

**AGENDA**  
**EL DORADO HILLS COUNTY WATER DISTRICT**  
**(FIRE DEPARTMENT)**  
**BOARD OF DIRECTORS**  
**EIGHT HUNDRED SIXTY FIFTH MEETING**  
**Thursday, May 18, 2023**  
**5:00 p.m. Closed Session**  
**6:00 p.m. Open Session**  
**(1050 Wilson Blvd., El Dorado Hills, CA)**

**ATTENTION**

Residents planning to address the Board of Directors at this Board meeting: due to the concerns about the COVID-19 virus, we respectfully ask if you are feeling ill for any reason not to attend in person.

**Zoom Webinar Video Conference link:**

<https://us02web.zoom.us/j/87503176283?pwd=YmNxOWU0dGpTWk1xTWt5cStwYzZvUT09>

**Webinar ID: 875 0317 6283**

**Passcode: 809315**

**Conference Dial in:**

**1-669-900-9128**

*Please submit your comments in writing to [clerkoftheboard@edhfire.com](mailto:clerkoftheboard@edhfire.com) and they will be entered into the public record. If you choose to attend the Zoom meeting and wish to make a comment on an item, please use the “raise a hand” button or press \*9 if dialing in by phone. Public comments will be limited to 3 minutes.*

*Thank you for your understanding during these challenging times.*

**NOTE**

*If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 916-933-6623; ext. 1038, at least two (2) days prior to the meeting.*

- I. Call to Order
- II. Closed Session Items
  - A. Closed Session pursuant to Government Code Section 54957.6; Conference with Labor Negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; Agency Designated Representatives: Finance Committee, Directors Giraudo and White, Chief Johnson; Employee Organization: El Dorado Hills Professional Firefighters, Local 3604
- III. Pledge of Allegiance
- IV. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
  - A. Approve Minutes of the 864<sup>th</sup> Board meeting held April 25, 2023
  - B. Approve Financial Statements and Check Register for April 2023  
End Consent Calendar
- V. Oral Communications
  - A. EDH Professional Firefighters
  - B. EDH Firefighters Association
  - C. Any person wishing to address the Board on any item that is not on the Agenda

may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.

- VI. Correspondence
- VII. Attorney Items
- VIII. Committee Reports
  - A. Administrative Committee (Directors Bennett and Durante)
  - B. Finance Committee (Directors Giraudo and White)
  - C. Joint Powers Authority (Directors Giraudo and White)
  - D. Communications (Ad-Hoc) (Directors Durante and Hartley)
  - E. CRR Services (Ad-Hoc) (Directors Hartley and White)
  - F. Ambulance Deployment (Ad Hoc) (Directors Giraudo and White)
- IX. Fire Chief's Report
- X. Operations Report
  - A. Operations Report (Receive and File)
- XI. Community Risk Reduction Report
  - A. CRRD Report
- XII. Fiscal Items
- XIII. New Business
  - A. Review and approve Resolution 2023-03 adopting the 2023-2024 Preliminary Budget and set notice for public hearing as required by law
  - B. Review and approve Resolution 2023-04 California Health and Safety Code Section 13146.4 Annual Mandatory Inspection & Compliance Report and Resolution
- XIV. Old Business
  - A. Training Facility Update
  - B. EDHCSD/EDHFD 2x2 update (Directors Bennett and Hartley)
- XV. Oral Communications
  - A. Directors
  - B. Staff
- XVI. Adjournment

*Note: Action may be taken on any item posted on this agenda.*

***This Board meeting is normally recorded.***

# EL DORADO HILLS COUNTY WATER DISTRICT

## EIGHT HUNDRED SIXTY FOURTH MEETING OF THE BOARD OF DIRECTORS

---

---

**Tuesday, April 25, 2023, 5:00 p.m.**

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### **I. CALL TO ORDER**

President Girauo called the meeting to order at 5:00 p.m. Directors in attendance: Bennett, Durante, Girauo, Hartley, and White. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Moebius was also in attendance.

### **II. CLOSED SESSION**

- A. Closed Session pursuant to Government Code Section 54957.6; Conference with Labor Negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; Agency Designated Representatives: Finance Committee, Directors Girauo and White, Chief Johnson; Employee Organization: El Dorado Hills Professional Firefighters, Local 3604**

The Board adjourned to closed session at 5:00 p.m.

The meeting reconvened at 6:00 p.m. No action was taken in Closed Session.

### **III. PLEDGE OF ALLEGIANCE**

### **IV. CONSENT CALENDAR**

- A. Approve Minutes of the 862nd Board meeting held March 16, 2023**  
**B. Approve Minutes of the 863rd Special Board meeting held March 29, 2023**  
**C. Approve Financial Statements and Check Register for March 2023**

*Director Durante made a motion to approve the Consent Calendar, seconded by Director White and unanimously carried.*

### **V. PRESENTATION**

- A. CSDA Conference Presentation** – Director Durante presented the highlights of the knowledge he gained from attending the CSDA Conference.

### **VI. ORAL COMMUNICATIONS**

- A. EDH Professional Firefighters** – None  
**B. EDH Firefighters Association** – None  
**C. Public Comment**
- i. **Fee Waiver Request** – Kathy Ventry, business owner, presented her fee waiver request to the Board. The Board stated that they will work on developing a compassionate billing policy, and a waiver application may be submitted under that policy once in place, but a waiver will not be granted at this time.

**VII. CORRESPONDENCE – None**

**VIII. ATTORNEY ITEMS – None**

**IX. COMMITTEE REPORTS**

- A. Administrative Committee (Directors Durante and Bennett)** – Director Bennett distributed an outline of the proposed process to establish a strategic plan.
- B. Finance Committee (Directors White and Giraudo)** – The committee met and discussed the District’s Nexus Study update currently in progress. Chief Lilienthal reported that Staff is working with consulting firm DTA on a draft Nexus Study to bring to the full Board in the coming months.
- C. Joint Powers Authority (Directors Giraudo and White)** – No report.
- D. Communications (Ad-Hoc) (Directors Hartley and Durante)** – No report.
- E. CRR Services (Ad-Hoc) (Directors Hartley and White)** – No report.
- F. Ambulance Deployment (Ad-Hoc) (Directors Giraudo and White)** – No report.

**X. FIRE CHIEF’S REPORT - Chief Johnson reported the following to the Board:**

- He and staff members recently attended the following events:
  - Fire Districts Association of California conference
  - Amador County Fire event to welcome the new Fire Chief
  - LAFCO strategic planning meeting
  - Collaboration meeting with the Chamber and CSD
  - Meeting with Folsom Lake College about bringing the fire program back
  - Sacramento Fire Department promotional ceremony
  - Cal OES Mutual Aid Summit
  - Several 3604 negotiations meetings
  - Board of Supervisors TOT funds meeting
  - CalJac Conference
- Congratulations to all those hitting milestones with the District.
- Staff are monitoring various legislative bills that will affect the fire service.

**XI. OPERATIONS REPORT**

- A. Operations Report (Receive and File)** – Received and filed.

**XII. COMMUNITY RISK REDUCTION REPORT**

- A. CRRD Report** – Chief Fields presented the CRRD statistics for the month of March.

**XIII. FISCAL ITEMS** – Director of Finance Braddock stated that Staff is working on finalizing the preliminary budget for FY23-24 and the mid-year budget for FY22-23 to bring to the full Board for review and approval.

**XIV. NEW BUSINESS**

- A. Review and approve Resolution 2023-02 of the Board of Directors to execute its statutory authority to abate weeds on properties which said weeds**

**constitute a public nuisance** – Chief Fields requested approval of Resolution 2023-02 declaring weeds a public nuisance.

*Director White made a motion to approve Resolution 2023-02 of the Board of Directors to execute its statutory authority to abate weeds on properties which said weeds constitute a public nuisance, seconded by Director Durante, and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)*

- B. Review and discuss LAFCO Special District Election Ballot** – Director of Finance Braddock presented the LAFCO Special District election ballot for direction on how the Board would like to vote.

*Director Bennett made a motion to rank Tim White number one on the election ballot, seconded by Director Hartley, and unanimously carried. Director White recused himself from the vote.*

- C. Review and Approve Advanced Life Support Contract with the El Dorado County Emergency Services Authority** – Chief Johnson presented the updated contract with the JPA for the Board’s review and approval.

*Director Bennett made a motion to approve the Advanced Life Support Contract with the El Dorado County Emergency Services Authority, seconded by Director White, and unanimously carried.*

**XV. OLD BUSINESS**

- A. Second reading and approval of Ordinance 2023-01 to consider a proposed Ordinance related to Hazardous Vegetation Management on Unimproved Parcels, and Declaring Certain Hazardous Vegetation and Combustible Materials a Public Nuisance, and Providing for the Removal Thereof** – Chief Phillips presented Ordinance 2023-01 related to Vegetation Management giving the District the right to abate weeds on uncompliant unimproved parcels every year going forward.

*Director Hartley made a motion to approve Ordinance 2023-01 to consider a proposed Ordinance related to Hazardous Vegetation Management on Unimproved Parcels, and Declaring Certain Hazardous Vegetation and Combustible Materials a Public Nuisance, and Providing for the Removal Thereof, seconded by Director Durante, and unanimously carried. (Roll call: Ayes: 5; Noes: 0)*

- B. Training Facility Update** – Chief Hall reported that the training facility project is nearing completion. The updated estimated completion date is May 18, 2023. Staff plans to have a soft opening for internal members around the first week of June.
- C. EDHCSD/EDHFD 2x2 update (Directors Bennett and Durante)** – Director Hartley stated that the committee met to get to know the other committee members.

**XVI. ORAL COMMUNICATIONS**

**A. Directors** – None.

**B. Staff** – Chief Johnson highlighted and thanked the defensible space staff for their excellent work and stated that the District would be hosting the Firescope meeting in July.

**XVII. ADJOURNMENT**

The meeting adjourned at 7:17 p.m.

Approved:

---

John Girauda, President

---

Jessica Braddock, Board Secretary

*This is a summary of the meeting. Board Meetings are recorded, and anyone wanting to listen to the full meeting recording should contact the main office at 916-933-6623 or [inquiries@edhfire.com](mailto:inquiries@edhfire.com).*

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending April 30, 2023



	Final Budget FY22/23	Actual April 2023	Actual YTD April 30, 2023	Variance YTD Actual to Full Year Budget	(Target 83%) YTD Actual % of Full Year Budget	Notes/Comments
<b>Revenue</b>						
<b>3240 · Tax Revenue</b>						
3260 · Secured Tax Revenue	22,548,795	8,361,737	21,637,406	(911,389)		
3270 · Unsecured Tax Revenue	432,189	2,959	426,594	(5,595)		
3280 · Homeowners Tax Revenue	153,640	-	78,624	(75,016)		
3320 · Supplemental Tax Revenue	600,000	112,181	758,292	158,292		Property tax revenue on target to budget
3330 · Sacramento County Revenue	31,000	-	28,047	(2,953)		
3335 · Latrobe Revenue				-		
3335.2 · Latrobe Special Tax	35,000	11,235	33,183	(1,817)		
3335.3 · Latrobe Base Transfer	91,000	-	-	(91,000)		
3340 · Property Tax Administration Fee	(417,651)	-	(371,639)	46,012		
<b>Total 3240 · Tax Revenue</b>	<b>23,473,973</b>	<b>8,488,112</b>	<b>22,590,507</b>	<b>(883,466)</b>	<b>96%</b>	
<b>3500 · Misc. Operating Revenue</b>						
3506 · CRRD Cost Recovery Fees	610,000	84,633	629,841	19,841	103%	CRRD Cost Recovery Fees trending higher than budget
3507 · Hosted Training Revenue	95,000	43,411	257,001	162,001	271%	Hosted training course offerings/registrations higher than budget
3508 · Mechanic Cost Recovery Fees	10,000	-	4,796	(5,204)	48%	
3512 · JPA Revenue	1,150,000	-	918,344	(231,656)	80%	
3513 · Rental Income (Cell site)	54,180	4,515	45,150	(9,030)	83%	
3514.1 · Operating Grants Revenue	113,635	-	-	(113,635)	0%	Timing of grant proceeds - carried forward to 2023/24 budget
3514.2 · Capital Grants Revenue	31,170	-	-	(31,170)	0%	
3515 · OES/Mutual Aid Reimbursement	1,000,000	-	712,758	(287,242)	71%	Invoice timing/severity of fire season
3520 · Interest Earned	130,000	81,098	207,173	77,173	159%	Interest earnings trending higher than budget due to higher interest rates
3500 · Misc. Operating Revenue - Other	90,000	79	144,769	54,769	161%	Workers' Compensation Dividends received in Jul-22; higher workers' compensation reimbursements than assumed in budget
<b>Total 3500 · Misc. Operating Revenue</b>	<b>3,283,985</b>	<b>213,737</b>	<b>2,919,831</b>	<b>(364,154)</b>	<b>89%</b>	
<b>Total Operating Revenue</b>	<b>\$ 26,757,958</b>	<b>\$ 8,701,849</b>	<b>\$ 25,510,339</b>	<b>\$ (1,247,619)</b>	<b>95%</b>	
<b>3550 · Development Fee</b>						
3560 · Development Fee Revenue	1,400,000	53,244	891,219	(508,781)	64%	Development fee collections trending lower than budget
3561 · Development Fee Interest	-	15,312	84,209	84,209	100%	
<b>Total 3550 · Development Fee</b>	<b>1,400,000</b>	<b>68,556</b>	<b>975,428</b>	<b>(424,572)</b>	<b>70%</b>	
3568 · Proceeds from Insurance	-	-	-	-	0%	
3570 · Proceeds from Sale of Assets	-	-	-	-	0%	
<b>Total Revenue</b>	<b>\$ 28,157,958</b>	<b>\$ 8,770,405</b>	<b>\$ 26,485,767</b>	<b>\$ (1,672,191)</b>	<b>94%</b>	

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending April 30, 2023



	Final Budget FY22/23	Actual April 2023	Actual YTD April 30, 2023	Variance YTD Actual to Full Year Budget	(Target 83%) YTD Actual % of Full Year Budget	Notes/Comments
<b>Expenditures</b>						
<b>6000 · Salaries &amp; Wages</b>						
6001 · Salaries & Wages, Fire	7,833,151	619,454	6,325,626	1,507,524	81%	
6011 · Education/Longevity Pay	487,850	39,584	401,807	86,043	82%	
6015 · Salaries & Wages, CRRD	835,897	8,798	608,376	227,522	73%	
6016 · Salaries & Wages, Administration	802,113	109,605	608,847	193,266	76%	
<b>6019 · Overtime</b>						
6019.1 · Overtime, Operational	2,070,399	151,583	1,687,165	383,234	81%	
6019.2 · Overtime, Outside Aid	826,446	-	583,952	242,494	71%	
<b>Total 6019 · Overtime</b>	<b>2,896,845</b>	<b>151,583</b>	<b>2,271,117</b>	<b>625,728</b>	<b>78%</b>	
6020 · P.E.R.S. Retirement	3,619,325	145,784	3,310,132	309,194	91%	Annual required lump sum payments made in Jul-22
6030 · Workers Compensation	754,353	74,306	713,955	40,397	95%	Premium increase effective Jan-23
6031 · Life Insurance	7,118	479	5,147	1,971	72%	
6032 · P.E.R.S. Health Benefits	1,951,037	161,986	1,730,225	220,813	89%	Paid May premium in Apr
6033 · Disability Insurance	22,066	-	17,965	4,101	81%	
6034 · Health Cost of Retirees	1,187,065	73,791	1,100,236	86,828	93%	CERBT Lump Sum Payment made in Sep-22; paid May premium in Apr
6040 · Dental/Vision Expense	254,520	17,991	209,358	45,162	82%	
6050 · Unemployment Insurance	15,120	22	13,261	1,859	88%	
6070 · Medicare	183,615	13,743	152,902	30,714	83%	
<b>Total 6000 · Salaries &amp; Wages</b>	<b>20,850,075</b>	<b>1,417,125</b>	<b>17,468,954</b>	<b>3,381,121</b>	<b>84%</b>	
<b>6100 · Clothing &amp; Personal Supplies</b>						
6101 · Uniform Allowance	54,867	577	52,670	2,196	96%	Uniform allowance paid in Jul-22 and Jan-23
6102 · Other Clothing & Personal Supplies	61,970	405	54,569	7,401	88%	
<b>Total 6100 · Clothing &amp; Personal Supplies</b>	<b>116,837</b>	<b>982</b>	<b>107,239</b>	<b>9,598</b>	<b>92%</b>	
<b>6110 · Network/Communications</b>						
6111 · Telecommunications	51,720	3,742	45,579	6,140	88%	
6112 · Dispatch Services	70,000	16,092	38,191	31,809	55%	Timing of Q3-Q4 22/23 dispatch invoices
6113 · Network/Connectivity	90,883	3,498	48,841	42,043	54%	Favorable backup internet service fees for all stations
<b>Total 6110 · Communications</b>	<b>212,603</b>	<b>23,332</b>	<b>132,611</b>	<b>79,992</b>	<b>62%</b>	

