portions are declared to be severable.
- 16.2 The EDHCWD hereby declares that it would have enacted this Ordinance and each of its articles, sections, subsections, or subdivisions thereof, provisions, sentences, clauses or phrases irrespective of the fact that one or more of them is declared invalid.

SECTION 17: **EFFECTIVE DATE AND PUBLICATION**

17.1 This Ordinance shall take effect thirty (30) days after its adoption. The EDHCWD Board Secretary is directed to publish this Ordinance in a newspaper of general circulation in the District. In lieu of publication of the full text of the ordinance, a summary of the ordinance may be published by the by the Board Secretary within fifteen (15) days after its passage and a certified copy shall be posted in the office of the EDHCWD pursuant to *Government Code Section 36933(c) (1)*.

17.2 The above Ordinance was introduced at a meeting of the Board of Directors of the EDHCWD on { }, and it was then read for the first time. A public hearing was set for the Ordinance to be read for the second time on { } and approved by the following vote:

PASSED AND ADOPTED by the Board of Directors of the EDHCWD this, _____day of _____, 2024.

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim White, Board President

ATTEST:

Jessica Braddock, Board Secretary