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending April 30, 2023



	Final Budget FY22/23	Actual April 2023	Actual YTD April 30, 2023	Variance YTD Actual to Full Year Budget	(Target 83%) YTD Actual % of Full Year Budget	Notes/Comments
6120 · Housekeeping	67,204	3,736	60,066	7,138	89%	
6130 · Insurance						
6131 · General Insurance	120,000	66,566	164,435	(44,435)	137%	Premium increase with new insurance carrier; increase in property replacement values
<b>Total 6130 · Insurance</b>	<b>120,000</b>	<b>66,566</b>	<b>164,435</b>	<b>(44,435)</b>	<b>137%</b>	
6140 · Maintenance of Equipment						
6141 · Tires	25,000	1,748	27,257	(2,257)	109%	
6142 · Parts & Supplies	55,000	7,113	80,453	(25,453)	146%	
6143 · Outside Work	70,000	-	14,106	55,894	20%	
6144 · Equipment Maintenance	45,020	3,755	20,495	24,525	46%	
6145 · Radio Maintenance	22,950	1,446	25,856	(2,906)	113%	
<b>Total 6140 · Maintenance of Equipment</b>	<b>217,970</b>	<b>14,062</b>	<b>168,168</b>	<b>49,803</b>	<b>77%</b>	Timing/classification of maintenance
6150 · Facilities Maintenance	397,308	2,756	116,701	280,607	29%	Several facilities projects delayed
6160 · Medical Supplies						
6161 · Medical Supplies	50,000	5,179	41,193	8,807	82%	
<b>Total 6160 · Medical Supplies</b>	<b>50,000</b>	<b>5,179</b>	<b>41,193</b>	<b>8,807</b>	<b>82%</b>	
6170 · Dues and Subscriptions	17,319	175	15,203	2,116	88%	
6180 · Miscellaneous						
6017 · Intern/Volunteer Stipends	4,500	-	975	3,525	22%	
6018 · Director Pay	16,000	1,100	9,100	6,900	57%	
6181 · Miscellaneous	13,000	-	7,084	5,916	54%	
6182 · Honor Guard	4,000	-	2,785	1,215	70%	
6183 · Explorer Program	2,500	-	5,878	(3,378)	235%	
6184 · Pipes and Drums	-	-	-	-	0%	
<b>Total 6180 · Miscellaneous</b>	<b>40,000</b>	<b>1,100</b>	<b>25,822</b>	<b>14,178</b>	<b>65%</b>	
6190 · Office Supplies	37,106	2,680	31,184	5,922	84%	
6200 · Professional Services						
6201 · Audit	15,900	-	15,900	-	100%	Financial statement audit completion Dec-22; ACFR review Jan-23
6202.1 · Legal Fees	142,000	37,116	125,371	16,629	88%	
6202.2 · Human Resources	96,550	28	66,016	30,534	68%	

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending April 30, 2023



	Final Budget FY22/23	Actual April 2023	Actual YTD April 30, 2023	Variance YTD Actual to Full Year Budget	(Target 83%) YTD Actual % of Full Year Budget	Notes/Comments
6203 · Notices	700	-	808	(108)	115%	
6204 · Other Professional Services	176,464	4,184	86,117	90,346	49%	Timing of budgeted consulting projects
6205 · Elections/Tax Administration	-	30	30	(30)	100%	
6206 · Public Relations	18,850	2,000	13,259	5,591	70%	
<b>Total 6200 · Professional Services</b>	<b>450,464</b>	<b>43,357</b>	<b>307,502</b>	<b>142,962</b>	<b>68%</b>	
<b>6210 · Information Technology</b>						
6211 · Software Licenses/Subscriptions	196,008	124	178,530	17,478	91%	Paid annual license fees for Telestaff, Learning Stream, ArcGIS, Tablet Command, NeoGov, Zoom, Radio Mobile, Concur, IDT Plans, Target Solutions, ImageTrend, etc., EMS Narcotic Tracking
6212 · IT Support/Implementation	199,352	10,100	146,147	53,205	73%	Budgeted website and station alerting system consulting projects not yet completed
6213 · IT Equipment	172,810	-	51,906	120,904	30%	Station 85 main conference room AV equipment replacement moved to 2023/24 budget
<b>Total 6210 · Information Technology</b>	<b>568,170</b>	<b>10,224</b>	<b>376,584</b>	<b>191,586</b>	<b>66%</b>	
<b>6220 · Rents and Leases</b>						
6221 · Facilities/Equipment Lease	58,064	5,243	55,921	2,143	96%	
6222 · Solar Lease	-	-	-	-	0%	
<b>Total 6220 · Rents and Leases</b>	<b>58,064</b>	<b>5,243</b>	<b>55,921</b>	<b>2,143</b>	<b>96%</b>	
<b>6230 · Small Tools and Supplies</b>	<b>100,445</b>	<b>857</b>	<b>112,203</b>	<b>(11,758)</b>	<b>112%</b>	Classification of SCBA Facepieces, Voice Amplifiers, Tool Adapters budgeted to capital outlay
<b>6240 · Special Expenses</b>						
6241 · Non-Hosted Training	185,337	3,025	75,148	110,189	41%	Timing of outside training
6241.1 · EDC Hosted Training	85,000	32,295	105,177	(20,177)	124%	Higher number of hosted courses than budgeted
6242 · Fire Prevention	131,060	-	58,841	72,219	45%	Timing of budgeted pre-plans
<b>Total 6240 · Special Expenses</b>	<b>401,397</b>	<b>35,320</b>	<b>239,165</b>	<b>162,232</b>	<b>60%</b>	
<b>6250 · Transportation and Travel</b>						
6251 · Fuel and Oil	140,000	8,490	109,496	30,504	78%	
6252 · Travel	42,000	615	24,878	17,122	59%	
6253 · Meals & Refreshments	23,000	88	23,957	(957)	104%	Meals & refreshments for meetings, team building events, and offsite training/conferences trending higher than budget
<b>Total 6250 · Transportation and Travel</b>	<b>205,000</b>	<b>9,192</b>	<b>158,331</b>	<b>46,669</b>	<b>77%</b>	
<b>6260 · Utilities</b>						
6261 · Electricity	40,000	2,926	35,151	4,849	88%	Utility rates trending higher than budget

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending April 30, 2023



	Final Budget FY22/23	Actual April 2023	Actual YTD April 30, 2023	Variance YTD Actual to Full Year Budget	(Target 83%) YTD Actual % of Full Year Budget	Notes/Comments
6262 · Natural Gas/Propane	35,000	6,345	46,871	(11,871)	134%	Impact of rate increases and CA natural gas emergency
6263 · Water/Sewer	20,500	35	11,573	8,927	56%	
<b>Total 6260 · Utilities</b>	<b>95,500</b>	<b>9,306</b>	<b>93,596</b>	<b>1,904</b>	<b>98%</b>	
<b>Total Operating Expenditures</b>	<b>\$ 24,005,461</b>	<b>\$ 1,651,193</b>	<b>\$ 19,674,877</b>	<b>\$ 4,330,584</b>	<b>82%</b>	
<b>Operating Revenue - Operating Expenditures</b>	<b>\$ 2,752,497</b>	<b>\$ 7,050,656</b>	<b>\$ 5,835,462</b>	<b>\$ (3,082,965)</b>		
6570 · OPEB UAL Lump Sum Payment	-	-	-	-	0%	Timing/classification of projects
6720 · Capital Outlay	11,657,609	668,287	8,870,694	2,786,915	76%	
<b>Total Expenditures</b>	<b>\$ 35,663,070</b>	<b>\$ 2,319,479</b>	<b>\$ 28,545,571</b>	<b>\$ 7,117,499</b>	<b>80%</b>	
<b>Total Revenue - Total Expense</b>	<b>\$ (7,505,112)</b>	<b>\$ 6,450,926</b>	<b>\$ (2,059,804)</b>	<b>\$ 5,445,308</b>		
<b><u>FUND TRANSFERS</u></b>						
Transfers to Development Fee Fund	\$ (1,400,000)					
Transfers from Development Fee Fund	8,810,499					
Transfers to Pension Reserve Fund	-					
Transfers from Capital Replacement Fund	2,847,111					
Transfers to Capital Replacement Fund	(2,752,498)					
<b>Net Change in Unassigned/Non-Spendable Fund Balance</b>	<b>\$ 0</b>					

El Dorado Hills Fire Department

5/9/2023 3:10 PM

Register: 1000 · Bank of America  
 From 04/01/2023 through 04/30/2023  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/01/2023	EFT	De Lage Landen Fina...	-split-	Account # 159...	175.03	X		201,731.56
04/02/2023	EFT	Sterling Administrati...	-split-		15.00	X		201,716.56
04/02/2023	EFT	El Dorado Disposal ...	-split-		1,111.63	X		200,604.93
04/03/2023		Transfer from LAIF	1074 · Local Agency I...	Confirm #1685...		X	750,000.00	950,604.93
04/03/2023	EFT	VSP Vision Care	6043 · Vision Insurance	Apr-23	915.86	X		949,689.07
04/04/2023	EFT	Sterling Administrati...	-split-		286.50	X		949,402.57
04/04/2023	EFT	Sterling Administrati...	-split-		1,938.30	X		947,464.27
04/06/2023			-split-	Deposit		X	27,746.91	975,211.18
04/06/2023	EFT	Nationwide Retireme...	-split-	PR23-4-1	22,671.10	X		952,540.08
04/06/2023	EFT	P.E.R.S. ING	-split-	PR23-4-1	2,436.23	X		950,103.85
04/06/2023	EFT	P.E.R.S. Retirement	-split-	PR23-4-1	118,277.93	X		831,825.92
04/06/2023	EFT	P. G. & E.	-split-		52.67	X		831,773.25
04/06/2023	EFT	Sterling Administrati...	-split-		325.66	X		831,447.59
04/06/2023	PR23-4-1		-split-	Total Payroll T...	86,545.78	X		744,901.81
04/06/2023	PR23-4-1		1000 · Bank of Americ...	Direct Deposit	310,355.16	X		434,546.65
04/06/2023	PR23-4-1		1000 · Bank of Americ...	Payroll Checks		X		434,546.65
04/07/2023	EFT	Sterling Administrati...	-split-		283.00	X		434,263.65
04/07/2023	EFT	ADP HCM	-split-	Workforce No...	447.45	X		433,816.20
04/07/2023	EFT	ADP	6204 · Other Professio...	Payroll Process...	820.10	X		432,996.10
04/08/2023	EFT	Sterling Administrati...	-split-		440.00	X		432,556.10
04/09/2023	EFT	Sterling Administrati...	-split-		28.50	X		432,527.60
04/10/2023	EFT	Sterling Administrati...	6204 · Other Professio...	Mar-23	390.00	X		432,137.60
04/10/2023	EFT	P. G. & E.	-split-		1,791.64	X		430,345.96
04/11/2023	EFT	Sterling Administrati...	-split-		2,410.78	X		427,935.18
04/11/2023	EFT	Sterling Administrati...	-split-		153.77	X		427,781.41
04/11/2023	EFT	Sterling Administrati...	-split-		175.00	X		427,606.41
04/12/2023	EFT	Sterling Administrati...	-split-		255.00	X		427,351.41
04/13/2023	VOID	Deposit	-split-	VOID Check # ...		X	5,376.23	432,727.64
04/13/2023	EFT	Verizon Wireless	-split-	Mar-23	3,335.58	X		429,392.06
04/13/2023	EFT	Quadient Finance US...	-split-	Account # 790...	696.49	X		428,695.57
04/13/2023	EFT	Sterling Administrati...	-split-		1,622.00	X		427,073.57
04/13/2023	26151	4640 Golden Foothill...	-split-	Invoice # 2136...	5,376.23	X		421,697.34
04/13/2023	26152	A-CHECK	6202.2 · Human Resou...	Inv # 59-07028...	27.50	X		421,669.84
04/13/2023	26153	Active911	-split-	Invoice #482977	1,485.95	X		420,183.89
04/13/2023	26154	Advanced IPM	-split-		1,074.00	X		419,109.89
04/13/2023	26155	Aramark	-split-	Acct. # 175878...	213.68	X		418,896.21
04/13/2023	26156	AT&T	-split-	Mar-23	69.23	X		418,826.98
04/13/2023	26157	Cal Fire	-split-		8,400.00	X		410,426.98
04/13/2023	26158	Caltronics Business ...	-split-		542.72	X		409,884.26
04/13/2023	26159	Josh Couch	-split-		261.60	X		409,622.66

El Dorado Hills Fire Department

5/9/2023 3:10 PM

Register: 1000 · Bank of America  
 From 04/01/2023 through 04/30/2023  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/13/2023	26160	Datacate, Inc.	-split-	Invoice # 2047...	10,100.00	X		399,522.66
04/13/2023	26161	Matthew W. Samson	6241.1 · EDC Hosted ...		500.00	X		399,022.66
04/13/2023	26162	East Bay Tire Co.	6141 · Tires		1,747.95	X		397,274.71
04/13/2023	26163	Emigh Ace of El Dor...	-split-		196.03			397,078.68
04/13/2023	26164	FailSafe Testing LLC	6144 · Equipment Mai...	Invoice # 12756	3,755.28			393,323.40
04/13/2023	26165	Ferrell Gas	-split-	Account # 886...	1,282.69	X		392,040.71
04/13/2023	26166	Genuine Parts Comp...	-split-		1,330.31	X		390,710.40
04/13/2023	26167	Green Valley Road S...	6221 · Facilities/Equip...		360.00	X		390,350.40
04/13/2023	26168	The Home Depot Pro	-split-		577.99	X		389,772.41
04/13/2023	26169	InterState Oil Compa...	-split-		3,851.59	X		385,920.82
04/13/2023	26170	L.N. Curtis & Sons	-split-		533.12	X		385,387.70
04/13/2023	26171	Larry R. Fry	-split-		461.60	X		384,926.10
04/13/2023	26172	Lehr Auto Electric, Inc	6142 · Parts & Supplies	Invoice # SI85...	6,365.50	X		378,560.60
04/13/2023	26173	Life Assist	-split-		2,249.64	X		376,310.96
04/13/2023	26174	Dave Winnacker	6241.1 · EDC Hosted ...		500.00	X		375,810.96
04/13/2023	26175	Quadient Finance US...	-split-	Account # 790...	696.49	X		375,114.47
04/13/2023	26176	RadioMobile, Inc.	6145 · Radio Maintena...	Invoice # 23150	440.39			374,674.08
04/13/2023	26177	Ross Drulis Cusenbery	-split-	Invoice # 2019...	9,437.00	X		365,237.08
04/13/2023	26178	Teleflex	-split-		1,814.86	X		363,422.22
04/13/2023	26179	The Permanente Med...	6204 · Other Professio...	Invoice # EDH...	2,000.00	X		361,422.22
04/13/2023	26180	Bobbi Bennett	6018 · Director Pay	Mar-23	100.00	X		361,322.22
04/13/2023	26181	Greg F. Durante (Dir...	-split-	Mar-23	200.00	X		361,122.22
04/13/2023	26182	Charles J. Hartley	-split-	Mar-23	200.00	X		360,922.22
04/13/2023	26183	John Giraudo	-split-	Mar-23	300.00	X		360,622.22
04/13/2023	26184	Timothy J. White	-split-	Mar-23	300.00	X		360,322.22
04/13/2023	26185	Chase Bank	2029 · Other Payable	Mar-23	475.00			359,847.22
04/13/2023	26186	Wells Fargo Bank	2026 · EDH Associate...	Mar-23	5,630.30	X		354,216.92
04/13/2023	26187	District Church	6241 · Non-Hosted Tra...	Firescope Meet...	100.00	X		354,116.92
04/14/2023	EFT	P. G. & E.	-split-		305.34	X		353,811.58
04/14/2023	EFT	Sterling Administrati...	-split-		173.00	X		353,638.58
04/15/2023			6204 · Other Professio...	Service Charge	526.36	X		353,112.22
04/15/2023	EFT	De Lage Landen Fina...	-split-	Account # 152...	301.30	X		352,810.92
04/17/2023	EFT	P. G. & E.	-split-		3,231.72	X		349,579.20
04/17/2023	EFT	P. G. & E.	-split-		1,474.30	X		348,104.90
04/18/2023		Transfer from Paypal	1010 · Paypal	PayPal Transfer		X	98,824.62	446,929.52
04/18/2023		Transfer from LAIF	1074 · Local Agency I...	Confirm #1709...		X	800,000.00	1,246,929.52
04/18/2023	EFT	Sterling Administrati...	-split-		1.23	X		1,246,928.29
04/18/2023	EFT	Sterling Administrati...	-split-		1,506.66	X		1,245,421.63
04/19/2023	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Reference # 12...	46,101.27	X		1,199,320.36
04/19/2023	EFT	P.E.R.S. Health	-split-	May 2023	232,778.89	X		966,541.47

El Dorado Hills Fire Department

5/9/2023 3:10 PM

Register: 1000 · Bank of America  
 From 04/01/2023 through 04/30/2023  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/19/2023	EFT	P.E.R.S. ING	-split-	PR23-4-2	2,436.23	X		964,105.24
04/19/2023	EFT	Employment Develo...	-split-	Account ID# 7...	3,315.42	X		960,789.82
04/19/2023	26207	DG Granade	6720 · Capital Outlay	Application # 12	581,662.28	X		379,127.54
04/20/2023	EFT	Nationwide Retireme...	-split-	PR23-4-2	22,671.10	X		356,456.44
04/20/2023	EFT	P.E.R.S. Retirement	-split-	PR23-4-2	122,622.68	X		233,833.76
04/20/2023	EFT	Sterling Administrati...	-split-		222.00	X		233,611.76
04/20/2023	26188	4640 Golden Foothill...	-split-	Invoice # 21366	5,942.93	X		227,668.83
04/20/2023	26189	Aramark	6120 · Housekeeping	Acct. # 175878...	43.76	X		227,625.07
04/20/2023	26190	Cal Fire	6241.1 · EDC Hosted ...		2,025.00	X		225,600.07
04/20/2023	26191	Caltronics Business ...	-split-		267.52	X		225,332.55
04/20/2023	26192	El Dorado County R...	6205 · Elections/Tax A...	Invoice # 2022...	30.00	X		225,302.55
04/20/2023	26193	Hefner, Stark & Mar...	-split-		13,111.50	X		212,191.05
04/20/2023	26194	Howard Cooke	-split-		4,500.00			207,691.05
04/20/2023	26195	InterState Oil Compa...	-split-		2,166.58	X		205,524.47
04/20/2023	26196	Liberty Bell Smart H...	-split-	Invoice # 655895	74.99	X		205,449.48
04/20/2023	26197	Liebert Cassidy Whit...	-split-		9,812.00	X		195,637.48
04/20/2023	26198	Longyear & Lavra, L...	6202.1 · Legal Fees	Inv # 22035	3,057.93			192,579.55
04/20/2023	26199	Metropolitan Life Ins...	6031 · Life Insurance	Customer Num...	478.80	X		192,100.75
04/20/2023	26200	Motorola Solutions Inc	6720 · Capital Outlay	Customer Acct...	52,641.01	X		139,459.74
04/20/2023	26201	Nick Sharples Produ...	-split-	Invoice # 1832/...	2,000.00	X		137,459.74
04/20/2023	26202	NFPA	6170 · Dues and Subsc...	Annual Membe...	175.00			137,284.74
04/20/2023	26203	PBK-WLC Architects	6720 · Capital Outlay		928.50	X		136,356.24
04/20/2023	26204	Public Safety Innovat...	6145 · Radio Maintena...	Invoice # 1302	32.95	X		136,323.29
04/20/2023	26205	Roebbelen Construct...	-split-	RCMS Billing:...	15,855.00	X		120,468.29
04/20/2023	26206	Zoll Medical Corpor...	-split-	Invoice # 3687...	1,114.38	X		119,353.91
04/20/2023	PR23-4-2		-split-	Total Payroll T...	84,893.28	X		34,460.63
04/20/2023	PR23-4-2		1000 · Bank of Americ...	Direct Deposit	308,620.83	X		-274,160.20
04/20/2023	PR23-4-2		1000 · Bank of Americ...	Payroll Checks		X		-274,160.20
04/21/2023		Transfer from LAIF	1074 · Local Agency I...	Confirm #1688...		X	600,000.00	325,839.80
04/21/2023	EFT	Verizon Wireless	-split-	Apr-23	380.10	X		325,459.70
04/22/2023	EFT	Sterling Administrati...	-split-		15.00	X		325,444.70
04/24/2023	EFT	P. G. & E.	-split-		519.32	X		324,925.38
04/25/2023	EFT	Allied Administrator...	6042 · Dental Insurance	May 2023	6,321.11	X		318,604.27
04/25/2023	EFT	Sterling Administrati...	-split-		154.99	X		318,449.28
04/25/2023	EFT	Sterling Administrati...	-split-		332.98	X		318,116.30
04/25/2023	EFT	Sterling Administrati...	-split-		248.59	X		317,867.71
04/26/2023	EFT	Sterling Administrati...	-split-		500.00	X		317,367.71
04/26/2023	26208	Absolute Office Solu...	6150 · Facilities Maint...		1,210.81			316,156.90
04/26/2023	26209	ACC Business	-split-		3,243.10			312,913.80
04/26/2023	26210	Aflac	2100 · Payroll Liabilities	Inv # 520519	721.06			312,192.74

El Dorado Hills Fire Department

5/9/2023 3:10 PM

Register: 1000 · Bank of America  
 From 04/01/2023 through 04/30/2023  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/26/2023	26211	Aramark	6120 · Housekeeping	Acct. # 175878...	43.76			312,148.98
04/26/2023	26212	AT&T	-split-	Mar-23	70.11			312,078.87
04/26/2023	26213	AT&T Mobility	-split-	Invoice # 2872...	212.20			311,866.67
04/26/2023	26214	Cal Fire	6241.1 · EDC Hosted ...		470.00			311,396.67
04/26/2023	26215	Capital Building Mai...	-split-	Invoice # 14747	1,677.07			309,719.60
04/26/2023	26216	Churchll's Hardware ...	-split-	Customer Acco...	73.59			309,646.01
04/26/2023	26217	El Dorado County E...	6112 · Dispatch Services	Invoice # EDC...	16,092.06			293,553.95
04/26/2023	26218	Emergency Manage...	-split-		15,375.00			278,178.95
04/26/2023	26219	InterState Oil Compa...	-split-		2,471.53			275,707.42
04/26/2023	26220	Liebert Cassidy Whit...	-split-		11,134.50			264,572.92
04/26/2023	26221	L.N. Curtis & Sons	-split-		555.66			264,017.26
04/26/2023	26222	Motorola Solutions Inc	6720 · Capital Outlay	Customer Acct...	7,762.87			256,254.39
04/26/2023	26223	Rescue Tech	6241.1 · EDC Hosted ...	Invoice # 23-001	3,000.00			253,254.39
04/26/2023	26224	Sutter Buttes Commu...	6145 · Radio Maintena...		973.08			252,281.31
04/26/2023	26225	Atwood Insurance	-split-	Invoice # ELD...	84,789.00			167,492.31
04/27/2023	EFT	Sterling Administrati...	-split-		325.00	X		167,167.31
04/28/2023	EFT	State Compensation ...	6030 · Workers Compe...	Policy # 11048...	74,305.67			92,861.64
04/28/2023	EFT	Sterling Administrati...	-split-		257.00			92,604.64
04/30/2023	OES OT ...		3513 · Rental Income (...)	Verizon Month...		X	2,100.00	94,704.64

El Dorado Hills Fire Department  
**Board Strategic Planning Sessions**

Workshop 1

- Mission Driven Culture
- Review current Board mission/vision statement

Homework – review current Board strategic plan goals and January 2022 assessment

Workshop 2

- Review current strategic plan
  - What is still relevant
  - What is completed
- Assessment report
  - What identified SWOT want to incorporate

Homework – review and identify goal benchmarks to ensure progress

Workshop 3

- Identify and flesh out goal benchmarks and timelines

Workshop 4

- Final review

DRAFT

**EL DORADO HILLS FIRE DEPARTMENT**  
*“YOUR SAFETY ... OUR COMMITMENT”*

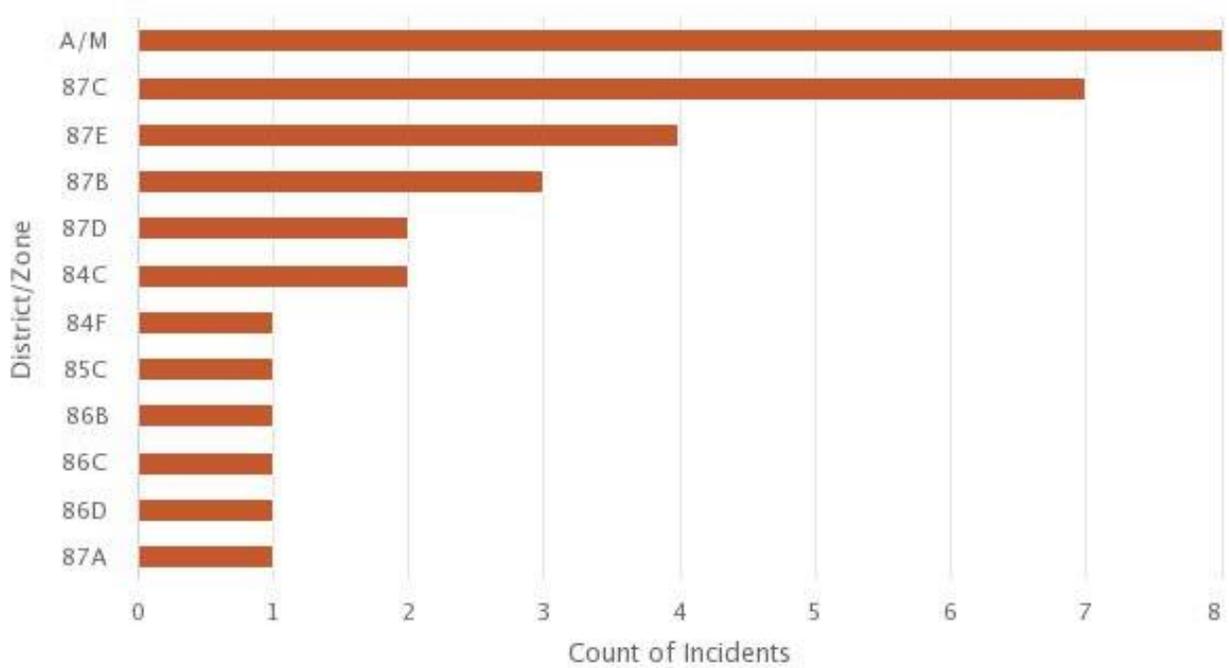


**MONTHLY OPERATIONS REPORT**  
**APRIL 2023**

\*All times are collected using a combination of Image Trend and Crystal Reports. The times are provided with the best accuracy possible.

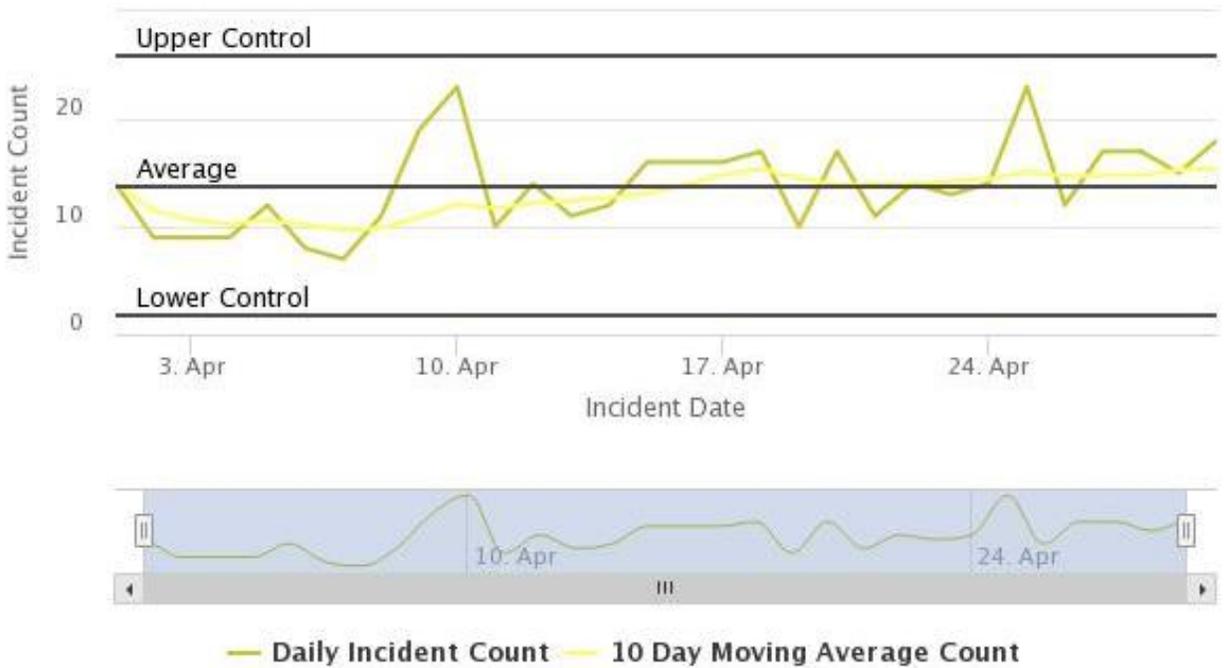
# Incidents by District/Zone

Apr 01, 2023 to Apr 30, 2023



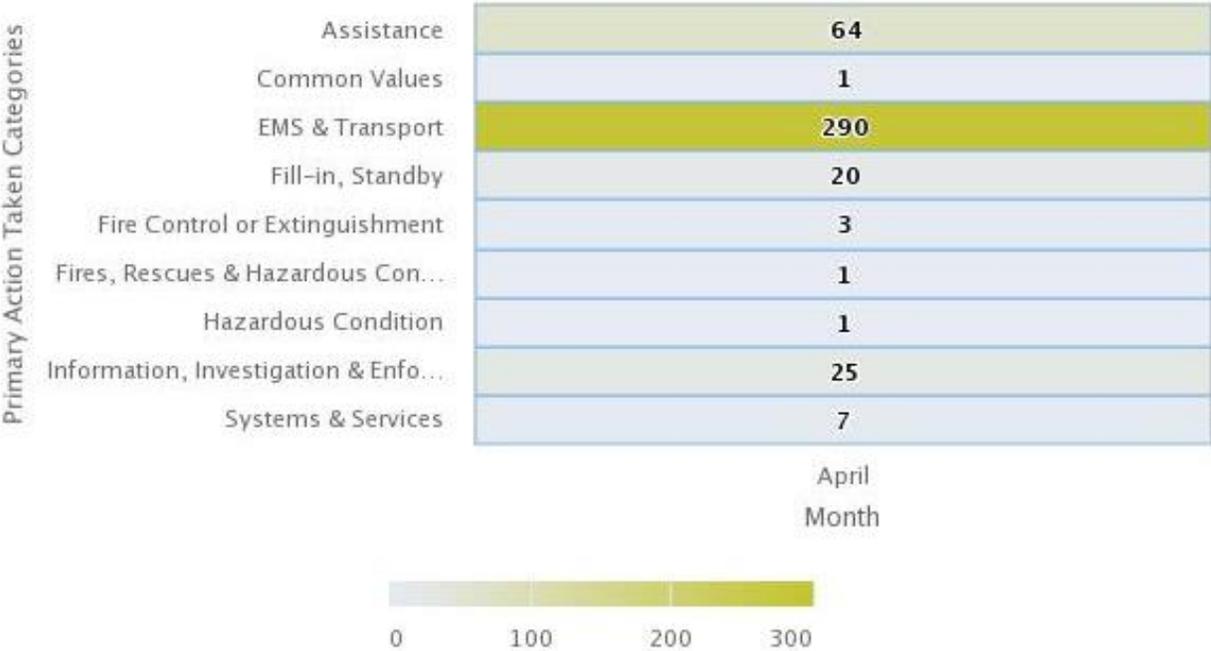
# Fire Call Volume by Day

Apr 01, 2023 to Apr 30, 2023



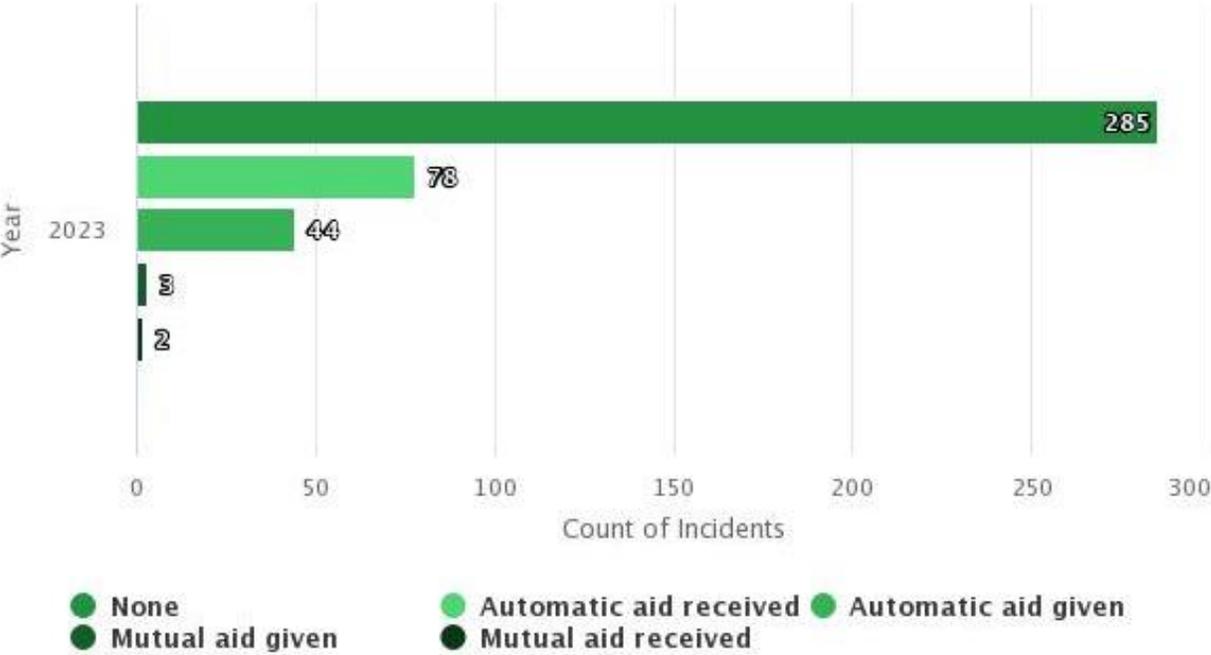
# Primary Action Taken-Categories

Apr 01, 2023 to Apr 30, 2023



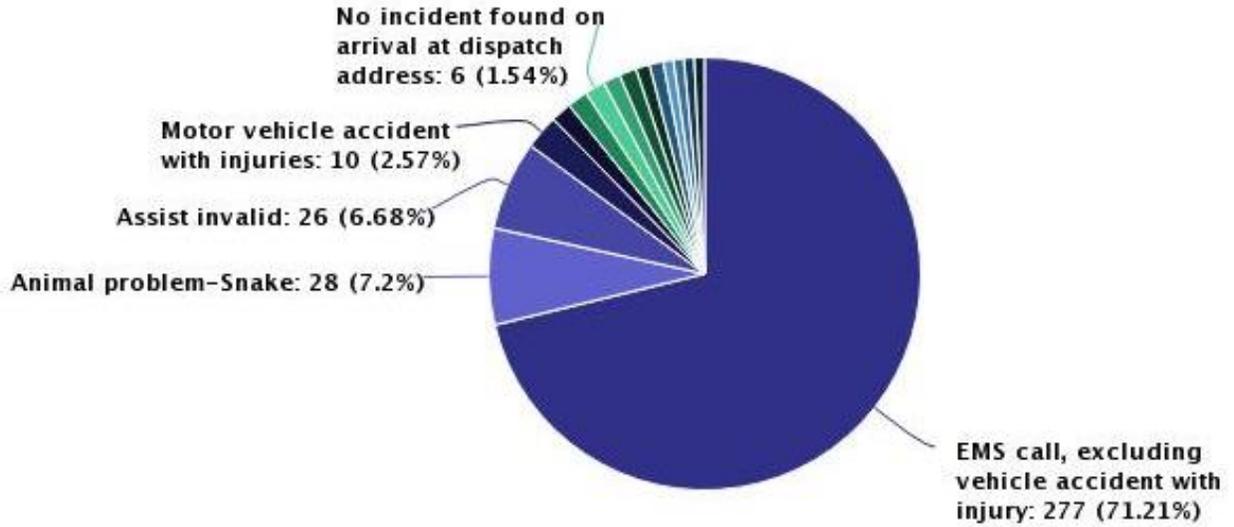
# Aid Given/Received

Apr 01, 2023 to Apr 30, 2023



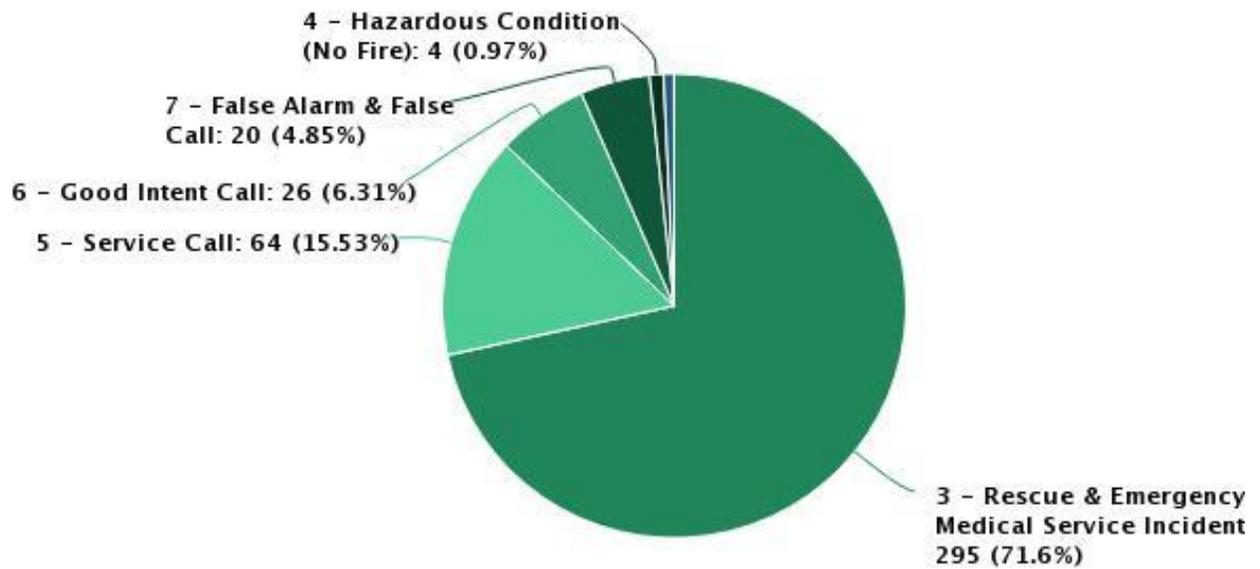
# Response/Incident Types & Categories

Apr 01, 2023 to Apr 30, 2023



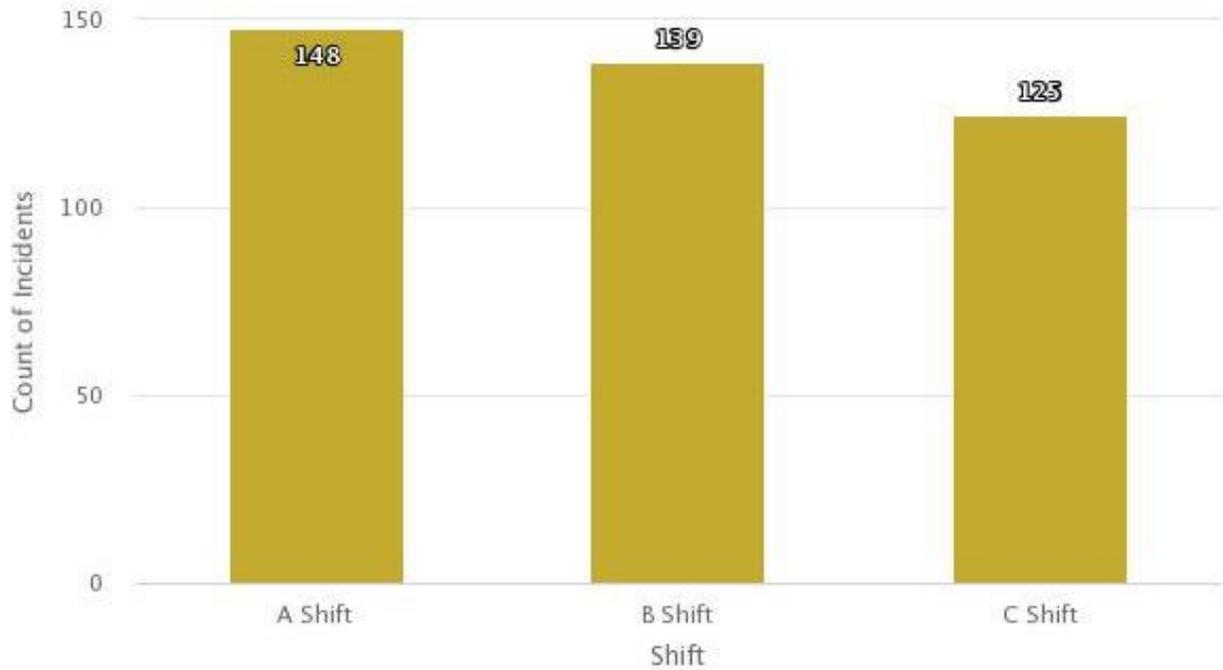
## Incident Type Categories

Apr 01, 2023 to Apr 30, 2023



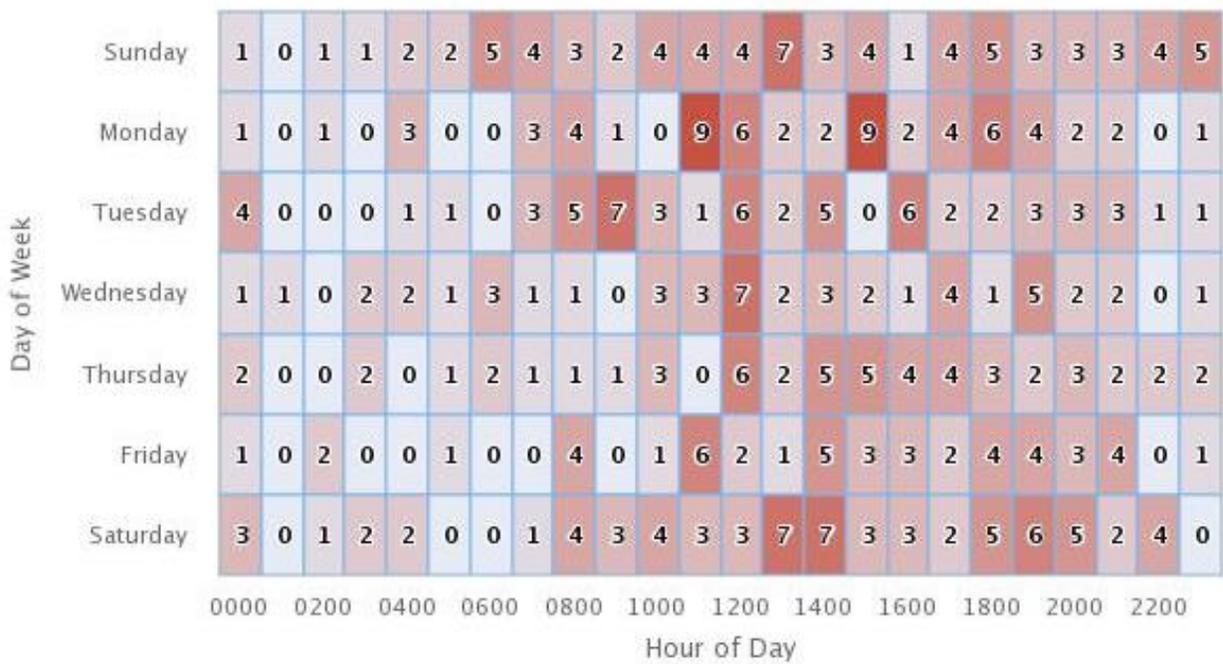
# Incident Response by Shift

Apr 01, 2023 to Apr 30, 2023



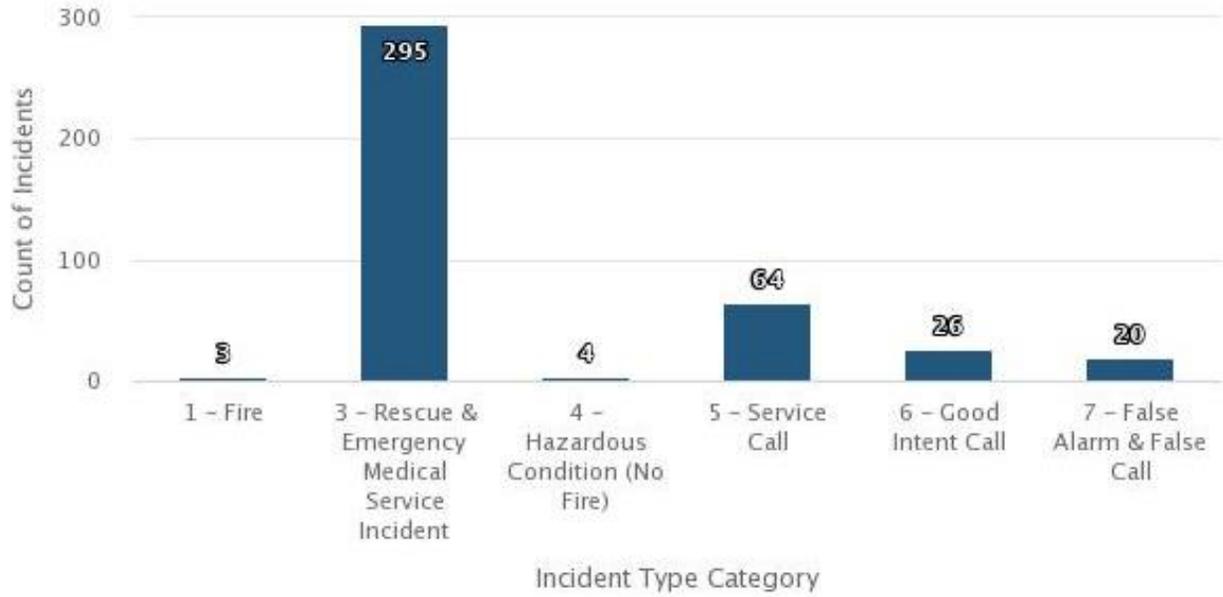
# Incidents by Hour of the Day

Apr 01, 2023 to Apr 30, 2023



# Incident Category

Apr 01, 2023 to Apr 30, 2023



*Emergency Response Summary –  
Medic Units Response Time - El Dorado  
April 2023*

URBAN RESPONSE,

*11-minutes, 90% of time*

Response Time Between 00:00:00 - 00:00:59	2.16%
Response Time Between 00:01:00 - 00:01:59	5.76%
Response Time Between 00:02:00 - 00:02:59	11.51%
Response Time Between 00:03:00 - 00:03:59	19.78%
Response Time Between 00:04:00 - 00:04:59	34.89%
Response Time Between 00:05:00 - 00:05:59	47.84%
Response Time Between 00:06:00 - 00:06:59	60.79%
Response Time Between 00:07:00 - 00:07:59	68.71%
Response Time Between 00:08:00 - 00:08:59	77.70%
Response Time Between 00:09:00 - 00:09:59	84.17%
<b>Response Time Between 00:10:00 - 00:10:59</b>	<b>88.49%</b>

**Medic Unit Response Comparison by Month/Year**

MONTH	2023	2022
January	82.43%	91.28%
February	89.68%	90.98%
March	89.33%	95.33%
April	88.49%	93.70%
May		92.04%
June		91.24%
July		86.31%
August		91.13%
September		87.02%
October		88.26%
November		88.48%
December		86.80%

*The percentages represented does not reflect reconciled percentages from exception reporting*

# Operations

One of the hallmarks for a response ready work for is to ensure that all equipment, personal uniforms and personal protective equipment (PPE), apparatus and the equipment that is assigned to each, as well as the Department's stations and grounds. This year's annual inspections took place in April.

All three shifts, stations, and apparatus were inspected by the Battalion Chiefs. Personnel had all the structural, wildland, rescue, and uniforms (Class A and B) inspected. Apparatus were inspected for cleanliness, readiness, paperwork/inspections, etc. Fire Mechanic Dixon assisted with these inspections. Items that were found to be less than desirable or out of date were removed from service and replaced.

This is an important aspect to ensure personnel safety, as well as the Department's readiness when we are called for assistance. I would like to thank all the members of the EDH Fire for their continued professionalism and dedication. Thank you to Battalion Chiefs Moreno, Brady, and Landry for seeing this to completion.



# Training

In April, crews focused on hazardous materials First Responder Operational (FRO) and EMS protocols, procedures, and skills. B-Shift completed the multi company night drill at Superior Storage in El Dorado Hills.

Personnel also worked on low angel rope rescue training as this has a high potential of occurring in our District.

Personnel also participated in one of two annual night drills. This drill is a multi-company as well as a multi-agency drill where working with our neighboring agencies allows crews to be more familiar with those individuals who will respond to more complex incidents. In this night drill, crews from Folsom and Cal Fire Departments participated. Crews trained on commercial structure fire within a storage unit, focusing on offensive, defensive, communications on the fire ground, commercial ventilation techniques and 2-in/2-out.



# Fleet Services



Mechanic Dixon was successful in completing his remaining class to earn his Level 1 certification as an Emergency Vehicle Technician (EVT). Congratulations Dave! In a couple instances in the month of April, having a department mechanic has proven valuable, whether having to respond to a location or to a station, Mechanic Dixon has proven to be invaluable.

Whether spending several hours to diagnosis a computer issue on Engine 85, a check engine light on Engine 287, front end work on the Backup BC pickup, or getting Engie 84 back on the road after a regen issue, the Department equipment continues to remain on the road.

In April, there were eleven large issues that were mitigated. It is estimated that these issues would have caused the Departments fleet to be out of service a total of 83 days, having our own mechanic limited the out of service time to one full day and saved an approximate \$17,000 in total repair cost.

# Battalion Chief Updates

A-Shift – Chief Antonio Moreno

## Incidents

Motor Vehicle Collision, Latrobe Rd – Latrobe



Vehicle Collision – U.S Hwy 50– El Dorado Hills



Bicycle Accident, Clubview Dr. – El Dorado Hills



# Training

Wildland Urban Interface (WUI)



Commercial Structure Fire Scenarios



Technical Rescue Drill



Simulator Exercise



EMS Skills



# Explorer Program

## EMS Assessments



## Rope Systems



## SKED Operations



## B-Shift – Chief Dave Brady

### Training

Multi-company Haz-Mat – Fire Station 86



Engineer Pumping/Drafting – Fire Station 87’s District



Swiftwater Rescue – Lotus Park & South Fork of the American River



Worked continued one of the Department's newest pieces of equipment, UTV. Once completed the vehicle will be used in remote areas that are difficult to access with larger vehicles, special events such as the Town Center Fireworks show, and Football games standbys, to mention a few. When completed, the vehicle will be branded with EDH logo and communication equipment will be installed.



## C-Shift – Chief Chris Landry

### Incidents

Escaped vegetation pile – Latrobe



Vehicle Collision with Extrication, Silva Valley Pkwy – El Dorado Hills



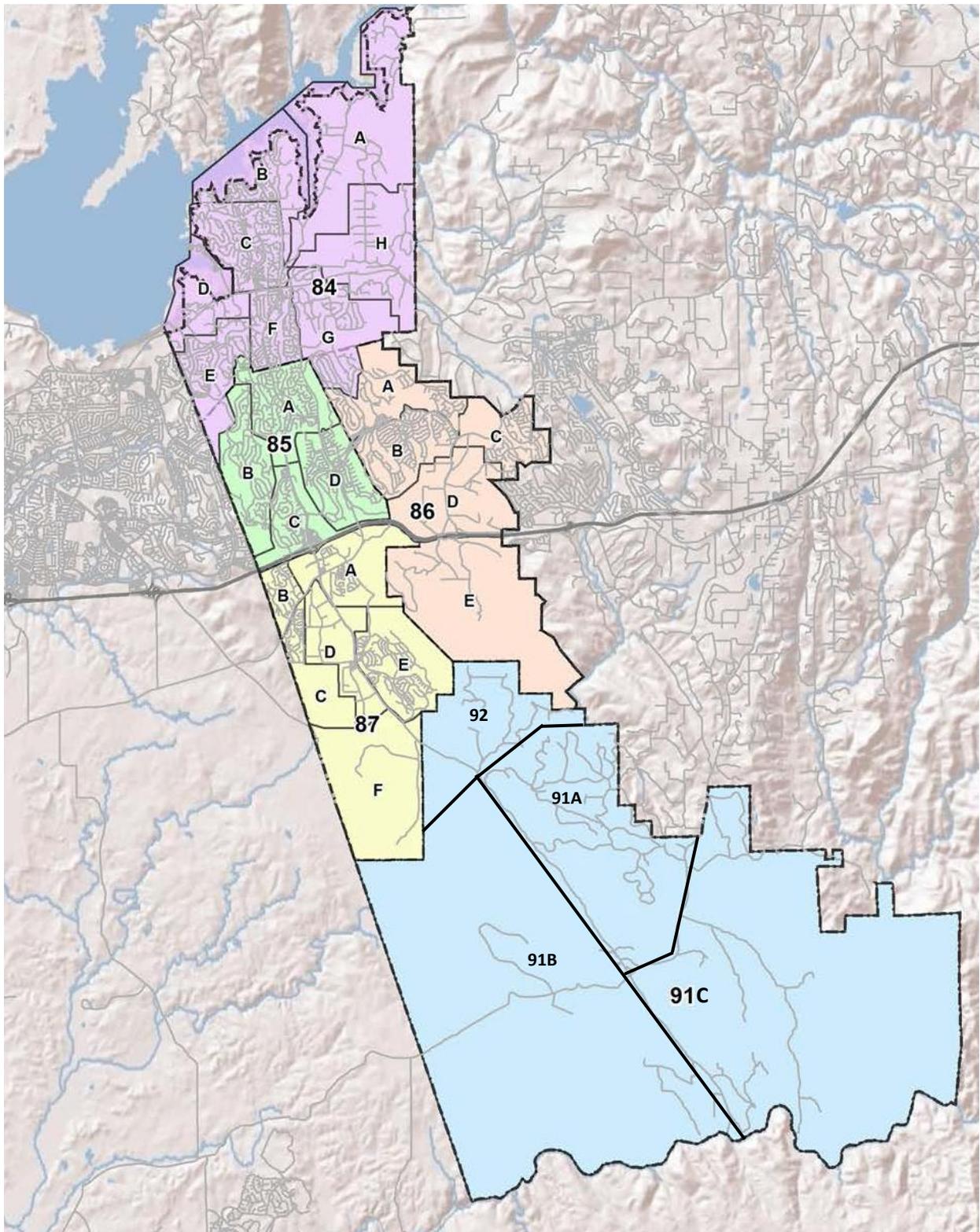
## Vehicle Collision Hwy 50 – El Dorado Hills



## Training

Probationary Firefighter





# EL DORADO HILLS FIRE DEPARTMENT

“YOUR SAFETY ... OUR COMMITMENT”



Community Risk Reduction Division

April 2023 Report

## OVERVIEW

The El Dorado Hills Fire Department, Community Risk Reduction Division (CRRD) continues to see significant residential development and vegetation management program activity throughout the reporting period. Major construction activity continues in the Promontory, Saratoga Estates, Serrano, Carson Creek, Bell Ranch, Hawk View, and Bass Lake North areas of the District. New project proposals consisting of Gateway of El Dorado industrial development at Golden Foothill Parkway, Project Frontier industrial shipping and receiving at Latrobe, Town & Country Village conference and hotel facilities at Bass Lake Road, Montano retail and hotel development at White Rock Rd. & Latrobe Rd., Quantam Care Residential Care Facility at Carson Crossing, and Costco at Silva Valley are ongoing. New commercial construction consisting of Tractor Supply in the Business Park area, Aloft Hotel in Town Center, as well as the training center continues to progress.

CRRD has received a total of **138** applications for permit in the month of April 2023. New home construction permit activity was the leading permit submittal type with **72** plan applications received.

CRRD investigated **40** Defensible Space re-inspections on behalf of the County of El Dorado as part of their Vegetation Management program. Additionally, the 2023 vacant lot vegetation management program began April 1<sup>st</sup> with the mailing of vegetation clearance notices to **2,146** unimproved parcels within the District.

## MAJOR ACCOMPLISHMENTS

CRRD staff completed the following activities during the last 30 days:

- Completed **155** reviews of plans for permit.
- Completed **122** construction inspections and **191** smoke and carbon monoxide alarm inspections.
- Completed **37** fire and life safety inspections of residential and commercial occupancies.
- Completed **40** defensible space and complaint inspections.

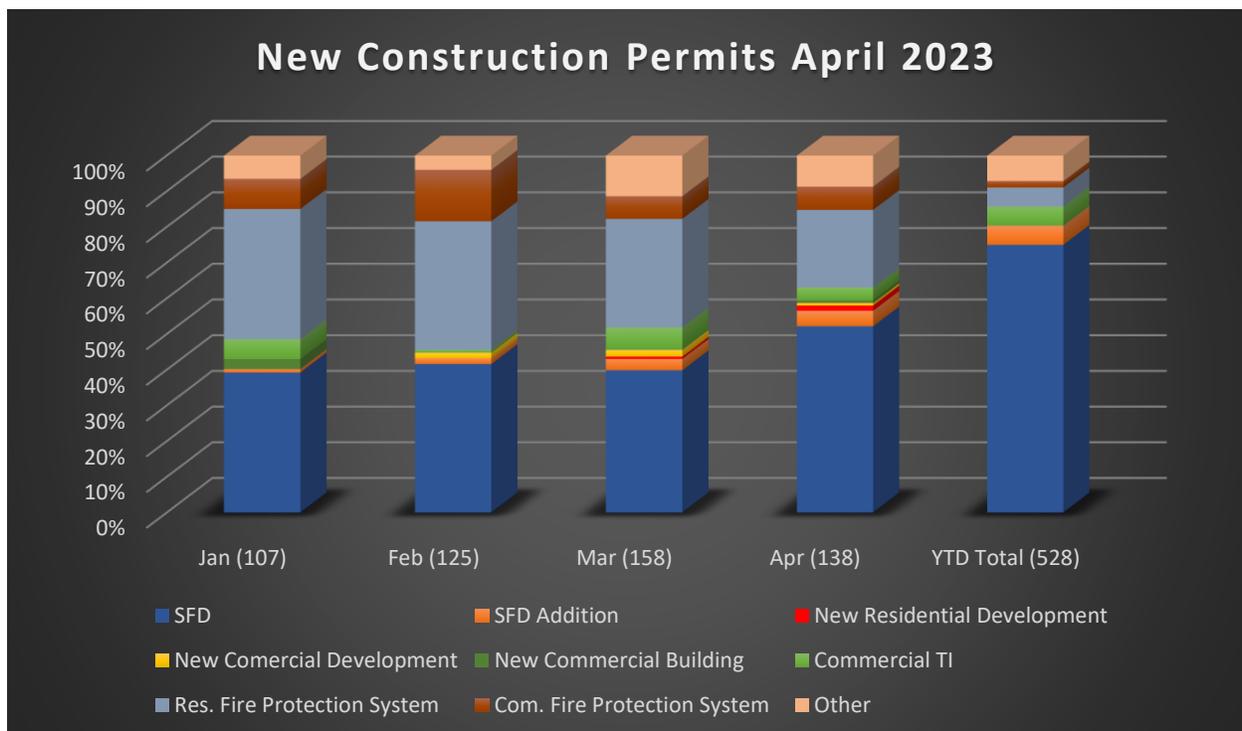


Table 1: New Construction Permits by Month Report



Table 2: Fire and Life Safety Inspections by Month Report

End of Report



# EL DORADO HILLS FIRE DEPARTMENT

2023/2024  
PRELIMINARY BUDGET



# TABLE OF CONTENTS

<b>SUMMARY OF SIGNIFICANT CHANGES FROM PRIOR YEAR.....</b>	<b>1</b>
<b>BUDGET SUMMARY – ALL FUNDS.....</b>	<b>4</b>
CAPITAL ASSETS DETAIL.....	5
<b>BUDGET DETAIL – GENERAL FUND .....</b>	<b>6</b>
2023/24 POSITIONS AUTHORIZATION DOCUMENT (PAD) .....	11
<b>HISTORICAL TREND ANALYSIS .....</b>	<b>15</b>
<b>RESERVE FUND SUMMARY .....</b>	<b>20</b>
<b>PRELIMINARY BUDGET RESOLUTION .....</b>	<b>21</b>



**El Dorado Hills Fire Department**  
**2023/24 Preliminary Budget**  
**Summary of Significant Assumptions and**  
**Changes from Prior Year Amended Budget**

**PROPERTY TAX REVENUE**

- **Secured, Unsecured, Homeowners and Sacramento County Tax Revenue** are budgeted based on a 5% growth rate assumption from prior year budgeted revenue. This assumption will be updated for the final budget based on estimates provided by El Dorado County.
- **Supplemental Tax Revenue** is budgeted based on the most recent trends in this category.

**OTHER MISCELLANEOUS REVENUE**

- **CRRD Cost Recovery Fees** are expected to increase in 2023/24 due to an increase in the fee schedule effective January 1, 2023. This increase is partially offset by a decrease in the contract with El Dorado County for inspection services.
- **Hosted Training Revenue** is estimated based on current year trends and the projected course lineup for 2023-24. This revenue is mostly offset by Hosted Training expenditures.
- **JPA Revenue** is budgeted based on the most recent contract, which includes an increase in the maximum reimbursement amount.
- **Operating/Capital Grants Revenue** includes an expected ARPA grant award in the amount of \$113,635 that will be used for the Station 85 office remodel, and an AFG grant in the amount of \$163,000 for radio replacements.
- **OES/Mutual Aid Revenue** is estimated to decrease from prior year based on the projected low severity of the upcoming fire season.
- **Interest Earned** is estimated based on current interest rates.
- **Other Miscellaneous Operating Revenue** includes workers' compensation reimbursements, dividends and other miscellaneous revenue. The budgeted amount is based on historical trends.

**WAGES & BENEFITS**

- **Safety (Fire) Salaries & Wages** reflect no change in employee headcount from the prior year budget. Also reflected is an estimated COLA that will be updated in the final budget once MOU negotiations are completed.
- **CRRD Salaries & Wages** include the addition of one (1) budgeted Fire Prevention Inspector II, as well as an estimated COLA.
- **Administrative Salaries & Wages** include the addition of one (1) Training Coordinator as well as an estimated COLA.
- **Overtime** is budgeted based on current actual trends as well as the estimated severity of the upcoming fire season. Operating overtime is expected to increase from prior year due to a budgeted increase in wage rates as well as a slight increase in projected overtime hours, and OES/Strike Team overtime is expected to decrease consistent with the decrease in budgeted OES revenue.

- **PERS Retirement** costs increased from prior year due to increases in the required unfunded liability lump sum payments, increases in the projected normal cost rates, and an increase in budgeted pensionable earnings.
- **Workers' Compensation** costs are budgeted based on current actual insurance rates as well as a projected increase in total payroll.
- **Health Costs for Active Employees** increased due to a budgeted increase in qualifying FTE count by three (3). This includes one (1) Defensible Space Inspector Lead, one (1) Fire Prevention Inspector II, and one (1) Training Coordinator. Healthcare insurance rates are also projected to increase by 5% in 2023. The final budget will be updated to reflect actual 2024 plan rates once they are available.

### **SERVICE & SUPPLIES**

- **Clothing & Personal Supplies** costs increased slightly from prior year budget due to the addition of budgeted wetsuits for the water rescue program.
- **Network/Communications** costs increased due to anticipated increases in dispatch costs and cell phone service costs based on current trends.
- **Housekeeping** supply costs are budgeted to increase based on current consumption and cost trends.
- **Insurance** costs are budgeted based on our actual 2023-24 premium rate.
- **Equipment/Apparatus Maintenance** is budgeted to increase mostly due to the inflationary impact on the cost of parts and outside labor.
- **Maintenance, Structures & Ground** decreased due to the removal of several large one-time projects that were budgeted in 2022/23. The 2023/24 budget includes furniture for the Station 85 office remodel, a placeholder for training center operating costs, mattress replacements at Stations 91 and 86, a riding lawnmower for Station 86, and other routine maintenance items.
- **Medical and Office Supplies** increased as a result of the inflationary impact on the cost of goods.
- **Other Professional Services** increased due to the addition of an Ambulance Deployment Study.
- **IT Support/Implementation** costs decreased from prior year due to the removal of one-time projects that were included in the prior year budget.
- **IT Equipment** costs decreased from prior year due to the reclassification of the Station 85 main conference room AV equipment replacement to the capital budget in 2023/24.
- **Non-Hosted Training** costs are budgeted to increase from prior year primarily due to the addition of Mission Driven Culture and Command and Control training.
- **Hosted Training** costs are budgeted to increase consistent with the increase in Hosted Training Revenue. An 30% margin on variable costs is budgeted for hosted training courses.
- **Fire Prevention** costs increased slightly from prior year budget primarily due to the addition of knox key boxes for vehicles.
- **Directors' Training and Travel** costs increased from prior year to account for the anticipated attendance of board members at relevant training conferences.

- **Fuel and Oil** costs are anticipated to increase next fiscal year due to current actual trends in fuel prices.
- **Meals & Refreshments** costs are budgeted to increase due to an increase in meetings, training events and team building activities, as well as an inflationary increase.
- **Utilities** are expected to increase due to the addition of the training facility (water/electricity) and the inflationary impact on utility rates.

**PENSION/OPEB UAL ADDITIONAL LUMP SUM PAYMENTS**

- There are no budgeted discretionary transfers into the District’s PARS Section 115 Trust accounts in fiscal year 2023/24.

**TRANSFER TO CAPITAL REPLACEMENT FUND**

- Consistent with the District’s Reserve policy, the District has a budgeted transfer to the committed Capital Replacement Fund for \$1,696,025. The calculated annual transfer per the latest updated Capital Replacement Schedule is \$1,580,855. The additional \$115,170 above the calculated annual transfer amount will be applied toward the existing shortfall in the Capital Replacement Fund.

**CAPITAL ASSETS**

- Capital Assets budgeted in fiscal year 2023/24 include a placeholder for the cost to complete the training facility, one (1) forklift for use at the training facility, the addition of a bathroom at Station 91, the remodel/expansion of the Station 85 administrative office, replacement of the AV equipment in the Station 85 main conference room, one (1) Type I Engine, three (3) CRRD vehicles (two new and one replacement), radio replacements (AFG grant funded), one (1) server replacement, station equipment, replacement of existing rescue tools with battery-powered versions, and replacement of the existing fuel pump system.



BUDGET SUMMARY  
ALL FUNDS

**El Dorado Hills Fire Department**  
**Preliminary Budget Summary - All Funds**  
**Fiscal Year 2023/24**



	<u>General Fund</u>	<u>Capital Replacement Fund</u>	<u>Development Fee Fund</u>	<u>Total All Funds</u>
<b>Revenue</b>				
Property Tax Revenue	24,590,489			24,590,489
Other Miscellaneous Operating Revenue	3,495,815			3,495,815
Development Fee Revenue			1,100,000	1,100,000
Proceeds from Sale of Assets	-			-
<b>Total Revenue</b>	<b>\$ 28,086,304</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	<b>\$ 29,186,304</b>
<b>Expenditures</b>				
Wages & Benefits	22,879,604	-	-	22,879,604
Other Operating Expenditures	3,510,675	-	-	3,510,675
OPEB UAL Lump Sum Pmt	-	-	-	-
Fixed Assets	-	1,524,656	1,221,430	2,746,086
<b>Total Expenditures</b>	<b>\$ 26,390,280</b>	<b>\$ 1,524,656</b>	<b>\$ 1,221,430</b>	<b>\$ 29,136,366</b>
<b>Revenue Less Expenditures</b>	<b>\$ 1,696,025</b>	<b>\$ (1,524,656)</b>	<b>\$ (121,430)</b>	<b>\$ 49,939</b>
<b>Reserve Fund Transfer Summary:</b>				
<b>Beginning Balance, 6/30/2023 (BUDGET)</b>	<b>\$ 16,201,510</b>	<b>\$ 5,202,264</b>	<b>\$ 2,626,453</b>	<b>\$ 24,030,227</b>
Transfer to/(from) General Reserve Fund (Unassigned)	1,696,025	1,696,025	-	3,392,049
Transfer to/(from) Capital Replacement Fund (Committed)	(1,696,025)	(1,524,656)	-	(3,220,681)
Transfer to/(from) Pension Reserve Fund	-	-	-	-
Transfer to/(from) Development Fee Fund (Restricted)	-	-	(121,430)	(121,430)
Total Increase/(Decrease) in Reserve Balances	(0)	171,368	(121,430)	49,939
<b>Ending Balance, 6/30/2024 (PROJECTED)</b>	<b>\$ 16,201,510</b>	<b>\$ 5,373,632</b>	<b>\$ 2,505,023</b>	<b>\$ 24,080,166</b>

**El Dorado Hills Fire Department**  
**2023/24 Preliminary Budget**  
**Capital Assets**



PROGRAM NAME	ASSET DESCRIPTION	BUDGET		
		Capital Replacement Fund	Development Fee Fund	Total
Training Facility	Training Facility CIP	-	500,000	500,000
Training Facility Equipment	Forklift for Training Facility	-	80,000	80,000
Facilities	Station 91 Bathroom Addition	-	60,000	60,000
Facilities	Station 85 Administrative Office Capacity Expansion	113,000	127,000	240,000
Facilities	Station 85 Main Conference Room AV Equipment Replacement	100,000	-	100,000
Apparatus (Replacement)	Type I Heavy Engine	882,000	318,000	1,200,000
Apparatus (Replacement)	CRRD Vehicle (1)	45,570	16,430	62,000
Apparatus (New)	CRRD Vehicles (2)	-	120,000	120,000
Radios	Radio Replacements (AFG Grant Funded)	179,376	-	179,376
Information Technology	Server Replacement	5,000	-	5,000
Station Equipment	SCBA AirPak, Swift Water Raft, Technical Rescue Equipment, Trench Rescue Equipment, Fitness Equipment	49,776	-	49,776
Apparatus Equipment	Holmatro Battery Powered Tools	74,339	-	74,339
Fuel Pump System	Replacement Electronic Tracking of Fuel Dispensed	75,595	-	75,595
<b>TOTAL</b>		<b>\$ 1,524,656</b>	<b>\$ 1,221,430</b>	<b>\$ 2,746,086</b>



BUDGET DETAIL  
GENERAL FUND

**El Dorado Hills Fire Department**  
**Preliminary Budget Detail - General Fund**  
**Fiscal Year 2023/24**



	Full Year Budget FY23/24	Final Budget FY22/23	Variance	Variance %
<b>Revenue</b>				
<b>3240 · Tax Revenue</b>				
3260 · Secured Tax Revenue	23,676,235	22,548,795	1,127,440	5%
3270 · Unsecured Tax Revenue	453,798	432,189	21,609	5%
3280 · Homeowners Tax Revenue	161,322	153,640	7,682	5%
3320 · Supplemental Tax Revenue	600,000	600,000	-	0%
3330 · Sacramento County Revenue	32,550	31,000	1,550	5%
3335 · Latrobe Revenue				N/A
3335.2 · Latrobe Special Tax	35,000	35,000	-	0%
3335.3 · Latrobe Base Transfer	91,000	91,000	-	0%
3340 · Property Tax Administration Fee	(459,416)	(417,651)	(41,765)	10%
<b>Total 3240 · Tax Revenue</b>	<b>24,590,489</b>	<b>23,473,973</b>	<b>1,116,516</b>	<b>5%</b>
<b>3500 · Misc. Operating Revenue</b>				
3506 · CRRD Cost Recovery Fees	690,000	610,000	80,000	13%
3507 · Hosted Training Revenue	280,000	95,000	185,000	195%
3508 · Mechanic Cost Recovery Fees	5,000	10,000	(5,000)	-50%
3512 · JPA Revenue	1,300,000	1,150,000	150,000	13%
3513 · Rental Income (Cell site)	54,180	54,180	-	0%
3514.1 · Operating Grants Revenue	-	113,635	(113,635)	-100%
3514.2 · Capital Grants Revenue	276,635	31,170	245,465	788%
3515 · OES/Mutual Aid Reimbursement	600,000	1,000,000	(400,000)	-40%
3520 · Interest Earned	190,000	130,000	60,000	46%
3500 · Misc. Operating Revenue - Other	100,000	90,000	10,000	11%
<b>Total 3500 · Misc. Operating Revenue</b>	<b>3,495,815</b>	<b>3,283,985</b>	<b>211,830</b>	<b>6%</b>
3568 · Proceeds from Insurance	-	-	-	N/A
3570 · Proceeds from Sale of Assets	-	-	-	N/A
<b>Total Revenue</b>	<b>\$ 28,086,304</b>	<b>\$ 26,757,958</b>	<b>\$ 1,328,346</b>	<b>5.0%</b>

**El Dorado Hills Fire Department**  
**Preliminary Budget Detail - General Fund**  
**Fiscal Year 2023/24**



	Full Year Budget FY23/24	Final Budget FY22/23	Variance	Variance %
<b>Operating Expenditures</b>				
<b>6000 · Wages &amp; Benefits</b>				
6001 · Salaries & Wages, Fire	8,561,101	7,833,151	727,950	9%
6011 · Education/Longevity Pay	610,900	487,850	123,050	25%
6015 · Salaries & Wages, CRRD	942,245	835,897	106,348	13%
6016 · Salaries & Wages, Administration	921,045	802,113	118,933	15%
6019 · Overtime				
6019.1 · Overtime, Operational	2,380,746	2,070,399	310,347	15%
6019.2 · Overtime, Outside Aid	495,868	826,446	(330,579)	-40%
Total 6019 · Overtime	2,876,614	2,896,845	(20,231)	-1%
6020 · P.E.R.S. Retirement	1,886,296	1,729,325	156,970	9%
6020.1 · P.E.R.S. Retirement EE Contribution	2,135,615	1,890,000	245,615	13%
6022 · Deferred Comp Contributions	43,200	-	43,200	N/A
6030 · Workers Compensation	1,165,773	754,353	411,420	55%
6031 · Life Insurance	7,469	7,118	351	5%
6032 · P.E.R.S. Health Benefits	2,036,619	1,951,037	85,582	4%
6033 · Disability Insurance	22,656	22,066	590	3%
6034 · Health Cost of Retirees	1,198,079	1,187,065	11,014	1%
6040 · Dental/Vision Expense	257,460	254,520	2,940	1%
6050 · Unemployment Insurance	14,875	15,120	(245)	-2%
6070 · Medicare	199,658	183,615	16,042	9%
<b>Total 6000 · Wages &amp; Benefits</b>	<b>22,879,604</b>	<b>20,850,075</b>	<b>2,029,529</b>	<b>10%</b>
<b>Salaries &amp; Wages as a % of Operating Revenue</b>	<b>81%</b>	<b>78%</b>		
<b>6100 · Clothing &amp; Personal Supplies</b>				
6101 · Uniform Allowance	57,602	54,867	2,735	5%
6102 · Other Clothing & Personal Supplies	74,048	61,970	12,078	19%
<b>Total 6100 Clothing &amp; Personal Supplies</b>	<b>131,650</b>	<b>116,837</b>	<b>14,813</b>	<b>13%</b>

**El Dorado Hills Fire Department**  
**Preliminary Budget Detail - General Fund**  
**Fiscal Year 2023/24**



	Full Year Budget FY23/24	Final Budget FY22/23	Variance	Variance %
<b>6110 · Network/Communications</b>				
6111 · Telecommunications	69,969	51,720	18,250	35%
6112 · Dispatch Services	90,000	70,000	20,000	29%
6113 · Network/Connectivity	73,311	90,883	(17,573)	-19%
<b>Total 6110 · Network/Communications</b>	<b>233,280</b>	<b>212,603</b>	<b>20,677</b>	<b>10%</b>
<b>6120 · Housekeeping</b>	<b>84,480</b>	<b>67,204</b>	<b>17,276</b>	<b>26%</b>
<b>6130 · Insurance</b>				
6131 · General Insurance	270,000	120,000	150,000	125%
<b>Total 6130 · Insurance</b>	<b>270,000</b>	<b>120,000</b>	<b>150,000</b>	<b>125%</b>
<b>6140 · Maintenance of Equipment</b>				
6141 · Tires	40,000	25,000	15,000	60%
6142 · Parts & Supplies	110,000	55,000	55,000	100%
6143 · Outside Work	20,000	70,000	(50,000)	-71%
6144 · Equipment Maintenance	49,064	45,020	4,044	9%
6145 · Radio Maintenance	48,425	22,950	25,475	111%
<b>Total 6140 · Maintenance of Equipment</b>	<b>267,489</b>	<b>217,970</b>	<b>49,519</b>	<b>23%</b>
<b>6150 · Maintenance, Structures &amp; Ground</b>	<b>274,944</b>	<b>397,308</b>	<b>(122,364)</b>	<b>-31%</b>
<b>6160 · Medical Supplies</b>				
6161 · Medical Supplies	60,000	50,000	10,000	20%
<b>Total 6160 · Medical Supplies</b>	<b>60,000</b>	<b>50,000</b>	<b>10,000</b>	<b>20%</b>
<b>6170 · Dues and Subscriptions</b>	<b>20,478</b>	<b>17,319</b>	<b>3,160</b>	<b>18%</b>
<b>6180 · Miscellaneous</b>				
6017 · Intern/Volunteer Stipends	3,000	4,500	(1,500)	-33%
6018 · Director Pay	13,000	16,000	(3,000)	-19%
6181 · Miscellaneous	14,500	13,000	1,500	12%
6182 · Honor Guard	2,093	4,000	(1,907)	-48%
6183 · Explorer Program	3,375	2,500	875	35%
6184 · Pipes and Drums	3,000	-	3,000	N/A
<b>Total 6180 · Miscellaneous</b>	<b>38,968</b>	<b>40,000</b>	<b>(1,032)</b>	<b>-3%</b>
<b>6190 · Office Supplies</b>	<b>42,580</b>	<b>37,106</b>	<b>5,474</b>	<b>15%</b>

**El Dorado Hills Fire Department**  
**Preliminary Budget Detail - General Fund**  
**Fiscal Year 2023/24**



	Full Year Budget FY23/24	Final Budget FY22/23	Variance	Variance %
<b>6200 · Professional Services</b>				
6201 · Audit	16,900	15,900	1,000	6%
6202.1 · Legal Fees	164,400	142,000	22,400	16%
6202.2 · Human Resources	78,900	96,550	(17,650)	-18%
6203 · Notices	700	700	-	0%
6204 · Other Professional Services	207,238	176,464	30,774	17%
6205 · Elections/Tax Administration	-	-	-	N/A
6206 · Public Relations	19,250	18,850	400	2%
<b>Total 6200 · Professional Services</b>	<b>487,388</b>	<b>450,464</b>	<b>36,924</b>	<b>8%</b>
<b>6210 · Information Technology</b>				
6211 · Software Licenses/Subscriptions	221,460	196,008	25,452	13%
6212 · IT Support/Implementation	182,154	199,352	(17,198)	-9%
6213 · IT Equipment	81,850	172,810	(90,960)	-53%
<b>Total 6210 · Information Technology</b>	<b>485,464</b>	<b>568,170</b>	<b>(82,706)</b>	<b>-15%</b>
<b>6220 · Rents and Leases</b>				
6221 · Facilities/Equipment Lease	58,876	58,064	812	1%
6222 · Solar Lease	-	-	-	N/A
<b>Total 6220 · Rents and Leases</b>	<b>58,876</b>	<b>58,064</b>	<b>812</b>	<b>1%</b>
6231 · Hose	11,908	9,750	2,158	22%
6232 · Small Tools & Equipment - Apparatus	33,708	24,120	9,588	40%
6233 · Small Tools & Equipment - Station	44,079	66,575	(22,496)	-34%
<b>6230 · Small Tools and Supplies</b>	<b>89,695</b>	<b>100,445</b>	<b>(10,750)</b>	<b>-11%</b>
<b>6240 · Special Expenses</b>				
6241 · Non-Hosted Training	232,713	185,337	47,376	26%
6241.1 · EDC Hosted Training	196,000	85,000	111,000	131%
6242 · Fire Prevention	149,670	131,060	18,610	14%
6244 · Directors' Training & Travel	10,000	-	10,000	N/A
<b>Total 6240 · Special Expenses</b>	<b>588,383</b>	<b>401,397</b>	<b>186,986</b>	<b>47%</b>

**El Dorado Hills Fire Department**  
**Preliminary Budget Detail - General Fund**  
**Fiscal Year 2023/24**



	Full Year Budget FY23/24	Final Budget FY22/23	Variance	Variance %
6250 · Transportation and Travel				
6251 · Fuel and Oil	150,000	140,000	10,000	7%
6252 · Travel	42,000	42,000	-	0%
6253 · Meals & Refreshments	35,000	23,000	12,000	52%
<b>Total 6250 · Transportation and Travel</b>	<b>227,000</b>	<b>205,000</b>	<b>22,000</b>	<b>11%</b>
6260 · Utilities				
6261 · Electricity	70,000	40,000	30,000	75%
6262 · Natural Gas/Propane	50,000	35,000	15,000	43%
6263 · Water/Sewer	30,000	20,500	9,500	46%
<b>Total 6260 · Utilities</b>	<b>150,000</b>	<b>95,500</b>	<b>54,500</b>	<b>57%</b>
<b>Total Operating Expenditures</b>	<b>\$ 26,390,280</b>	<b>\$ 24,005,461</b>	<b>\$ 2,384,819</b>	<b>9.9%</b>
<b>Total Operating Expenditures excluding W&amp;B</b>	<b>\$ 3,510,675</b>	<b>\$ 3,155,386</b>	<b>\$ 355,289</b>	<b>11.3%</b>
<b>Revenue - Operating Expenditures</b>	<b>\$ 1,696,025</b>	<b>\$ 2,752,497</b>	<b>\$ (1,056,473)</b>	<b>-38%</b>
6570 · OPEB UAL Additional Lump Sum Pmt	-	-	-	N/A
<b>Total Expenditures</b>	<b>\$ 26,390,280</b>	<b>\$ 24,005,461</b>	<b>\$ 2,384,819</b>	<b>9.9%</b>
<b>Total Revenue - Total Expenditures</b>	<b>\$ 1,696,025</b>	<b>\$ 2,752,497</b>	<b>\$ (1,056,473)</b>	<b>-38%</b>
Transfer to Pension Reserve Fund	\$ -	\$ -	\$ -	N/A
Transfer from Development Fee Fund	\$ -	\$ -	\$ -	N/A
Transfer to Capital Replacement Fund	\$ (1,696,025)	\$ (2,752,497)	\$ 1,056,472	-38%
<b>Net Increase/Decrease in Unassigned Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	



**POSITIONS AND AUTHORIZATION DOCUMENT (PAD)**  
**Preliminary Budget FY 2023/24**

<b>SUMMARY</b>				
<b>Full-time Positions</b>				
	<b>Authorized Positions</b>	<b>Actual Filled Positions</b>	<b>Funded Positions (Final Budget)</b>	<b>Proposed Changes</b>
<b>Office of the Fire Chief</b>	<b>10.5</b>	<b>9.5</b>	<b>12.5</b>	<b>2</b>
<b>Operations Branch</b>	<b>65</b>	<b>64</b>	<b>65</b>	<b>0</b>
<b>Administration Branch</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>0</b>
<b>Total</b>	<b>82</b>	<b>80</b>	<b>84</b>	<b>2</b>



**POSITIONS AND AUTHORIZATION DOCUMENT (PAD)**

**Preliminary Budget FY 2023/24**

<b>OFFICE OF THE FIRE CHIEF</b>				
<b>Position</b>	<b>Authorized Positions 2022/23 Final Budget</b>	<b>Current Filled Positions</b>	<b>Authorized Positions 2023/24 Preliminary Budget</b>	<b>Proposed Change from Prior Year Budget</b>
Fire Chief	1	1	1	
Administrative Assistant II	0.5	0.5	0.5	
<b>HOSTED TRAINING</b>				
Training Coordinator	0	0	1	1
<b>COMMUNITY RISK REDUCTION</b>				
Fire Marshal	1	1	1	
Fire Prevention Specialist	2	2	2	
Fire Prevention Inspector I	1	1	0	-1
Fire Prevention Inspector II	0	0	2	2
Community Risk Reduction Technician	1	1	1	
Defensible Space Inspector Lead (Part-Time, Limited Term)	2	2	3	1
Defensible Space Inspector Trainee (Part-Time, Limited Term)	2	1	1	-1
	10.5	9.5	12.5	2



# POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

## Preliminary Budget FY 2023/24

<b>OPERATIONS BRANCH</b>				
Position	Authorized Positions 2022/23 Final Budget	Current Filled Positions	Authorized Positions 2023/24 Preliminary Budget	Proposed Change from Prior Year Budget
Deputy Chief, Operations	1	1	1	
Administrative Assistant II, Operations Branch	1	1	1	
Fire Equipment Mechanic	1	1	1	
<b>FIRE SUPPRESSION</b>				
Battalion Chiefs	3	3	3	
Fire Captains	15	15	15	
Fire Engineers	15	15	15	
Firefighters	28	27	28	
<b>EMERGENCY MEDICAL SERVICES (EMS)</b>				
Day Staff Captain, EMS	0.5	0.5	0.5	
<b>TRAINING/SAFETY</b>				
Day Staff Captain, Training	0.5	0.5	0.5	
	<b>65</b>	<b>64</b>	<b>65</b>	<b>0</b>



## POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Preliminary Budget FY 2023/24

<b>ADMIN/SUPPORT SERVICES BRANCH</b>				
Position	Authorized Positions 2022/23 Final Budget	Current Filled Positions	Authorized Positions 2023/24 Preliminary Budget	Proposed Change from Prior Year Budget
Deputy Chief, Administration	1	1	1	
Administrative Assistant II	0.5	0.5	0.5	
<b>HUMAN RESOURCES</b>				
Director of Human Resources	1	1	1	
Human Resources Specialist	1	1	1	
<b>FINANCE</b>				
Director of Finance	1	1	1	
Accounting Specialist/Board Clerk	1	1	1	
<b>FLEET MAINTENANCE</b>				
Fire Equipment Mechanic	1	1	1	
<b>INFORMATION TECHNOLOGY (IT)</b>				
IT Network Specialist	0	0	0	
	6.5	6.5	6.5	0



HISTORICAL TREND ANALYSIS  
ALL FUNDS

**El Dorado Hills Fire Department**

**Historical Trend Analysis**

**TOTAL ALL FUNDS**



	Actual FY17/18	Actual FY18/19	Actual FY19/20	Actual FY20/21	Actual FY21/22	Final Budget FY22/23	Preliminary Budget FY23/24	Variance 22/23 Budget vs. 23/24 Budget	Variance %
<b>Revenue</b>									
3240 · Tax Revenue									
3260 · Secured Tax Revenue	16,254,990	17,700,565	18,474,778	19,619,347	20,685,811	22,548,795	23,676,235	1,127,440	5%
3270 · Unsecured Tax Revenue	278,713	306,727	335,532	360,463	356,435	432,189	453,798	21,609	5%
3280 · Homeowners Tax Revenue	152,399	157,876	157,520	156,296	157,058	153,640	161,322	7,682	5%
3320 · Supplemental Tax Revenue	384,609	174,526	547,056	497,969	637,790	600,000	600,000	-	0%
3330 · Sacramento County Revenue	16,663	17,096	29,545	30,254	30,089	31,000	32,550	1,550	5%
3335 · Latrobe Revenue								-	N/A
3335.2 · Latrobe Special Tax	35,742	35,907	35,884	35,502	35,037	35,000	35,000	-	0%
3335.3 · Latrobe Base Transfer	500,000	-	160,295	86,642	90,945	91,000	91,000	-	0%
3340 · Property Tax Administration Fee	(307,782)	(346,739)	(377,298)	(387,314)	(363,175)	(417,651)	(459,416)	(41,765)	10%
<b>Total 3240 · Tax Revenue</b>	<b>17,315,334</b>	<b>18,045,958</b>	<b>19,363,312</b>	<b>20,399,158</b>	<b>21,629,989</b>	<b>23,473,973</b>	<b>24,590,489</b>	<b>1,116,516</b>	<b>5%</b>
3500 · Misc. Operating Revenue									
3511 · Contributions	-	-	-	-	-	-	-	-	N/A
3506 · CRRD Cost Recovery Fees	99,714	126,904	197,017	230,325	452,337	610,000	690,000	80,000	13%
3507 · Hosted Training Revenue	-	-	-	3,637	94,428	95,000	280,000	185,000	195%
3508 · Mechanic Cost Recovery Fees	-	-	-	-	-	10,000	5,000	(5,000)	-50%
3512 · JPA Revenue	1,162,437	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000	1,300,000	150,000	13%
3513 · Rental Income (Cell site)	25,200	26,155	49,980	54,180	54,180	54,180	54,180	-	0%
3514.1 · Operating Grants Revenue	-	-	-	44,379	-	113,635	-	(113,635)	-100%
3514.2 · Capital Grants Revenue	-	-	-	225,565	-	31,170	276,635	245,465	788%
3515 · OES/Mutual Aid Reimbursement	524,276	666,922	211,426	1,677,353	1,162,366	1,000,000	600,000	(400,000)	-40%
3520 · Interest Earned	225,426	385,619	339,109	82,667	72,714	130,000	190,000	60,000	46%
3510 · Misc. Operating Revenue - Other	50,040	17,868	179,308	212,539	253,751	90,000	100,000	10,000	11%
<b>Total 3510 · Misc. Operating Revenue</b>	<b>2,087,093</b>	<b>2,373,469</b>	<b>2,126,839</b>	<b>3,680,646</b>	<b>3,239,776</b>	<b>3,283,985</b>	<b>3,495,815</b>	<b>211,830</b>	<b>6%</b>
<b>Total Operating Revenue</b>	<b>\$ 19,402,427</b>	<b>\$ 20,419,427</b>	<b>\$ 21,490,152</b>	<b>\$ 24,079,804</b>	<b>\$ 24,869,765</b>	<b>\$ 26,757,958</b>	<b>\$ 28,086,304</b>	<b>\$ 1,328,346</b>	<b>5%</b>
<b>Development Fees</b>									
3550 · Development Fees									
3560 · Development Fee Revenue	2,307,138	1,392,661	1,504,149	1,144,426	1,455,524	1,400,000	1,100,000	(300,000)	-21%
<b>Total 3550 · Development Fee Revenue</b>	<b>2,307,138</b>	<b>1,392,661</b>	<b>1,504,149</b>	<b>1,144,426</b>	<b>1,455,524</b>	<b>1,400,000</b>	<b>1,100,000</b>	<b>(300,000)</b>	<b>-21%</b>
3570 · Proceeds from Insurance/Sale of Assets	834,361	1,649	-	12,565	3,003	-	-	-	N/A
3590 · Gain/Loss on Investments	-	185,603	231,066	349,621	(1,688)	-	-	-	N/A
<b>Total Revenue</b>	<b>\$ 22,543,926</b>	<b>\$ 21,999,340</b>	<b>\$ 23,225,367</b>	<b>\$ 25,586,416</b>	<b>\$ 26,326,604</b>	<b>\$ 28,157,958</b>	<b>\$ 29,186,304</b>	<b>\$ 1,028,346</b>	<b>4%</b>

**El Dorado Hills Fire Department**

**Historical Trend Analysis  
TOTAL ALL FUNDS**



	Actual FY17/18	Actual FY18/19	Actual FY19/20	Actual FY20/21	Actual FY21/22	Final Budget FY22/23	Preliminary Budget FY23/24	Variance 22/23 Budget vs. 23/24 Budget	Variance %
<b>Operating Expenditures</b>									
6000 · Salaries & Wages									
6001 · Salaries & Wages, Fire	5,937,072	6,396,335	6,772,687	6,980,114	7,370,039	7,833,151	8,561,101	727,950	9%
6011 · Education/Longevity Pay	446,642	449,258	524,606	485,261	484,939	487,850	610,900	123,050	25%
6015 · Salaries & Wages, CRRD					575,082	835,897	942,245	106,348	13%
6016 · Salaries & Wages, Administration	607,440	636,224	845,731	976,355	591,789	802,113	921,045	118,933	15%
6019 · Overtime								-	
6019.1 · Overtime, Operational	2,235,563	1,675,396	1,645,157	1,967,302	1,944,777	2,070,399	2,380,746	310,347	15%
6019.2 · Overtime, Outside Aid	485,075	536,831	169,910	1,256,886	874,428	826,446	495,868	(330,579)	-40%
Total 6019 · Overtime	2,720,639	2,212,227	1,815,067	3,224,188	2,819,205	2,896,845	2,876,614	(20,231)	-1%
6020 · P.E.R.S. Retirement	1,615,850	1,332,561	1,360,855	1,485,269	1,560,852	1,729,325	1,886,296	156,970	9%
6020.1 · P.E.R.S. Retirement EE Contribution	600,643	1,211,740	1,443,588	1,599,799	1,716,704	1,890,000	2,135,615	245,615	13%
6022 · Deferred Comp Contributions	-	-	-	-	-	-	43,200	43,200	N/A
6030 · Workers Compensation	667,861	571,736	529,286	586,372	656,510	754,353	1,165,773	411,420	55%
6031 · Life Insurance	5,609	6,498	5,578	6,171	5,626	7,118	7,469	351	5%
6032 · P.E.R.S. Health Benefits	1,417,119	1,562,904	1,717,501	1,712,822	1,755,104	1,951,037	2,036,619	85,582	4%
6033 · Disability Insurance	16,663	17,655	20,087	20,459	20,591	22,066	22,656	590	3%
6034 · Health Cost of Retirees	890,325	917,124	1,017,446	1,102,022	1,156,391	1,187,065	1,198,079	11,014	1%
6040 · Dental/Vision Expense	145,843	136,985	131,866	183,598	235,433	254,520	257,460	2,940	1%
6050 · Unemployment Insurance	14,553	11,742	9,741	11,726	12,766	15,120	14,875	(245)	-2%
6070 · Medicare	136,363	137,374	146,810	170,163	176,662	183,615	199,658	16,042	9%
Total 6000 · Salaries & Wages	15,222,621	15,600,362	16,340,848	18,544,319	19,137,694	20,850,075	22,879,604	2,029,529	10%
<b>Salaries &amp; Wages as a % of Operating Revenue</b>	<b>78%</b>	<b>76%</b>	<b>76%</b>	<b>77%</b>	<b>77%</b>	<b>78%</b>	<b>81%</b>		
6100 · Clothing & Personal Supplies									
6101 · Uniform Allowance	49,437	51,970	49,554	47,931	50,088	54,867	57,602	2,735	5%
6102 · Other Clothing & Personal Supplies	52,653	44,073	210,532	26,540	71,385	61,970	74,048	12,078	19%
Total 6100 · Clothing & Personal Supplies	102,090	96,044	260,086	74,470	121,473	116,837	131,650	14,813	13%

**El Dorado Hills Fire Department**

**Historical Trend Analysis  
TOTAL ALL FUNDS**



	Actual FY17/18	Actual FY18/19	Actual FY19/20	Actual FY20/21	Actual FY21/22	Final Budget FY22/23	Preliminary Budget FY23/24	Variance 22/23 Budget vs. 23/24 Budget	Variance %
<b>6110 · Network/Communications</b>									
6111 · Telecommunications	49,385	43,449	36,255	42,439	42,535	51,720	69,969	18,250	35%
6112 · Dispatch Services	56,115	57,694	63,214	71,145	63,069	70,000	90,000	20,000	29%
6113 · Network/Connectivity	39,919	40,493	37,068	51,222	54,422	90,883	73,311	(17,573)	-19%
<b>Total 6110 · Communications</b>	<b>145,418</b>	<b>141,636</b>	<b>136,537</b>	<b>164,807</b>	<b>160,027</b>	<b>212,603</b>	<b>233,280</b>	<b>20,677</b>	<b>10%</b>
<b>6120 · Housekeeping</b>	<b>36,335</b>	<b>37,606</b>	<b>52,034</b>	<b>52,998</b>	<b>61,137</b>	<b>67,204</b>	<b>84,480</b>	<b>17,276</b>	<b>26%</b>
<b>6130 · Insurance</b>									
6131 · General Insurance	33,167	56,013	59,403	65,761	85,514	120,000	270,000	150,000	125%
<b>Total 6130 · Insurance</b>	<b>33,167</b>	<b>56,013</b>	<b>59,403</b>	<b>65,761</b>	<b>85,514</b>	<b>120,000</b>	<b>270,000</b>	<b>150,000</b>	<b>125%</b>
<b>6140 · Maintenance of Equipment</b>									
6141 · Tires	38,029	15,029	19,157	32,944	23,834	25,000	40,000	15,000	60%
6142 · Parts & Supplies	23,622	31,248	33,259	38,672	52,745	55,000	110,000	55,000	100%
6143 · Outside Work	128,196	97,255	201,839	163,134	61,109	70,000	20,000	(50,000)	-71%
6144 · Equipment Maintenance	33,158	37,489	27,583	38,782	27,507	45,020	49,064	4,044	9%
6145 · Radio Maintenance	13,625	21,838	32,880	14,449	23,866	22,950	48,425	25,475	111%
<b>Total 6140 · Maintenance of Equipment</b>	<b>236,630</b>	<b>202,859</b>	<b>314,718</b>	<b>287,981</b>	<b>189,061</b>	<b>217,970</b>	<b>267,489</b>	<b>49,519</b>	<b>23%</b>
<b>6150 · Maintenance, Structures &amp; Ground</b>	<b>182,530</b>	<b>87,807</b>	<b>228,443</b>	<b>158,419</b>	<b>185,821</b>	<b>397,308</b>	<b>274,944</b>	<b>(122,364)</b>	<b>-31%</b>
<b>6160 · Medical Supplies</b>									
6161 · Medical Supplies	5,751	6,628	14,911	85,114	47,338	50,000	60,000	10,000	20%
<b>Total 6160 · Medical Supplies</b>	<b>5,751</b>	<b>6,628</b>	<b>14,911</b>	<b>85,114</b>	<b>47,338</b>	<b>50,000</b>	<b>60,000</b>	<b>10,000</b>	<b>20%</b>
<b>6170 · Dues and Subscriptions</b>	<b>11,045</b>	<b>13,562</b>	<b>11,655</b>	<b>14,255</b>	<b>13,691</b>	<b>17,319</b>	<b>20,478</b>	<b>3,160</b>	<b>18%</b>
<b>6180 · Miscellaneous</b>									
6017 · Intern/Volunteer Stipends	-	4,810	2,795	1,625	1,820	4,500	3,000	(1,500)	-33%
6018 · Director Pay	14,795	11,800	15,100	13,000	13,900	16,000	13,000	(3,000)	-19%
6181 · Miscellaneous	2,521	12,298	13,167	5,598	12,206	13,000	14,500	1,500	12%
6182 · Honor Guard	1,311	1,004	(1,827)	9,103	1,967	4,000	2,093	(1,907)	-48%
6183 · Explorer Program	3,478	290	1,319	1,204	70	2,500	3,375	875	35%
6184 · Pipes and Drums	-	-	3,747	410	-	-	3,000	3,000	N/A
<b>Total 6180 · Miscellaneous</b>	<b>22,105</b>	<b>30,201</b>	<b>34,301</b>	<b>30,940</b>	<b>29,963</b>	<b>40,000</b>	<b>38,968</b>	<b>(1,032)</b>	<b>-3%</b>

**El Dorado Hills Fire Department**

**Historical Trend Analysis  
TOTAL ALL FUNDS**



	Actual FY17/18	Actual FY18/19	Actual FY19/20	Actual FY20/21	Actual FY21/22	Final Budget FY22/23	Preliminary Budget FY23/24	Variance 22/23 Budget vs. 23/24 Budget	Variance %
6190 · Office Supplies	21,988	25,297	27,252	29,305	35,576	37,106	42,580	5,474	15%
6200 · Professional Services									
6201 · Audit	12,650	17,975	14,300	14,550	14,925	15,900	16,900	1,000	6%
6202 · Legal/Human Resources	261,648	261,284	176,572	234,464	191,965	238,550	243,300	4,750	2%
6203 · Notices	1,797	741	637	387	518	700	700	-	0%
6204 · Other Professional Services	136,014	87,568	174,419	104,327	73,373	176,464	207,238	30,774	17%
6205 · Elections/Tax Administration	-	45	-	35,761	-	-	-	-	N/A
6206 · Public Relations	1,272	200	5,056	3,765	9,723	18,850	19,250	400	2%
<b>Total 6200 · Professional Services</b>	<b>413,381</b>	<b>367,812</b>	<b>370,984</b>	<b>393,253</b>	<b>290,504</b>	<b>450,464</b>	<b>487,388</b>	<b>36,924</b>	<b>8%</b>
6210 · Information Technology									
6211 · Software Licenses/Subscriptions	36,536	53,538	87,457	80,907	111,020	196,008	221,460	25,452	13%
6212 · IT Support/Implementation	120,676	97,367	126,226	114,201	197,926	199,352	182,154	(17,198)	-9%
6213 · IT Equipment	-	31,699	67,586	55,256	84,621	172,810	81,850	(90,960)	-53%
<b>Total 6210 · Information Technology</b>	<b>157,213</b>	<b>182,604</b>	<b>281,269</b>	<b>250,363</b>	<b>393,566</b>	<b>568,170</b>	<b>485,464</b>	<b>(82,706)</b>	<b>-15%</b>
6220 · Rents and Leases									
6221 · Facilities/Equipment Lease	6,819	-	5,913	58,119	54,769	58,064	58,876	812	1%
6222 · Solar Lease	66,105	67,034	67,969	53,181	14,049	-	-	-	N/A
<b>Total 6220 · Total Rents and Leases</b>	<b>72,924</b>	<b>67,034</b>	<b>73,882</b>	<b>111,300</b>	<b>68,818</b>	<b>58,064</b>	<b>58,876</b>	<b>812</b>	<b>1%</b>
6230 · Small Tools and Supplies	50,012	60,120	133,337	61,664	95,458	100,445	89,695	(10,750)	-11%
6240 · Special Expenses									
6241 · Non-Hosted Training	63,377	124,972	70,929	87,162	99,209	185,337	232,713	47,376	26%
6241.1 · EDC Hosted Training	-	-	-	13,303	83,017	85,000	196,000	111,000	131%
6242 · Fire Prevention	44,586	44,031	106,686	42,906	69,829	131,060	149,670	18,610	14%
6243 · Licenses	10	84	400	(8)	-	-	-	-	N/A
6244 · Directors' Training & Travel	-	-	-	-	-	-	10,000	10,000	N/A
<b>Total 6240 · Special Expenses</b>	<b>107,973</b>	<b>169,087</b>	<b>178,015</b>	<b>143,362</b>	<b>252,055</b>	<b>401,397</b>	<b>588,383</b>	<b>186,986</b>	<b>47%</b>
6250 · Transportation and Travel									
6251 · Fuel and Oil	65,672	68,171	74,503	80,380	113,063	140,000	150,000	10,000	7%
6252 · Travel	17,577	10,401	23,772	20,511	23,168	42,000	42,000	-	0%

**El Dorado Hills Fire Department**

Historical Trend Analysis  
TOTAL ALL FUNDS



	Actual FY17/18	Actual FY18/19	Actual FY19/20	Actual FY20/21	Actual FY21/22	Final Budget FY22/23	Preliminary Budget FY23/24	Variance 22/23 Budget vs. 23/24 Budget	Variance %
6253 · Meals & Refreshments	18,456	18,555	16,603	14,284	20,867	23,000	35,000	12,000	52%
<b>Total 6250 · Transportation and Travel</b>	<b>101,705</b>	<b>97,127</b>	<b>114,878</b>	<b>115,174</b>	<b>157,097</b>	<b>205,000</b>	<b>227,000</b>	<b>22,000</b>	<b>11%</b>
6260 · Utilities									
6261 · Electricity	7,899	17,286	15,827	30,343	29,842	40,000	70,000	30,000	75%
6262 · Natural Gas/Propane	19,618	21,248	16,300	22,322	28,414	35,000	50,000	15,000	43%
6263 · Water/Sewer	18,077	15,565	16,343	17,795	16,587	20,500	30,000	9,500	46%
<b>Total 6260 · Utilities</b>	<b>45,594</b>	<b>54,098</b>	<b>48,469</b>	<b>70,460</b>	<b>74,843</b>	<b>95,500</b>	<b>150,000</b>	<b>54,500</b>	<b>57%</b>
<b>Total Operating Expenditures</b>	<b>\$ 16,968,480</b>	<b>\$ 17,295,899</b>	<b>\$ 18,681,022</b>	<b>\$ 20,653,945</b>	<b>\$ 21,399,636</b>	<b>\$ 24,005,461</b>	<b>\$ 26,390,280</b>	<b>\$ 2,384,819</b>	<b>10%</b>
<b>Operating Revenue - Operating Expenditures</b>	<b>\$ 2,433,947</b>	<b>\$ 3,123,528</b>	<b>\$ 2,809,130</b>	<b>\$ 3,425,859</b>	<b>\$ 3,470,129</b>	<b>\$ 2,752,497</b>	<b>\$ 1,696,025</b>	<b>\$ (1,056,473)</b>	<b>-38%</b>
6570 OPEB UAL Additional Lump Sum Pmt	1,000,000	600,000	-	-	1,021,551	-	-	-	N/A
6720 · Fixed Assets	579,635	1,189,045	384,327	448,260	5,314,687	11,657,609	2,746,086	(8,911,523)	-76%
<b>Total Expenditures</b>	<b>\$ 18,548,115</b>	<b>\$ 19,084,944</b>	<b>\$ 19,065,349</b>	<b>\$ 21,102,204</b>	<b>\$ 27,735,874</b>	<b>\$ 35,663,070</b>	<b>\$ 29,136,366</b>	<b>\$ 6,526,705</b>	<b>18%</b>
<b>Total Revenue - Total Expenditures</b>	<b>\$ 3,995,811</b>	<b>\$ 2,914,395</b>	<b>\$ 4,160,018</b>	<b>\$ 4,484,212</b>	<b>\$ (1,409,270)</b>	<b>\$ (7,505,112)</b>	<b>\$ 49,939</b>	<b>\$ 7,555,051</b>	
<b><u>FUND TRANSFERS</u></b>									
Transfers to Development Fee Fund	\$ (2,867,200)	\$ (1,392,661)	\$ (1,504,149)	\$ (1,144,426)	\$ (1,455,524)	\$ (1,400,000)	\$ (1,100,000)	\$ 300,000	-21%
Transfers from Development Fee Fund	1,358,755	-	572,510	155,617	2,913,910	8,810,499	1,221,430	(7,589,069)	-86%
Transfers to Pension Reserve Fund	(450,000)	(1,654,700)	(2,170,119)	(439,783)	(2,250,000)	-	-	-	N/A
Transfers from Capital Replacement Fund	98,893	813,090	187,772	72,414	2,400,777	2,847,111	1,524,656	(1,322,454)	-46%
Transfers to Capital Replacement Fund	(850,000)	(800,000)	(800,000)	(900,000)	(2,471,444)	(2,752,497)	(1,696,025)	1,056,472	-38%
<b>Net Change in Unassigned/Non-Spendable Fund Balance</b>	<b>\$ 1,286,259</b>	<b>\$ (119,875)</b>	<b>\$ 446,032</b>	<b>\$ 2,228,034</b>	<b>\$ (2,271,551)</b>	<b>\$ -</b>	<b>\$ (0)</b>		



EL DORADO HILLS  
FIRE

TRUCK  
85

CRV

20XZ880

GARBAGE

# RESERVE FUND SUMMARY

**El Dorado Hills Fire Department**  
**2023/24 Preliminary Budget**  
**Reserve Fund Summary**



	RESERVE FUND BALANCE AS OF							PRELIMINARY BUDGET 6/30/2024
	6/30/2017	6/30/2018	6/30/2019	6/30/2020	6/30/2021	6/30/2022	FINAL BUDGET 6/30/2023	
General Reserve Fund (Unassigned/Nonspendable)	14,632,614	15,918,875	15,798,996	16,245,031	18,473,061	16,201,513	16,201,510	16,201,510
<b>Unassigned Fund as a % of Operating Expenditures</b>	<b>89%</b>	<b>94%</b>	<b>91%</b>	<b>87%</b>	<b>89%</b>	<b>76%</b>	<b>67%</b>	<b>61%</b>
Capital Replacement Reserve Fund (Committed)	3,052,680	3,803,787	3,790,697	4,402,926	5,230,513	5,110,017	5,202,264	5,373,632
<b>Total Unrestricted Reserve Funds</b>	<b>17,685,294</b>	<b>19,722,662</b>	<b>19,589,693</b>	<b>20,647,957</b>	<b>23,703,574</b>	<b>21,311,530</b>	<b>21,403,774</b>	<b>21,575,142</b>
Pension Reserve Fund	-	455,760	2,110,460	4,280,579	4,720,362	6,326,025	6,326,025	6,326,025
Development Fee Reserve Fund	6,682,221	8,190,667	9,583,327	10,514,964	11,503,774	9,577,853	2,626,453	2,505,023
<b>Total Restricted Reserve Funds</b>	<b>6,682,221</b>	<b>8,646,427</b>	<b>11,693,787</b>	<b>14,795,543</b>	<b>16,224,136</b>	<b>15,903,878</b>	<b>8,952,478</b>	<b>8,831,048</b>
<b>Grand Total Fund Balances</b>	<b>\$ 24,367,515</b>	<b>\$ 28,369,089</b>	<b>\$ 31,283,480</b>	<b>\$ 35,443,500</b>	<b>\$ 39,927,710</b>	<b>\$ 37,215,408</b>	<b>\$ 30,356,252</b>	<b>\$ 30,406,190</b>



**PRELIMINARY BUDGET RESOLUTION**

**EL DORADO HILLS COUNTY WATER DISTRICT**

**RESOLUTION 2023-03**

**Resolution Adopting the 2023-2024 Preliminary Budget**

**WHEREAS**, the Board of Directors of the El Dorado Hills County Water District Board (the “Fire District”) held a public meeting during which time additions and deletions to the 2023-2024 Preliminary Budget were made; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors in accordance with Section 13890 of the Health and Safety Code, the Preliminary Budget for the Fiscal Year 2023-2024 is hereby adopted in accordance with the following:

Wages & Benefits:	\$ 22,879,605
Services and Supplies:	3,510,675
Capital Assets:	
Structures and Improvements	900,000
Apparatus and Vehicles	1,382,000
Equipment	464,086
	<hr/>
Total Budget Requirements:	\$ 29,136,366

**BE IT FURTHER RESOLVED** that the obligations for capital assets and any new permanent employee positions are appropriated with the adoption of the 2023-2024 Preliminary Budget.

**BE IT FURTHER RESOLVED** that the means of financing the expenditures will be by monies derived from Property Taxes, Development Fees, Reserves and other Miscellaneous Revenues.

**BE IT FURTHER RESOLVED** that the Preliminary Budget is hereby adopted and available for inspection by interested persons.

The foregoing resolution was duly passed and adopted by the Board of the El Dorado Hills County Water District at a meeting of said Board held on the 18<sup>th</sup> day of May, 2023, by the following vote:

AYES:

ABSTAIN:

NOES:

ABSENT:

---

John Giraud, President

ATTEST:

---

Jessica Braddock, Board Secretary





**Maurice Johnson**  
*Fire Chief*

# El Dorado Hills Fire Department

---

1050 Wilson Blvd. • El Dorado Hills, CA 95762 • Phone (916) 933-6623 • Fax (916) 933-5983

**DATE:** May 18, 2023

**TO:** Board of Directors

**SUBJECT:** California Health and Safety Code Section 13146.4 Annual Mandatory Inspection & Compliance Report and Resolution

## TOPIC

Staff recommends that the Board receive and adopt a resolution showing that for Calendar Year 2022 (CY 2022) the El Dorado Hills Fire Department (EDHFD) complies with California Health and Safety Code (HSC) Sections (§)13146.2, 13146.3 and 13146.4. These code sections require the Fire Chief, or their authorized designee, to inspect every building used as a public or private school within his jurisdiction, for the purpose of enforcing specified building standards, not less than once per year. This code section also requires the Fire Chief, or their designee, to demonstrate that all hotels, motels, lodging houses, apartment houses, and certain residential care facilities have been inspected annually for compliance with specified building standards. All buildings located within the jurisdiction of EDHFD that meet either definition have been inspected in CY 2022 by the Fire Chief or their designee.

## DISCUSSION

California Health and Safety Code Section 13146.3 requires requires the chief of any city or county fire department or district providing fire protection services and his or her authorized representatives to inspect every building used as a public or private school within his or her jurisdiction not less than once each year. Additionally, California Health and Safety Code Section 13146.2 requires the chief of any city or county fire department or district providing fire protection services and his or her authorized representatives to inspect every building used as a hotel, motel, lodging house, or apartment house within his or her jurisdiction not less than once each year.

After the tragic loss of life that occurred as a result of the 2016 "Ghost Ship Fire" in Oakland, CA, the California legislature proposed amendments to certain provisions of California Health and Safety Code Section 13146 regarding the reporting of said required annual inspections. Senate Bill 1205 was enacted on September 27, 2018 and requires every city or county fire department, city and county fire department, or district required to perform the above-described inspections to report annually to its administering authority on the department's or district's compliance with the above-described inspection requirements. This report shall occur when the administering authority discusses its annual budget, or at another time determined by the administering authority and the

"Our Mission: We, the El Dorado Hills Fire Department, exist to serve and protect the Community through emergency management."

administering authority shall acknowledge receipt of the report in a resolution or a similar formal document.

Submitted by:

A handwritten signature in blue ink that reads "Chrishana Fields".

---

Chrishana Fields  
Fire Marshal